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FACULTY SENATE MINUTES

April 5, 1977

The President of the Faculty Senate, Dr. Votaw, called the meeting to order at 3:30 p.m. in the Santa Fe Room of the Memorial Union.

The secretary called the Senate roll and the following members were present: Dr. Clifford Edwards, Ms. Leona Pfeifer, Dr. Lewis Miller, Dr. Steven Tramel, Dr. Lloyd Frerer, Mr. Elton Schroder, Dr. Ed Shearer, Dr. Richard Zakrzewski, Dr. Charles Votaw, Ms. Ellen Veed, Dr. Stanley Robertson, Dr. John Watson, Mr. Dale Peier, Ms. Vera Thomas, Mr. Daniel Rupp, Dr. Allan Busch, Mr. Richard Heil, Dr. Ron Smith, Dr. Billy Daley, Ms. Orvene Johnson, Ms. June Krebs, Mr. Glenn Ginther, Ms. Esta Lou Riley, Dr. Wallace Harris.

Those members absent were: Mr. Frank Nichols, Mr. Mike Walker, Mr. Robert Brown, Dr. Sue Trauth, Mr. Keith Campbell, Dr. Louis Fillinger, Ms. Donna Harsh, Mr. Ed McNeil, Ms. Rose Brungardt, Mr. Donald Jacobs.

Others present were: Ms. Calvina Thomas for Brungardt, Mr. Ken Havner (President of FHS Alumni Association), Ms. Sally Ward (Executive Secretary of FHS Alumni Association), Mr. Ramsey Stecklein (State College Leader).

Dr. Votaw explained that the minutes of the previous meeting had only been distributed that day. Therefore, with no objections, he suggested approval of the minutes be considered at the next meeting.

Dr. Votaw then distributed the Senate President's Announcements to the members and the Announcements were entered in the minutes as follows.

ANNOUNCEMENTS

1. Martin Shapiro and Don Barton have been named as faculty representatives to the Personnel Committee. Allan Busch, Rachel Christopher, Ron Fundis, Gary Hulett, Bob Lowen, and Ed Stehno have been suggested for the Fort Hays Studies Committee. Allan Miller, Delbert Marshall, Dan Rupp and Nancy Vogel have been named as faculty representatives on the Torch Awards Committee.

2. It is anticipated that the next catalog will carry the following statement on academic honesty:

Effective learning may involve differences between views of the student and faculty. Students are responsible, however, for learning the content of courses of study outlined by the instructor, regardless of privately held judgments, and for demonstrating attainment in an honest manner. Students who compromise the integrity of the classroom are subject to disciplinary action on the part of the University. Students accused of abridging a standard of honesty may protect themselves through established academic appeal procedures and are assured of due process and the right of appeal.

A more specific statement is to be worked out by the Student Affairs Committee.

3. The Personnel Committee will operate according to the proposal discussed at the last Senate meeting, for this year. But that proposal will not be adopted as permanent policy until it has been further discussed and considered by the Faculty Senate.

4. The Registrar notes that with the additional day for turning in grades, more faculty are turning them in late. (I urge the faculty to get the grades in on time if at all possible. We should be at least as responsible as we ask the students to be.CV).

5. At a recent KANEDCO meeting, it was reported that academic law suits have increased 1344% in the past ten years. It was also stated that anyone buying liability insurance automatically gives up immunity.

6. The Library Allocations Study Committee is expected to recommend that a Library Advisory Committee be established with membership to include a student, one faculty member of each of the "old divisions" and a library representative. The terms of appointment of faculty should be set so as to provide for continuity. This advisory committee would review departmental allocations of library book purchasing funds, review the services provided by the library, serve as faculty and student voices in assignment of library resources, and provide for the review by faculty of journal and serial subscriptions maintained by the library, among other things.

