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### Fort Hays State University Faculty Senate Minutes, May 2, 1977

FHSU Faculty Senate

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## FACULTY SENATE MINUTES

May 2, 1977

The Faculty Senate President, Dr. Votaw, called the meeting to order at 3:00 p.m. in the Santa Fe Room of the Memorial Union.

The secretary called the Senate Roll and the following members were present: Dr. Clifford Edwards, Mr. Mike Walker, Ms. Leona Pfeifer, Mr. Robert Brown, Dr. Lewis Miller, Dr. Sue Trauth, Dr. Lloyd Frerer, Dr. Wallace Harris, Mr. Elton Schroder, Dr. Ed Shearer, Dr. Richard Zakrzewski, Dr. Charles Votaw, Ms. Ellen Veed, Dr. Stanley Robertson, Dr. John Watson, Mr. Dale Peier, Ms. Vera Thomas, Mr. Dan Rupp, Dr. Allan Busch, Mr. Richard Heil, Dr. Ron Smith, Mr. Keith Campbell, Dr. Bill Daley, Ms. Orvene Johnson, Ms. June Krebs, Mr. Glenn Ginther, Ms. Esta Lou Riley, Ms. Rose Brungardt.

Those absent were: Mr. Frank Nichols, Dr. Steven Tramel, Dr. Louis Fillinger, Ms. Donna Harsh, Mr. Ed McNeil, Mr. Donald Jacobs.

Others present were: Mr. Stan Teasley (Student Body President), Mr. Gary Hennerberg and Mr. Ramsey Stecklein (University Leader), Mr. Marc Koven, Mr. Bill Powers for Harsh.

Dr. Votaw called for additions and corrections to the minutes of the Senate meeting, March 7, 1977. On page eight, in two places, read Article III for Article I. With that correction and typographical errors noted, the minutes were accepted as distributed. There were no corrections or additions to the April 5, 1977, minutes, other than typographical errors, and they were accepted as distributed.

Dr. Votaw distributed his Announcements and they were entered in the minutes as follows.

### ANNOUNCEMENTS BY FACULTY SENATE PRESIDENT:

1. The sabbatical leave policy has been approved by President Tomanek, in the form indicated by announcement 2 of the March 7, 1977, Faculty Senate minutes.
2. Fort Hays State was authorized to award the Associate of Science Degree in Radiologic Technology, by the Board of Regents, on April 15, 1977. This was the only A.S. degree authorized at this meeting; others were postponed, for later consideration.
3. The Board of Regents is expected to approve motorcycle parking fees of \$2 per semester, and \$1 for the summer session, for FHS, at its next meeting.
4. Contact the Office of the Vice-President for Academic Affairs to nominate, or learn about nominating, someone for inclusion in the Jaycee's Outstanding Young Men of America.
5. According to a report from the 1202 Commission, the baccalaureate degree production at FHS declined 43% from 1971-72 to 1975-76, the largest percentage decrease of the regents colleges and universities. Emporia was not far behind, at 38%.

6. Our freshman enrollment applications are up 36 from last year, while transfer applications are down 22. On-campus pre-enrollment for fall is 1983, 26 down from last year. But housing contracts are 746, up 46.

7. The State Senate Ways and Means Committee has introduced a bill, Senate Bill No. 488, to pay 30% of accumulated sick leave, rounded to whole days, to a maximum of 30 days, upon retirement from classified, classified exempt or unclassified service of state of Kansas. But the bill further provides that no compensation shall be paid under that section for sick leave accumulated as an unclassified employee.

8. State Senator Steineger has introduced Senate Bill No. 482 to make Emporia State a part of the University of Kansas and Fort Hays State a part of Kansas State University.

9. The summer Faculty Senate meetings will be Tuesday, June 21, and Monday, July 18. Both will be at 3:30 in the Santa Fe room.

To the Announcements, Dr. Votaw added that President Tomanek has approved the Senate's Withdrawal Policy, with the stipulation that the Academic Affairs Committee monitor the policy after implementation. No effective date has been established. He reminded the members of the Faculty Meeting, Thursday, May 5, at 4:00 p.m. Finally, he announced that Emporia State University's proposed Great Plains Studies Center has been postponed by COCAO until their May meeting. Dr. Eickhoff will confer with faculty on this matter.

Dr. Votaw called for questions and further announcements.

Dr. Frerer questioned Announcement No. 7. He asked if there is not a change in the number of days of accumulated sick leave to be funded upon retirement?

Dr. Votaw said there is a change with regard to sick leave for unclassified service. Unclassified sick leave would not be funded on retirement. However, there is still some questions on the thirty days of unclassified sick leave funded for 100 days or more not used, i.e., thirty calendar days or thirty working days.

Mr. Rupp stated that last year the Board of Regents agreed on thirty working days or six weeks compensation.

Dr. Zakrzewski asked how effective dates for Senate policies are determined?

Dr. Votaw replied that usually he puts a recommended date on the policy. For the Withdrawal Policy a date will be negotiated.

Dr. Robertson remarked that with respect to Announcement No. 5, the 1202 Commission chose the most unfavorable comparison for FHSU, 1971-72 and 1975-76.

Dr. Votaw said that choice has been noted.

Dr. Votaw called for Committee Reports.

Dr. Zakrzewski reported for the Academic Affairs Committee. He moved acceptance of the following courses; all are part of the approved Associate of Science in Allied Health (Concentration in Radiologic Technology):

- Biology 260 - Orientation of Radiologic Techniques.
- " 261 - Radiologic Nursing and Medical Ethics.
- " 262 - Radiographic Positioning I.
- " 263 - Radiographic Positioning II.
- " 264 - Principles of Radiographic Exposure
- " 265 - Special Procedures in Radiographic Exposure.
- " 266 - Advanced Techniques in Radiology.
- " 267 - Clinical Experience.
- " 268 - Seminar in Radiology.

