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Minutes of the Fort Hays State University Faculty Senate
7 April 1997

- I. President Jean Gleichsner called the meeting to order at 3:35 p.m., Monday April 7, 1997 in the Pioneer Lounge. (See Attachment A for the roll).

- A. Faculty Senate minutes were approved with one correction to the New Business section.

- B. Announcements

1. At the request of the Faculty Senate Executive Committee, Dr. Hammond will reconvene the Empowerment Task Force to address some of the issues raised during its existence. This action will take place before the end of April.

Senator Jim Murphy asked about the issues that will be addressed by empowerment task force. President Gleichsner indicated that the Task Force would pick up where it had left off. Senator Tom Guss suggested that one aspect of faculty empowerment should be that each department select its chair.

2. Some faculty have noticed that several new policies that should be in the faculty handbook have not been added (Chronic Low Performance). The Provost indicated to President Gleichsner (March meeting) that the Chronic Low Performance policy will be added to on-line handbook in May. Senator John Durham noted that the speed to which the administration revises the on-line handbook reflects its importance to them.

3. Status of Faculty Senate Recommendation:

a. #15 - Creation of new departments from existing ones or the combining of two or more existing departments was approved by the Provost and the President with some modification (see University Affairs Committee).

b. #21 - Definition of Emeritus Faculty was approved by the Provost and the President.

C. Standing Committees

1. Academic Affairs - Senator Martha Holmes

a. INT 490 Capstone Seminar in Information Networking.(3) This is an advanced course that studies information network theory through case study, application, and on-site observation. Emphasis is placed on studying actual information networking problems encountered in organizations and communities. Field work and compilation of the student's portfolio is required as part of the course. 118-490-0-0699 Requisites: Completion of all other INT degree core courses or PERM.

Faculty Senate unanimously approved INT 490.

b. The guidelines for Academic Program Review in the Kansas Regents System has been sent to the committee. Input is needed by April 16 to the BOR staff. The BOR will act on the guidelines at the May meeting. Since senate does not meet again until May, faculty are asked to send input to the Academic Affairs Chair (See Attachment C of April 4, 1997 Agenda).

2. By-laws and Standing Rules - Senator Rich Hughen

- a. Slate of Candidates for Faculty Senate Offices:

Vice-president: Debora Scheffel and Evelyn Toft
Senator Stephen Shapiro motioned to close nominations, Senator Martin Shapiro seconded his motion. Motion passed unanimously.
Senator Debra Scheffel won the election.

Secretary: Alan Schoer

Senator Bob Stephenson motioned to close nominations, Senator Dean Zerr seconded his motion. Motioned passed unanimous. Senator John Durham moved that Senator Schoer be declared the winner by unanimous proclamation. Senator Dean Zerr seconded his motion. This motion passed with one opposed. Senator Schoer will be Secretary next year.

3. External Affairs and Faculty Salary - Senator Mike Miller

No report.

4. Student Affairs - Senator Craig Shwery

No report.

5. University Affairs - Senator Martin Shapiro

a. Senate Recommendation #15 - Creation of new departments from existing ones or the combining of two or more existing departments was approved by the Provost and the President with some modification.

Committee recommends approval of the President's modification of Senate Recommendation #15. It now reads as follows:

In all procedures involving the creation of new departments from existing ones, or the combining of two or more existing departments, the decision-making process shall include meetings of the President and/or the Provost and all relevant Deans with all affected faculty and Chairs.

Motion passed unanimously.

b. The committee has been reviewing the University Policies and Procedures Guide for Protection of Rights of Human Subjects. A copy of the document has been placed on reserve at Forsyth Library under Faculty Senate and one copy will be sent to each department (with editorial changes suggested by University Affairs). Interested faculty should review the document prior to the May senate meeting. Questions may be directed to Dr. James Forsythe.

Senator Max Rumpel noted that these procedures bring FHSU in line with federal guidelines for grants.

D. Old Business

1. The Faculty Senate Executive Committee moves that since the funding for reassigned time comes from unclassified salaries (1/2%) that any unused funds be used to directly benefit faculty through the Faculty and Staff Development Fund and/or used for faculty research salaries.

Motion passed unanimously.

E. New Business

None.

F. Reports from the Liaisons

1. Classified Senate - Senator Debora Scheffell
No report.
2. Instructional Technology Policy Advisory Committee - Senator Jean Anna Sellers
 - a. Dave Schmidt is looking in to pricing and leasing for computers for students.
3. Faculty and Staff Development - Senator John Durham
No report.
4. Library Committee - Senator Steven Trout
No report.
5. Student Government Association - Student Affairs Committee
No report.
6. General Education Committee - Senator Martha Holmes
No report.

G. Adjournment 3:54 p.m.

The next meeting of Faculty Senate is Tuesday, May 6, 1997 at 3:30 p.m. in the Pioneer Lounge of the Memorial Union.