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J MURPHY
V P FOR ACADEMIC AFFAIRS

FACULTY SENATE MINUTES

April 6, 1981

The meeting was called to order by Dr. Sam Warfel, Faculty Senate President, at 3:30 p.m., in the Pioneer Lounge of the Memorial Union.

ROLL CALL

The following members were present: Mr. Elton Schroder, Dr. John Watson, Ms. Patricia Baconrind, Ms. Sharon Barton, Dr. Max Rumpel, Mr. Dave Lefurgey, Dr. Richard Zakrzewski, Dr. Dan Kauffman, Dr. James Stansbury, Dr. Billy Daley, Dr. William Robinson, Mr. Dave Ison, Dr. Albert Geritz, Dr. Michael Meade, Mr. DeWayne Winterlin, Ms. Orvene Johnson, Dr. Ann Liston, Ms. June Krebs, Mr. Jerry Wilson, Dr. Ervin Eltze, Dr. Carolyn Ehr, Dr. Lewis Miller, Mr. Robert Brown, Ms. Carolyn Gatschet, Ms. Jane Littlejohn, Dr. Louis Caplan, Mr. Richard Heil, Dr. Cameron Camp, Dr. Sam Warfel.

The following alternates were present: Mr. Francis Nichols and Mr. J. Dale Peier.

The following members were absent: Dr. Garry Brower, Ms. Joanne Harwick, Mr. Larry Grimsley, Mr. Dave Adams, Mr. Ed McNeil, Mr. Don Barton, Dr. Nevell Razak.

The following visitors were present: Mr. Richard Leeson and Major John Allard.

The minutes of the March 3, 1981, meeting were approved with the following change:

On Page 5, under New Business, paragraph 1, change "finalized" to "summarized."

ANNOUNCEMENTS

1. Dave Pierson has placed on reserve in the library under his name copies of the Kansas Senate bills having to do with tenure and grievance against a faculty member.
2. President Tomanek has requested further study of the proposal for changing the class schedule. The Scheduling Officer is to report to the Council of Deans at a later date.
3. Due, at least in part, to the clarification of the phrase "five years in rank" made by the Senate last month, two more professors have been recommended to the Regents for promotion.
4. Applications for next fall are up 136 over the same time last year.
5. Our energy conservation program has reduced energy usage (not including gasoline) by 15% compared to 1977. This has amounted to a "cost avoidance factor" of \$200,000 using today's rates.

6. The Council of Faculty Senate Presidents is sponsoring a meeting of faculty representatives in Emporia on April 16. The following Senators will represent us in interest groups:

General Education--Max Rumpel
Tenure and related issues--Richard Heil
Salaries and fringe benefits--Dan Kauffman
Voluntary early retirement--Louis Caplan
Presidents' issues--Sam Warfel

The Senators will also be hearing presentations by the American Federation of Teachers, The National Education Association, and The American Association of University Professors.

7. The Kansas Conference of the American Association of University Professors will hold a meeting on faculty governance at 10:30 a.m. on Saturday, April 11 in room 100 of Smith Hall on the University of Kansas campus. William Kauffman, Charles Hathaway, and Raymond Cyr will lead the discussion.
8. The Registrar has indicated that faculty are not dating add and withdrawal forms as was required in a policy adopted by the Senate on May 7, 1979. Both the advisor and instructor are to date their signatures on these forms.
9. President Warfel wishes to thank Louis Caplan for the work required to write the summary of the Touche Ross report on early retirement which appeared with last month's Senate minutes.
10. The following professors have been appointed to an ad hoc committee to nominate Senators for Vice-president and Secretary of the 1981-82 Senate;

Louis Caplan, Chair
Allan Busch
James Forsythe

Dan Rupp
Charles Votaw

The committee will make its report to the May Senate meeting. Remember that nominations may also be made from the floor at the September meeting before the election.

11. As you may know the Kansas Senate passed an appropriation bill which would increase unclassified salaries 7% with a \$50,000 additional increase for FHS. The House bill included salary raises of 7%, but gave an additional 5% to FHS to bring our salaries in line with ESU and PSU. Because of the differences in the two bills they were sent to a conference committee where a compromise was reached of 7% plus an extra 2% for FHS. The bill now goes to the Governor.

Dr. Caplan had a question concerning No. 6. He asked why everyone is giving their **pitch**. Dr. Warfel responded that the Presidents requested it.

Dr. Zakrzewski asked about No. 2. Dr. Warfel said that the Scheduling Officer is to take the last semester classes and reschedule them to see what would happen

to the class schedule if the new schedule was adopted. The Office of Institutional Research is doing the work. The Scheduling Officer will report to COD.

Dr. Liston asked about No. 8. She indicated that a new form would be necessary to facilitate the change.

