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### Fort Hays State University Faculty Senate Minutes, January 20, 2004

FHSU Faculty Senate

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Fort Hays State University Faculty Senate  
Minutes for Regular Meeting on Tuesday, January 20th, 2004  
(3:30 p.m., Memorial Union, Pioneer Lounge)

**1. Approval of Minutes of Prior Meeting**

- 1a. December 1, 2003 minutes (see Attachment A) and sign-in roster (see Attachment B)

Changes to December 1, 2003 minutes:

Senator Toulaboe noted that the intended new name for the International Programming Team is "Internationalization Team."

Senator Peters made motion for approval, seconded by Senator Trout. Passes unanimously.

**2. Announcement and Information Items (no action required)**

- 2a. Information from the Kansas Board of Regents: Carol Patrick

- o A faculty morale survey has been compiled and distributed amongst the regents schools. The regents are interested in receiving the results of this survey in order to better assess the current faculty morale issues system wide.
- o The FHSU Tuition Waiver proposal submitted to the regents was reviewed, but was not approved by a vote of 3 to 6. There were many letters of support for this proposal sent in. After meeting with the regents finance committee, President Patrick noted that although this initiative would be acceptable for FHSU, there were issues regarding its impact on other regents schools.
- o The governor's budget has allocated a 3% raise for all state employees under Bill 345, and provided some monies for salary enhancements for faculty. It was noted that there would also be a decrease of tuition dollars designated for FHSU.

- 2b. Report from the President's Cabinet: Carol Patrick

- o The Faculty Senate Executive Committee is actively pursuing the issues that President Hammond has requested further input on. The committee has assigned several committees to analyze specific issues.

- 2c. Faculty reception: Carol Patrick

- o There will be a Faculty Senate/AAUP reception at the Bijou on January 30<sup>th</sup>. Sponsored by the Executive Committee and the AAUP, it is intended to provide a pleasant environment for faculty to socialize and casually present research. Senator Trout encouraged faculty to display research at this event. Music, food and drink will be provided, as well as a cash bar. President Patrick requested that all who would bring guests please RSVP prior to the event.

- 2d. SGA Parking Plan: Mitch Hall, President of the SGA

**The following are the key points presented for the SGA Parking Solution Package:**

Planned growth:

- o As we continue to see steady growth at FHSU it is important to match that growth with new and improved services and facilities.

Total enrollment:

- o In 2003, FHSU saw a 15.3% increase in total enrollment from the year before.

Enrollment vs. permits sold:

- o The 35% of students without permits either; 1) don't own a car, 2) live off campus and are eligible to receive a parking permit but choose not to purchase one, or 3) live in the Buffer Zone and are ineligible to receive a parking permit.

Proposal:

- o New parking lot behind Stroup Hall exclusively for faculty and staff
- o Parking lot across from Tomanek Hall changed from zone 1 to zone 2

- Shuttle service
- Elimination of buffer zone
- Restrict faculty and staff from parking in zone 1

New staff parking lot behind Stroup Hall:

- Move phase three of Lewis Field parking lot to behind Stroup Hall
- This will help with faculty and staff parking overflow
- Approximately 50 spaces

Tomanek Hall Parking changed to zone 2:

- McMIndes Hall and Custer Hall residents are in dire need of more parking
- Increased safety for McMIndes residents by walking from Tomanek instead of walking from Lewis Field parking and along Dwight Drive at night.

Shuttle service:

- Utilize parking in lot K at Coliseum parking lot.
- Reduced permit cost for the new zone 3 and encourage students and faculty to park in lot K and use the shuttle service.
- Shuttle will pick passengers up at East corner, drop-off point will be at the Circle Drive in front of the Memorial Union.
- The shuttle will run from 8:00 a.m. to 5:00 p.m. Monday through Friday.
- One trip from the Coliseum to the Union and back takes approximately 15 minutes including time for loading and unloading.
- With the proposed 2 shuttles running, a shuttle will be available every 6-8 minutes.

The vehicle options for the shuttle service

Micro 11 Shuttle:

- 11 passenger, 38 hp – 3 cylinder OHC engine, hydraulic brakes, head/tail/brake lights, 2 speed wipers with washer, heater/defroster with floor vents, rearview mirror and side mirrors, seat belts, full gage instrumentation, trip odometer, AM/FM cassette stereo, horn, \$16,970.00 with everything included

15 Passenger Tram:

- Constructed by a Tech class under the instruction of Dr. Robert Howell, using specs from professional dealers, Art Department to decorate shuttle and tram, create ownership

Shuttle operator:

- Shuttles will be operated by student employees.
- Creates more employment opportunities for increasing student enrollment
- Mr. Dan Heater will find funds in budget for operator's salaries

Elimination of buffer zone:

- All students, regardless of where they live will be eligible to receive the new zone 3 permit.

Restrict faculty and staff from parking in zone 1:

- Faculty and staff will be restricted from parking in zone 1.
- With the addition of the parking lot behind Stroup Hall exclusively for faculty and staff the overflow should be alleviated.
- By restricting faculty and staff to only parking in staff parking stalls, it will cut down on the zone 1 overflow.

