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Authors must observe the following guidelines in the preparation of their manuscripts for submission to and/or publication in the *Journal of International & Interdisciplinary Business Research* (JIIBR).

- 1. Please submit your manuscript in MS Word format. Any version of MS Word is acceptable. Manuscripts submitted in a format other than MS Word (e.g., in .pdf format) cannot be reviewed.
- 2. Papers should be no more than 8,000 words in length, including references and the works cited. Page numbers should be included in the bottom right-hand corner throughout the manuscript.
- 3. Please remove all author-identifying information from the manuscript prior to submission. Pertinent author-identifying information, such as acknowledgements of institutions, research assistants, and funding sources, can be added as needed after the review process concludes.
- 4. Each manuscript should include on its cover page an abstract of no more than 250 words, in which the subject matter and principal contributions of the paper are synopsized. The cover page should also include a list of up to five key words or phrases that reflect the major ideas and themes of the paper.
- 5. Papers published in JIIBR will observe "APA format." In particular, authors must ensure that their citations and works cited adhere to the current edition of the *Publication Manual of the American Psychological Association* (specifically, to Chapters 6, "Crediting Sources," and 7, "Reference Examples"). The paper's organization and headings should also comply with APA format. Papers not substantially in compliance with APA will be returned to the author(s) for re-formatting prior to review.
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- 7. Questions concerning the preparation of manuscripts can be directed to JIIBR's editor at jiibr@fhsu.edu.