Dr. Votaw called for discussion. There being none, he put the question and it carried.

Dr. Robertson reported for the College Affairs Committee. He stated that the committee is working on the financial exigency policy and that the functions of the Personnel Committee need to be defined. The College Affairs Committee will make recommendations on some guidelines and procedures for the Personnel Committee. The importance of such a committee's decisions for the future of FHS requires more time for study. He then moved that the College Affairs Committee be renamed "University Affairs Committee." Mr. Rupp seconded the motion.

Dr. Votaw called for discussion. There being none, he put the question to a division of the Senate to achieve the required two-thirds majority for changing the By-laws. The motion carried 30-0. Mr. Ginther will submit the question for a vote of the faculty.

Dr. Robertson continued by introducing a policy change on the use of buildings and facilities as found in the Faculty Handbook, pp. 37-38, paragraph seven. He moved the following to replace paragraph seven: "Students who desire to work in any buildings after the normal closing hours for the building must possess a written statement of permission or must be accompanied by a faculty member. Written permission may be obtained from the appropriate department chairperson or a designated faculty or staff representative of the chairperson."

Dr. Frerer seconded the motion.

Dr. Votaw called for discussion.

Dr. Frerer reminded the members that each building has different hours.

Dr. Votaw added that posting the hours of each building might be in order.

Ms. Veed moved to amend Dr. Robertson's motion as follows: "The normal closing times for the building will be posted on the building and that the normal closing time for a building must be in line with the actual practice at that time." Dr. Miller seconded the motion.

Dr. Votaw called for discussion on the amendment. There being none, he put the question on Ms. Veed's amendment and it carried. There being no further discussion on Dr. Robertson's main motion, Dr. Votaw put the question and it carried.



Dr. Robertson recommended the following statement on implementation of the Building Use Policy: "The College Affairs Committee recommends that standard forms be printed for writs of permission to use buildings and facilities. The permitted work areas and the time of expiration of permission should be specified on each writ."

Dr. Zakrzewski moved that the recommendation be accepted by the Senate. Mr. Heil seconded the motion.

Dr. Miller spoke against the motion because it would require too many forms which eventually could also be abused. Perhaps a responsible party for each building could deal with each situation on an individual basis.

Dr. Robertson replied that the committee had considered such a procedure; however, they felt it unfair to require a chairman to accept further burden for an entire building.

Dr. Zakrzewski suggested rotating the suggested form by color to avoid abuse and to aid in the ease of enforcement.

Dr. Votaw thought the departmental stamp could be used to authenticate the form.

Dr. Watson asked if there is some problem with the present system?

Dr. Robertson replied there was no pressing problem. However, the committee decided that practice should reflect theory. The suggested policy might help the security people if they need to evict someone.

Dr. Frerer made the point that negligence by the faculty could be alleviated if the Faculty Handbook were changed to the suggested policy.

Dr. Votaw put the question on Dr. Zakrzewski's motion and it carried.

Mr. Ginther reported for the By-laws and Standing Rules Committee. He reminded the members from departments whose seats expire to hold an election soon. Three departments have not responded. He also announced that the "University Affairs Committee" change in the By-laws presents the problem of similar changes where "university" should replace "college."

Mr. Peier had no report for the Student Affairs Committee.

Dr. Votaw called for Old Business. There was no Old Business.

Dr. Votaw called for New Business.

Mr. Ginther moved that the By-laws and Standing Rules Committee make the appropriate changes in the By-laws dictated by the institution's change in status from "college" to "university," and submit those changes to the faculty as a revision of the By-laws. Dr. Frerer seconded the motion.

Dr. Votaw called for discussion. There being none, he put the question to a division of the Senate to achieve the required two-thirds majority. The motion carried 28-0. He then directed that Dr. Robertson's earlier motion on the name "University Affairs Committee" be combined with Mr. Ginther's motion for expediency in submitting them to the faculty. However, each change must be listed specifically when submitted to the faculty.

Dr. Votaw moved that the Academic Affairs Committee be charged with the formulation of a plan to evaluate the new Withdrawal Policy after it becomes effective. Dr. Frerer seconded the motion.

Dr. Votaw called for discussion.

Dr. Miller suggested that the Senate President should give the Senate a little more guidance on the proposed evaluation. The Academic Affairs Committee needs to know what information is desired.

Dr. Votaw stated that the impact of the Withdrawal Policy on the students is what is desired. Perhaps consultation with President Tomanek could produce a more definitive objective. The point is that the Academic Affairs Committee look at the policy and see how it works. The committee should begin now to decide how it will monitor the data.

Dr. Zakrzewski asked if the Academic Affairs Committee should be evaluating the Honor Roll policy? There seems to have been such a suggestion after the change in the Honor Roll last year.

Dr. Votaw replied that Dean Garwood has information on that matter and that he will see that the Academic Affairs Committee receives it.

Dr. Votaw announced that the Foreign Language Department has requested by way of COD that the foreign language requirement for the BA degree be reinstituted. The department maintains that the other universities have at least a fifteen hour requirement for the BA. He called for discussion on the matter.

Dr. Busch moved that the question of the foreign language requirement for the BA degree be referred to the Academic Affairs Committee for study and report. Mr. Ginther seconded the motion.

Dr. Votaw called for discussion. There being none, he put the question and it carried.

There being no further New Business, Dr. Votaw adjourned the meeting at 4:22 p.m.

Respectfully submitted,

Allan Busch, Secretary