**The following are the key points presented for the SGA Memorial Union Renovation Initiative:**

Current Student Union:

- The current Union was built in two phases.
- In 1970 the "new addition" was completed to form the facility we operate today
- Since 1959 the building has been operated and maintained through the use of student fees and generated income.
- Visually, the Memorial Union is well maintained and still provides basic services needed by the university community.
- However, the student body has changed in regards to interests, needs in services, activities, and programs.
- Yet services provided by the Union have not changed.

Overview:

- We can create a center that truly reflects the FHSU campus community.
- Black and gold colors
- Art and decorations that are alluring to students
- Update the furniture and décor
- Put in the latest technology for labs, study lounges and coffee shop
- Go wireless

The new Student Union

New furniture in Student Lounge:

- Replace the "airline seats" with comfortable plush couches that students would want to use. There would also be multiple big screen televisions.

Wireless computer terminals:

- Computer terminals would be strategically located throughout the union and would allow students to make those last minute changes to their term paper, send a quick e-mail, or surf the Internet while students wait between classes.

New Arcades/Games Room:

- New and popular arcade games along with the union's current pool tables placed in the right location would receive tremendous use and could be a revenue source for the union.

Restaurant food chain options:

- Provide students the opportunity to eat from restaurants like Pizza Hut, Subway, and Wendy's in the union.

Performance Area (UAB):

- Integrated with the new student lounge, this area would include a small stage along with both lighting and sound capabilities. This would allow UAB and other organizations to bring in acts like comedians, singers, or magic shows and present them over lunch hour when union traffic is high.

Quality Coffee Shop:

- A service that has been very popular among students is the addition of a quality coffee shop. It would provide students, faculty, and visitors quality coffee drinks along with a friendly social atmosphere where students could read, study, or simply visit.

Computer Lab/Study Area:

- In an attempt to bring more technology to the union and to meet the needs of all students, the union needs a computer lab/study room. It would be a quiet area consisting of an actual computer lab, desks, lamps, chairs, comfortable couches, and printers. Additional features would include copy machines, scanners, and vending machines. The lab would be open the same long hours the union is and would be available to all FHSU students.

Outside Courtyard/Patio Area:

- On nice spring and fall days, many students want to go outside to eat their lunch, study for a test, or to simply lounge. There currently isn't anything like this on campus. Having a courtyard/patio area outside the union with picnic tables, garden furniture, and covered tables would give students and faculty the opportunity to go outside if they desire.

Balcony usage:

- The balcony on the outside of the Stouffer Lounge presents an interesting opportunity for an outside meeting/dining area. There could be many uses for the balcony and the area deserves consideration in becoming a usable part of the union.

Professional Speaking Room/Amphitheater:

- This room would have seating up to around fifty with nice chairs, a big screen, and all multimedia services. Guest speakers could present in the amphitheater instead of classrooms, and instructors could schedule the room when students make presentations to their classmates. Additionally, student organizations could schedule the room for meetings when they include presentations.

Fitness Center:

- A work out area in the union would allow students and faculty to exercise throughout the day without having to leave the main campus. Modeled after a hotel workout center, equipment would include treadmills, bikes, weight machines, and some free weights.

Imagine a facility this is:

- o Truly the heart of campus
- o Where students, faculty, and staff hang out
- o A bustling place with services, information, and activities
- o The "living room" of the campus

Process:

- o Student's input
- o Student's vote
- o Results and legislation from Student Senate sent to Dr. Hammond
- o Dr. Hammond gets support from Kansas Board of Regents
- o Contractors bid, the institution will take the lowest bid
- o Finalized construction bids at Board level
- o Once bid is accepted then the architect is hired
- o The architect will present the design
- o The renovation will begin

Cost:

- o \$4.5 million project
- o Bond out money over 20 year period
- o Student cost up to \$6 per credit hour increase

The breakdown:

- o \$6 per hour for Union
- o At 15 hours, \$90 per semester and \$180 per year
- o There are 52 weeks in a year which averages out to \$3.46 per week per year
- o Which means it would cost you  $\frac{3}{4}$  of 1 hour of work per week at a minimum wage to pay for the new renovation.

2e. Torch Award Committee: President Patrick

- o Three volunteers are needed to select this year's Torch Award recipient. This award recognizes a graduating FHSU student who has demonstrated excellence in various ways. Senator Hattan volunteered to serve on the committee, but two other senators are needed. All who are interested are asked to contact President Patrick.
- o 2f. University Forum: David Goodlett
- o The second of the three forum series will focus on the question "What size do we want our university to be?" This event will take place on Wednesday, January 28<sup>th</sup> at 3:30 in Albertson Hall. Like the first forum, a panel will be present in order to act as a catalyst for discussion. It would be conducive to this forum if many faculty members participate in this event. Vice President Goodlett attempted to select a date and time that would work best for the university community. David also noted that this forum could have a profound impact on the faculty and FHSU.

