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FACULTY SENATE MINUTES
NOVEMBER 1, 1988

The meeting was called to order by Dr. Ron Sandstrom, President of the Faculty Senate, at 3:35 PM in the Sunflower Theatre of the Memorial Union.

The following members were present: Dr. Bill Daley, Mr. Rick Mullen, Mr. Dale Ficken, Ms. Martha Holmes, Dr. Fred Britten, Dr. John Watson (for Dr. Tom Wenke), Dr. Manton Gibbs, Ms. Joan Rumpel, Dr. Jim Rucker, Dr. James Hohman, Dr. Lloyd Frerer, Dr. Bill Watt, Mr. Jack Logan, Dr. Bill Powers, Dr. Paul Phillips, Dr. Bill Rickman, Dr. Paul Gatschet, Mr. David Ison, Dr. Mark Giese, Dr. John Klier, Dr. Merlene Lyman, Mr. Glenn Ginther, Mr. Marc Campbell, Dr. Ron Sandstrom, Dr. Jeff Barnett, Dr. Lewis Miller, Dr. Martin Shapiro, Ms. Carolyn Gatschet (for Ms. Dianna Koerner), Ms. Marcia Masters, Dr. Paul Faber, Dr. Larry Gould, Dr. Robert Markley, Dr. Richard Schellenberg, Dr. Nevell Razak, Dr. Michael Kallam.

Members absent: Ms. Leona Pfeifer, Dr. Tom Kerns, Mr. Kevin Schilling, Dr. Maurice Witten.

Also present: Mr. Ron Johnson, Director of Journalism; Karen Cole, Director of Forsyth Library; Dr. James Murphy, Provost; Ted Bannister, SGA Liaison; and Colin McKinney, Leader.

The minutes of the October 3, 1988 meeting were approved as distributed.

ANNOUNCEMENTS

Dr. Sandstrom made two announcements from the Regents. Ms. Rose Arnold was introduced at the recent meeting of the Regents as the Kansas Professor of the Year. In addition, recent program reviews resulted in the Master's program in Mathematics being discontinued and the Master of Music being continued.

Dr. Sandstrom announced that the steering committee for the action plans will be meeting starting on November 14.

COMMITTEE REPORTS

ACADEMIC AFFAIRS: The report was presented by Mr. Jack Logan.

Motion 1: to approve Comm. 345: Desktop Publishing and Publication Design.

Mr. Logan read the course description. There was some feeling that it was too long.

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Amended Motion: Ms. Rumpel moved that the course description be shortened to read:

Study and applications of desktop-publishing technology and publication design.

Dr. Gould seconded the amended motion.
The amended motion carried with one dissenting vote.

There was some discussion about the main motion. There will be nine work stations available for students and therefore the enrollment will need to be limited. Dr. Faber asked if there would be any problem with using equipment belonging to student publication for academic courses. Mr. Johnson stated that he did not see any problem.

The main motion passed.

Dr. Sandstrom asked Mr. Logan for a status report of the computer literacy requirement. Mr. Logan had no information on this topic.

UNIVERSITY AFFAIRS: The report was given by Dr. Paul Faber.

Dr. Faber stated that work on revisions of the latter part of Appendix O this year. Input is being sought from Chairmen before going to the entire university affairs committee. The revisions will be distributed to the entire faculty for input.

Dr. Gould inquired about a statement in the Arts and Sciences Chair meeting of October 19 that mentioned the relationship between the action plans and the evaluation of faculty would be connected in the future. The memorandum stated that Dr. Bartholomew agreed with this interpretation. This matter will be discussed in the Council of Deans in the future. Specific concern seemed to be with using action plans in the evaluation of faculty for tenure, merit, and promotion.

Dr. Faber indicated that the university affairs committee is not aware of the above mentioned documents. He said that Appendix O will allow latitude for the departments and schools to establish criteria. It is important for faculty members to know in advance on what he/she will be evaluated. Dr. Faber stated that the goal of Appendix O is to further protect the faculty member.

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STUDENT AFFAIRS: The report was given by Dr. Martin Shapiro.

The student affairs committee has completed the selection process of Who's Who and has forwarded the results to Provost Murphy. In addition, this committee will be looking at academic clemency and possible revisions in the graduation ceremonies.

BY-LAWS AND STANDING RULES: No report. Dr. Sandstrom reported that he has asked this committee to look into the computer advisory committee and its relationship to faculty senate. Dr. Murphy stated that he has also asked the computer advisory committee to make similar recommendations to him regarding their perceived role.

EXTERNAL AFFAIRS. The report was given by Dr. Gould.

Dr. Gould stated that Dr. Sandstrom has asked his committee to look into selective admissions policy.

Dr. Gatschet asked if the external affairs committee is planning to do any polling from the Regents on their feelings about the qualified admissions policy. Dr. Murphy reported that COCAO is discussing this policy.

OLD BUSINESS

There were no items of old business

NEW BUSINESS

Dr. Sandstrom asked Dr. Markley to make a report on the Liberal Arts Assessment Committee. Dr. Markley stated that Dr. Bartholomew is forming a committee to assess the general education program. The committee is charged with submitting a report by October 1 on their findings. Basic skills will be the function of the English and Mathematics departments. There has been some discussion on ways in which the general education outcomes could be measured. Several possibilities were discussed. Dr. Watson asked that if there is dissatisfaction with the general education program, will the committee be looking at tightening the current program? Dr. Markley responded that the general education program is periodically reviewed by the general education committee. Dr. Gatschet asked about the excessive cost for assessing the students. Dr. Gould indicated that the second year of the Margin of Excellence has money available for assessment. He asked if any of it could be used for this type of assessment. Dr. Murphy indicated that the monies could be used variably by institutions.

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Dr. Barnett, Library Liaison, reported that there has been an increase in the Interlibrary Loan staff in an attempt to respond to the needs of the students and faculty.

Karen Cole, Director of Forsyth Library, reported that the library is doing all they can to support the needs of the University. She made the following points of clarification:

Department allocations: money came from everyone who worked for the Margin of Excellence. There was \$60000 going to books plus \$25000 development of the automation search lab. There were two staff positions with a full-time supervisor in the interlibrary loan. The turn-around time is dependent on where they must go to fulfill the request, but the general turn-around time is one week to ten days. Forsyth Library is now a part of the state-wide interlibrary loan network. She stated that if there are any problems with the library, let the staff know. She encouraged the continued support of the faculty senate to help with the continued growth of the library.

She also mentioned two current projects: (1) review of the serials currently being subscribed to and determine if FHSU still needs various titles. (2) begin a collection development and analyze what we currently have and define critical areas of needs. Ms. Cole indicated that they are working with faculty and students on securing a listing of acquisitions available at other regents libraries as well as the public libraries. Currently, the interlibrary loan office has this available and it should be helpful in locating resources available within the State of Kansas.

STUDENT SENATE LIAISON: No report.

CLASSIFIED SENATE LIAISON: No report.

CHAMBER OF COMMERCE LIAISON: Dr. Gould reported that the legislative affairs committee will meet in November.

The meeting adjourned at 4:29 PM

Respectfully submitted,

Fred Britten, Secretary
Faculty Senate