7. The next Faculty Senate meeting will be Monday, May 2, 1977 at 3:30 p.m. in the Santa Fe room of the Union.

Dr. Votaw then added the following announcements. There is the possibility of an agreement between the state universities of Kansas (including Emporia, Hays and Pittsburg) and two universities in Paraguay, Universidad Nacional de Asuncion, and Universidad Catolica "Nuestra Senora de Asuncion". The agreement is to establish a program of cultural exchange with the aim of stimulating and improving the administrative, research, and teaching activities of the designated universities and to promote specific agreements to stimulate the interchange of students and professors. Specifically, the state universities agree to accept up to some specified number of students from UNA each year as residents of Kansas. They will pay the tuition charges of residents. UNA agrees to extend facilities for certified students of the state universities who may be in Paraguay to study or to do research. In addition, they will arrange a reciprocal exchange of information and publications in general and will cooperate in seeking funds for the development of the designated universities and for scientific investigation from international organizations and private foundations. If anyone has a reaction to the above proposal please submit it to the Vice President for Academic Affairs.

Dr. Votaw also announced that the legislative bill containing the proposal for construction of the new building on campus has cleared the Senate and is in the House Ways and Means Committee. There has been some talk of restricting the size or the amount of money finally to be spent on the building. The name change bill is in the conference committee, but there is much confidence in the eventual university designation for FHS this year. The House Ways and Means Committee has recommended that the state universities and colleges, except FHS, should receive a 6% salary increase and a 7% increase for OOE budget for FY78. FHS should receive a 7% increase in salary and an 8% increase for the OOE budget.

Dr. Votaw ended his Announcements by stating that freshman applications for the fall term are up twenty-five and transfer applications are down nineteen. EKSC has proposed that Emporia become a center for Great Plains studies. Anyone wishing to react to the proposal should do so through the Vice President for Academic Affairs.

Dr. Votaw called for further announcements or questions.

Dr. Miller questioned Announcement No. 5. The second sentence states that anyone purchasing liability insurance automatically gives up immunity. Does that imply that those without liability insurance have immunity?

Dr. Votaw answered that it does and it does not. It does imply that if there is any immunity, purchasing liability insurance ends the immunity. Thirty states have removed the concept of immunity for public employees.

Dr. Miller asked if Kansas is one of the thirty?

Dr. Votaw replied that Kansas is not one of the thirty.

Dr. Frerer said that Announcement No. 2 is excessively vague.

Dr. Votaw stated that the Student Affairs Committee, with student assistance, will produce a specific statement. Until that statement is made the college needs something in the catalogue to indicate there are some guidelines or standards regarding honesty.

Dr. Frerer added that the general statement in Announcement No. 2 implies that students only cheat when they do not like their instructors.

Dr. Votaw replied that the statement treats two different sets of conditions. (1) It is acceptable for students to disagree with an instructor but that students are still held responsible for the contents of the course as presented by the instructor whether the students agree or not. (2) The matter of cheating is also addressed.

Dr. Votaw called for Committee Reports.

Dr. Zakrzewski reported for the Academic Affairs Committee. He introduced and moved acceptance of the following new courses.

Music 409 - Methods for Marching Band and Jazz Ensemble.

Speech 262 - Language Development.

Speech 762 - Language Disorders.

Home Economics 496 - Occupational Home Economics.

Home Economics 497 - Job Analysis and Coordination Techniques.

Mr. Schroder seconded the motion.

Dr. Zakrzewski explained the committee's reasons for recommending the courses.

Dr. Votaw called for discussion. There being none, he put the question on Dr. Zakrzewski's motion and it carried.

Mr. Ginther reported for the By-laws and Standing Rules Committee. He announced that the ballots have been sent for election of new members in those departments whose representation expires this year. New members must be elected by the third week in April. A statement regarding the election of alternates will also be sent to all department chairmen. No alternate may vote in the Senate unless duly elected by the department.

Dr. Robertson reported for the College Affairs Committee. He said the committee had no formal report, but he would report informally on a couple of issues. There has been some interest in the committee's reviewing the Sabbatical Policy and making recommendations to the President for approval or rejection. One question is that of preference given to requests for a full year sabbatical over one term if all other factors are equal. There has also been interest in the committee's reviewing the guidelines for granting sabbatical leaves. The committee has not done so but will do so if the Senate desires.