3a. Academic Affairs: Martha Holmes

**Recommendation 104\_013:** SOC 350, 352, 673 (Attachments C – E)

- o Sociology 350 and 352 were not voted upon due to the need for necessary changes.
- o Sociology 673 was unanimously approved.

**Recommendation 104\_014:** SOCW 616, 617 (Attachments F-G)

- o Unanimously approved.

**Recommendation 104\_015:** IDS 210, 211 (Attachments H-I)

- o Unanimously approved.

**Recommendation 104\_016:** AGRI 480, 650 (Attachment J-K)

- o Unanimously approved.

**Recommendation 104\_017:** GSCI 620, 655 (Attachment L-M)

- o Unanimously approved.

3b. Student Affairs: Robert Howell

- The committee met prior to Winter Break and analyzed the NSSE data. Overall, FHSU is similar to many universities. There were certain NSSE survey categories that FHSU demonstrated notably different responses versus the national averages. Senator Buffington requested that this report be placed on the FHSU Faculty Senate homepage so others may have access to it.

3c. University Affairs: David Goodlett

- The committee met in December and discussed issues including those assigned by the Executive Committee.

3d. By-Laws and Standing Rules: Dan Kulmala

The following two resolutions were approved. Aside from the titles of the resolutions, bold text indicates new words, and text in parentheses were omitted:

**Resolution 104\_018: Change to standing rule #8**

Standing Rule #8: Nomination of Candidates for Senate Offices: Each year the President of the Senate will chair a Nominating Committee. This Committee will be composed of the President of the Faculty Senate and **the** four most recent (and) available Faculty senate presidents. The members of the Committee will be announced at the February meeting of the Senate. The task of the Committee will be to provide **one or more** (a minimum of two) candidates for each of the offices of Vice President of the Faculty Senate and Secretary of the Faculty Senate for next election. The nominations made by this Committee will be reported at the March meeting of the Senate. Standing Rule #8 shall be understood to supplement rather than replace Article IV, Sec. 1:c of the Bylaws; i.e., further nominations for either or both of the offices involved may be made from the floor prior to election.

**Resolution 104\_019: By-Law Change**

Article V – Meetings

Section 1. Regular Meetings.

a Regular meetings of the Faculty Senate shall be held **from September through June** (monthly except during August).

3e. Marketing and Strategic Academic Partnerships: Win Jordan

- The committee attempted to meet in December with Cindy Elliot, but unfortunately Cindy was unable to attend due to the flu.

3f. Ad hoc Teaching Evaluation Committee: Carol Patrick

- The committee went on a four-hour retreat on the 12<sup>th</sup> of January. It was a very productive meeting that allowed the committee the time to address each student ratings issue.

3g. Ad hoc Good Teaching Practices Committee:

- No report

3h. Ad hoc Faculty Retention Committee: Robert Howell

- The committee met and is conducting a literature review related to faculty retention.

3i. Executive Committee: Carol Patrick

**Resolution 104\_020:**

The Faculty Senate of Fort Hays State University requests that the Regents performance goal of “Improving learner outcomes” be operationalized with faculty having the primary input into goals, initiatives and assessment techniques. The Senate also urges that measures of learner outcome not be limited to student perceptions.

- This resolution is in response to the Regent's requirement of 3-6 goals of this nature be generated by Regents schools per year. It was noted that it would be prudent to have the institution's learner outcomes be faculty driven. Vice President Goodlett noted that it would be proper for the faculty to be the author of these goals. In response to the question of the ability to parallel these goals with AQUIP, Chris Crawford stated that FHSU is attempting to make its institutional goals in tandem with AQUIP. Other sources that could contribute to generating the goals, include NSSE, Good Teaching Practices, and Teacher Evaluation data. The resolution was unanimously approved.

#### **4. Reports From Liaisons**

- 4a. Instructional Technology Policy Advisory Committee: Gavin Buffington
  - No report
- 4b. Internationalization Team: Dosse Toulaboe
  - No report
- 4c. Virtual College Advisory Committee: Sue Jacobs
  - No report
- 4d. Classified Senate: Tom Martin
  - No report
- 4e. AQIP and Institutional Effectiveness Committee: Chris Crawford
  - No report
- 4f. Report from AAUP liaison: Douglas Drabkin
  - No report
- 4g. Student Government: Robert Howell
  - Senator Howell noted the outstanding work of the SGA in regards to the union renovation initiative.
- 4h. General Education: Martha Holmes
  - The committee met but had no quorum.
- 4i. Faculty and Staff Development Committee: Sandra Thies
  - No report
- 4j. Library Committee: Douglas Drabkin
  - No report
- 4k. Graduate Council: Steve Trout
  - No report
- 4l. Research Environment Task Force: John Heinrichs/Carol Patrick
  - No report
- 4m. Faculty Research Association: Steve Trout
  - The association will meet before mid-February.

#### **5. Old Business**

- None

#### **6. New Business**

- None

**7. Adjournment of Regular Faculty Senate Meeting**

- The motion to adjourn was made by Senator Jordan and seconded by Senator Siegrist. Meeting adjourned at 4:30.