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Minutes of the Fort Hays State University
Faculty Senate
July 6, 1993

A. President Dianna Koerner called the meeting of the Faculty Senate to order in the Frontier Room of the Memorial Union on July 6, 1993 at 3:30 p.m.

B. Senators present were Bill Daley, Harry Teitelbaum (for Warren Shaffer), Martha Holmes, Fred Britten, Michael Madden, Joan Rumpel, Sandra Rupp, Max Rumpel, Stephen Shapiro, Lance Lippert, Ralph Gamble, Albert Geritz, Richard Leeson, Jean Salian, Merlene Lyman, Anita Gordon-Gilmore, Charles Votaw, Mohammad Riazi, Martin Shapiro, Michelle Hull-Knowles, Maurice Witten, Arthur Morin (for Richard Heil), Robert Markley, Marc Pratarelli, Gerry Cox, Michael Rettig, Ann McClure (for Dale McKemey), John Huber (for Lewis Miller), Jo Ann Doan (for Eileen Deges Curl).

Senators absent were Michael Jilg, John Durham, Donna Ortiz, Gary Millhollen, Helen Miles, John Zody, Richard Hughen, and Herb Zook.

Guests of the Senate included: Dr. Rodolfo Arevalo, Provost, Dr. Bill Watt, Chair, Department of Communication, Dr. Jean Coyle, Chair, Department of Sociology, Lisa Heath, Acting Affirmative Action Officer, Don Hoy, Rose Arnhold, and Dr. Judy Caprez.

C. The minutes of the June 9, 1993 meeting were amended to reflect the presence of Claire Matthews for Fred Britten. The minutes were approved as amended.

D. Announcements

1. The recommendation by the Faculty Senate to have a separate graduation ceremony for the Graduate School was not approved by the Provost Rodolfo Arevalo, Council of Deans, and President Edward Hammond.

2. Bill Watt reported on the June Board of Regents meeting.

a. John Montgomery was elected Chair of the Board of Regents.

b. The Board of Regents had talked about the importance of faculty, as well as staff representation on the Search Committee for the new Executive Director. However, none of these groups were represented on the Search Committee. Aruna Michie, Chair of the Council of Faculty Senate Presidents from Kansas State University, will draft a letter to the Board of Regents expressing concern that the faculty were not represented. President Koerner indicated that Michie had already spoken to some board members and a response to her concern would be received by the end of the week.

c. President Hammond asked the Board of Regents to adjust shrinkage money for FY 1995 from 1.96 to 1.45 to keep Fort Hays State University more in line with Pittsburg State University (1.40) and Emporia State University (1.37). Potentially about \$500,000 could be left at the University and used for summer salaries.

d. The Board of Regents approved the discontinuance of the Home Economics Program.

e. Increases in tuition will be used for faculty salaries as long as the legislation will continue to give the 3% increase in budget.

E. Standing Committees

1. Academic Affairs -- Senator Martha Holmes

a. Motion 1: The Faculty Senate recommends approval of the following courses for inclusion in the General Education program:

PHIL 120 Introduction to Philosophy
PHIL 240 Introduction to Ethics (formally Man and Values)
ECFI 201 Principles of Economics: Micro
ECFI 202 Principles of Economics: Macro
HIST 110 World Civilization to 1500
SOC 140 Introduction to Sociology
SOC 388 Sociology of the Family in America
POLS 101 American Government
POLS 230 Introduction to International Relations
POLS 300 Current Political Issues
COMM 120 Introduction to Theatre

All are former General Education courses with a few title changes. PHIL 240 Man and Values was changed to PHIL 240 Introduction to Ethics at a request by the General Education Committee. SOC 388 Sociology of the Family was changed to Sociology of the Family in America. General Education Committee had suggested that the title be changed to reflect that it is not an international course. Amendment was accepted.

b. Motion 2: The Faculty Senate recommends approval of the following courses:

GBUS 404 Business Law III
AGRI 425 Large Animal Diseases
SOC 260 Introduction to Social Work
SOC 315 Topics in Social Work
SOC 310 Social Welfare as a Social Institution
SOC 460 Practice I
FLNG 238 Intermediate Japanese

AGRI 425 was changed to AGRI 430 since a course with that number already exists in the Agriculture Department.