Dr. Ehr asked about No. 11 as to when this information was released. Dr. Warfel said the information was released on Sunday, April 5. Dr. Warfel said that Ron Pflughoft has become personally involved in this appropriation bill and he has worked very hard for the additional increase for FHSU.

Dr. Warfel made several oral announcements. First, the people that are going to Emporia on April 16 are to meet after the Senate meeting. Second, Dr. Warfel attended an ACT Seminar last month. He has sample exams, results, etc. if you want any information on ACT contact him.

Mr. Ison asked whether the approval of the extra 2% indicates that the Legislature intends to catch FHSU up in the future. Mr. Ison reported that the Faculty Association took an active part in promoting an increase in unclassified salaries. Mr. Lefurgey asked how the money would be allocated. Dr. Warfel said that he did not know. Dr. Kauffman asked if there are any stipulations by the Legislature on how the money is to be distributed? Dr. Warfel said that there were no restrictions.

Mr. Heil reported that according to an article in the Wichita Eagle that nobody writes to the Legislature about higher education. Mr. Lefurgey asked who we are to write to. Dr. Warfel said it is too late now.

COMMITTEE REPORTS

Academic Affairs--Dr. Max Rumpel, Chair

There were no motions. He reported on the items under study.

1. Courses--proposals for Communication courses previously in progress have been withdrawn by that Department.

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| INDA 304: Energy: The Process of Conversion | Tabled |
| 2. Feasibility of comprehensive review of General Education Program | In Progress |
| 3. Separate sections of General Education courses for special clienteles | Subcommittee |
| 4. General Education courses offered by applied subject area departments | Pending |
| 5. Number limitations of general education offerings by departments | Pending |
| 6. Forms for new course proposals | Pending |

7. Academic Advising System

Subcommittee

By-Laws and Standing Rules--Mr. Dave Lefurgey, Chair

There were three items to report on. The following are opinions of the Committee.

1. Continuity of Executive Committee Membership

Problem: The full Executive Committee of the Faculty Senate is not established until each committee of the Faculty Senate has met and elected its chairmen. This usually is not completed until 3 to 4 weeks after the first Faculty Senate meeting of the fall semester. During this period there is usually important business to be transacted and appointments to be made by the Executive Committee. It is evident that continuity of membership of the full Executive Committee must be maintained. The Bylaws and Standing Rules Committee suggests the following policy:

Until the new Executive Committee is formed near the beginning of a school year, the Executive Committee of the past school year shall discharge all duties assigned to that committee by the Bylaws and Standing Rules of the Faculty Senate. However, the new President of the Faculty Senate shall chair the Executive Committee during this interim period.

2. Open Meetings

Problem: The Bylaws and Standing Rules Committee was asked to make an interpretation of Article V, Section 5a, of the Faculty Senate Bylaws having to do with open meetings.

The Committee interprets the Bylaws as only implying that the meetings of the full Senate must be "open". Whether any or all of the meetings of either the Standing or the Ad Hoc Committees of the Senate should be "closed" is for those committees to decide. Any blanket declaration that all meetings of all Senate Committees be "open" is fraught with perilous consequences. For example, there could be legal problems with an appeals cases. Anything having to do with confidential records of any kind would have similar difficulties.

3. Voting Rights of Alternates

Problem: The Bylaws and Standing Rules Committee was requested to clarify the voting rights of Senate Alternates. The question before the Committee was, "Can an official Alternate vote in a Senate Committee in place of the official Representative he/she is representing?" The Committee's response is "yes".

The Alternate is elected for the purpose of acting in place of the Representative in all Senate capacities, which would include voting privileges in meetings of Senate committees. But this is restricted to Senate committees. It does not include cases where Faculty Senators are appointed to other kinds of

committees (e.g. the Position Control Committee), for the Alternate was not elected for the purpose of replacing the Representative in these capacities.

Dr. Miller said that he did not know if 3 or 4 weeks is applicable to Academic Affairs Committee. Dr. Warfel said that he thought that the problem applied to all Committees. Dr. Warfel said that he brought this topic up because he had to appoint members to committees before the Executive Committee was formed. Also in Article VI, Sect. 2a-2c it states that one of the duties of the Executive Committee is to make appointments to the Council of University and State College Senate and other bodies and to provide a liaison between the Senate and other agents of the University. Does the University Position Control fall under this? Therefore, if we need to appoint, we do not have an Executive Committee formed to perform this function. As he sees it, there is not a full Executive Committee at all times. Several suggestions were made. Dr. Warfel suggested that the officers appoint instead of the Executive Board. Dr. Warfel suggested that the body elect chairs of various committees. Dr. Miller suggested that "temporary chairmen" be selected who can appoint committee members as to the University Position Control Committee. Dr. Warfel said that we need a clarification on this point but also we need a clarification on the authority of the President to appoint persons to committees. Dr. Miller asked how many campus committees require faculty members on or recommended by Faculty Senate. Dr. Warfel said Tenure, Position Control, Torch Committee; there could be any number. The problem according to Dr. Warfel is that the President of the University calls on him to appoint members without warning.