A consultant hired to develop the Social Work Program curriculum has recommended SOC 310 and 460. These courses are required for certification of the Social Work Program. It was suggested that SOC 260 be a prerequisite for SOC 315, 310 and 460. Dr. Jean Coyle, Chair, Department of the Sociology, agreed to this recommendation.

All motions passed.

2. By-laws and Standing Rules -- No report.

3. External Affairs and Faculty Salary -- No report. A salary comparison chart was attached to the minutes.

4. Student Affairs -- No report.

5. University Affairs -- Senator Martin Shapiro

a. Motion 1: The Faculty Senate approves the revised Grievance Policy for Affirmative Action (see Appendix 1 attached to meeting agenda).

This Grievance Policy is to unify all grievance policies that currently exist. A Grievance Board Hearing Pool would be established that could be accessed by someone having a grievance. Changes made by the University Affairs were handwritten on the Grievance Policy.

Motion passed.

b. Motion 2: The Faculty Senate approves the revised University Harassment Policy (see Appendix 2 attached to meeting agenda).

The policy used to just cover sexual harassment but has been broadened to include other types of harassment. The University Affairs Committee added the second to the last paragraph on freedom of speech (typewritten portion). Concern was raised by Don Hoy, former Affirmative Action Officer, about the appropriateness of such a statement in this document - it may inhibit someone from coming forward about a situation. Senator Shapiro moved to table the motion until the University Affairs Committee could discuss this concern.

Motion to table was passed.

c. Motion 3: The Faculty Senate requests that a personal copy of the Faculty Handbook be provided to any full-time faculty member requesting one.

Since the Faculty Handbook is now available on PROFS, hard copies are no longer given to faculty members but there has been some dissatisfaction with this procedure. Discussion from senators included concerns about keeping hard copies updated (library and personal), difficulty in paging through the handbook on PROFS, and limited access to the copy either from the library or department chair. It was suggested that a list be kept of individuals that receive a hard copy in order to insure that they receive updates.

Motion passed.

d. Revisions to the Faculty Handbook (Chapter 3) are being looked at in a meeting of the Faculty Senate Executive Council, Provost Arevalo and Dean Virgil Howe on July 15, 1993. Senator Markley asked why some of the changes that the Faculty Senate made are being looked at again. President Koerner commented that most of the changes are minor. She also suggested that the Faculty Handbook should be sectioned into two areas: one that the Administration can change and another the Faculty Senate can change.

e. Senator McClure is working on trying to firm up the grievance procedure as well as develop a procedure for handling program discontinuance appeals. Senator McClure will serve as a resource person to the University Affairs Committee.

F. Old Business None.

G. New Business

1. The following policy was submitted by Johnny Williams, Vice-President for Administration and Finance for Faculty Senate approval:

It is the policy of Fort Hays State University to prohibit smoking of tobacco products in all campus buildings including Gross Coliseum, Lewis Field, and in University-owned vehicles. Residence halls are excluded from this policy.

Suggested changes to the policy were to prohibit use of all tobacco products and to exclude Lewis Field from the the list. Lisa Heath mentioned that those changes had already been made at President's Cabinet. Senator Lippert questioned how such a policy can be enforced. President Koerner reported that violators are to be reported to building supervisors and if that fails changes may need to be made.

The recommendation was approved by the Faculty Senate with the two changes indicated above. The policy now reads as follows. It is the policy of Fort Hays State University to prohibit the use of tobacco products in all campus buildings including Gross Coliseum and in University-owned vehicles. Residence halls and Lewis Field are excluded from this policy.

2. Lists of Faculty Senate Representatives and Alternates were attached to the agenda.

3. Lists of Faculty Senate Committee appointments were attached to the agenda. If a senator can not attend a meeting, please have your alternate attend the meeting.

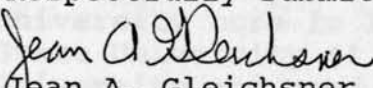
H. Reports from Liaisons

1. Classified Senate. No report.
2. Computer Advisory Committee. No report.
3. Instructional Media Committee. No report.
4. Library Committee. No report.
5. Student Government. No report.
6. General Education Committee. No report.

I. The next Faculty Senate meeting will be September 7, in the Pioneer Lounge at 3:30 p.m.

J. The meeting was adjourned at 4:28 p.m.

Respectfully submitted,


Jean A. Gleichsner
Secretary