Mr. Lefurgey said that the opinions on these issues are open-ended because the Committee did not want the control too tight. Dr. Warfel said that if any item should be incorporated in to the By-Laws, direct the Committee to make an amendment and bring it back to the Senate and then send it to the whole Faculty for a written vote. Dr. Rumpel said if there is a consensus there is no need for action. Dr. Warfel said that he thought that action should be taken.

Dr. Miller moved that No. 2 be a sense of the Senate in that this is the way that Article V, Section 5a shall be interpreted. Mr. Schroder seconded it. It passed.

Dr. Miller moved that No. 3 be a sense of the Senate in the Voting Right of Alternates as stated--The Alternate is elected for the purpose of acting in place of the Representative in all Senate capacities, which would include voting privileges in meetings of Senate committees. But this is restricted to Senate committees. It does not include cases where Faculty Senators are appointed to other kinds of committees (e.g. the Position Control Committee), for the Alternate was not elected for the purpose of replacing the Representative in these capacities.

Dr. Caplan seconded it. It passed.

Student Affairs

There was no report.

University Affairs--Dr. James Stansbury, Chair

There were no motions.

Dr. Stansbury gave a progress report on the Grievance Procedure. He stated that Dr. Warfel, Mr. Heil, Dr. Caplan, and he met with Dr. Slechta. Dr. Slechta came up with a working document which was sent to Bill Kauffman. In the near future, they will meet with Bill Kauffman to make any other necessary revisions. The final copy should be presented in May or June.

Dr. Caplan reported that on April 16 the Regent Institutions will meet and the institutions will try to come up with a unified request on what should be included in the retirement program. Dr. Caplan referred to the attachment of the March 3 meeting.

Dr. Zakrzewski moved that the attachment of March 3, 1981, be the sense of the Senate. Dr. Stansbury seconded it. It passed.

Dr. Caplan reported that Sally Ward wanted classes dismissed next year on Thursday before Homecoming for 1 hour at the end of the day for an all faculty-all student reception with people that had been nominated as outstanding alumni and for the distinguished service award. It was the feeling of the committee that classes should not be dismissed because classes are dismissed for one-half day on Homecoming and that few classes meet at the end of the day on a Thursday. However, they could advertise the function as all faculty-all student reception. Dr. Miller asked who would be there. All candidates? Only winners? Dr. Warfel said that he did not know. Dr. Caplan said that recipients will be notified to be there.

OLD BUSINESS

At the last meeting, there was a Resolution directing the President to get a clarification on the function of the University Position Control Committee. Dr. Warfel said that he visited with President Tomanek and Vice President Murphy and they are coming up with a formal response. The next meeting for the University Position Control Committee is April 17.

Another issue is the new position for the Personnel Officer. There is no clear statement on classified personnel. Dr. Warfel said that he would bring this issue up at the April 17 meeting.

Dr. Warfel asked about the policy of skimming. The President indicated that if FHSU received 9% all of the 9% would go to the Dean. If there is any skimming it would be done at the School level and it would be for Promotions. Dr. Caplan asked about the difference between an outgoing faculty's salary and an incoming faculty's salary. He wanted to know where the money went. Dr. Warfel said he thought it stayed within the School.

Patricia Baconrind and Dale Peier left at 3:50. Richard Leeson arrived at 3:55. Dave Ison left at 4:27.

NEW BUSINESS

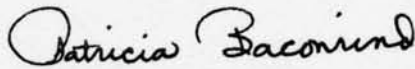
There is concern about two-year temporary positions replacing tenured track positions. The President and Vice President said that this is not the general rule. The Vice President said that he is recommending its procedure for some departments and spoke in favor of the procedure. Nothing is definite. This procedure will not affect everyone.

Dr. Warfel said that the Council of Faculty Senate Presidents will be meeting with the Council of Presidents at Emporia to talk about salaries and fringe benefits for the 1983 fiscal year. Dr. Warfel said that he did not know how it would really work but he needed a suggestion for COPS. Dr. Warfel said that he felt that the Administration put top priority on salaries this year. Dr. Geritz moved that Dr. Warfel present to COPS that the wage increase commensurate with projected inflation rate for the six Regent institutions plus an additional 4% for FHSU and additional 5% State contribution for TIAA-CREF. Dr. Zakrewski seconded it. It passed.

Mr. Heil said that he would give a report on the Position Control Committee meeting.

The meeting was adjourned at 4:29 p.m.

Respectfully submitted,


Patricia Baconrind
Secretary

PB:dds