Dr. Votaw added that the Sabbatical Policy is now in the President's hands. It would be preferable to leave it there and make any requests for changes later for the President's approval or rejection. There were no objections.

Dr. Robertson then referred to the report of Mr. Heil from the College Affairs Committee on the Sabbatical Policy as reported in the Senate Minutes for February. There was a favorable consensus in the committee on that policy but there was no formal recommendation made by the committee. Some of the administration felt it was inappropriate to comment on the policy as it enjoyed no particular status at that time. It had no approval by COD and had only been discussed. However, if there are any strong feelings about altering parts of the policy, the committee will consider the policy more carefully.

Dr. Frerer stated the discussion of the Sabbatical Policy in the committee and the Senate had presented an awkward situation. There must be a better and more efficient method for the consideration of such policies.

Dr. Votaw said that the Senate should not proceed on that business at this time. Only a small number of the administration raised the question of propriety and it was an unusual circumstance which will probably not happen in the future. As to the Financial Exigency Policy, it is now in the hands of the Senate. Recommendations can be made on the policy. COD wishes that the Senate make those recommendations now and not wait for another proposal to which to react.

Dr. Frerer asked if the Senate will see a written version of the policy?

Dr. Votaw replied that the College Affairs Committee will decide on that. The committee has a written version upon which to base its recommendations.

Dr. Miller stated that the issue of the Financial Exigency Policy is too important for the full Senate not to participate. He moved that a written version of the policy be made available to the whole Senate so that members can provide comments to the College Affairs Committee.

Dr. Frerer seconded the motion.

Dr. Votaw called for discussion on the motion. There being none, he put the question and it carried.

Mr. Peier reported for the Student Affairs Committee. He stated the committee's recommended guidelines for selecting students for "Who's Who Among Universities and Colleges" has been distributed to the members. He then moved acceptance of the recommended procedure and guidelines as follows.

NOMINATIONS TO "WHO'S WHO IN AMERICAN UNIVERSITIES AND COLLEGES"

Eligibility

Any student who has successfully completed 90 or more semester credit hours and maintained an overall GPA of 3.0 or higher.

Selection Procedure

Prior to fall enrollment, an information card will be placed in the enrollment packet of each eligible student.

Each interested student is requested to prepare a personal data sheet which is to be delivered to Office of the Dean of Instruction, no later than the 3rd Friday after completion of fall enrollment.

The Dean of Instruction will deliver all personal data sheets to the Student Affairs Committee of the Faculty Senate.

The Student Affairs Committee will review each application and rank the eligible students on the basis of their applications by the total number of accumulated points. The list will be sent to the Student Senate. If there are more eligible students than allowable by Who's Who, an election by the senior class will be required.

Criteria for Election

Scholarship (B or higher overall GPA)

Contribution to campus and the College

Faculty evaluation

Election by peer group

Basis for Composite Numerical Value

10 points for 3.0 overall GPA

1 point for each major part of a unit of 10 times (GPA-3.0)

1 point for each contribution to campus life and the college.

(The Student Affairs Committee of Faculty Senate will determine what are acceptable contributions).

A student must have a minimum of 3 acceptable contributions.

Each year a number of FHS senior class students are elected to "Who's Who in American Universities and Colleges."

The criteria for election are:

- Scholarship (B or higher overall g.p.a.)
- Faculty evaluation
- Contribution to campus life and the college.
- Election by your peers.

In past years, considerable difficulty has been encountered in determining the student's involvement in campus life. Therefore, we are asking each senior student, qualified by grade point average (receipt of this notice indicates you are qualified), to bear the responsibility of furnishing this information. This should include:

- Student government offices held.
- Offices held in any of the foregoing.
- Scholarships and assistantships.
- Memberships in any athletic, music, debate, or other group representing FHS.
- Memberships in campus clubs, honor societies, social organizations, etc.
- Any other contributions you feel are important.

In short, a complete summary of the first three years of your student life at FHS.

This information is needed right away. Please mail or deliver your summary to Office of Dean of Instruction, Picken 206, no later than the 3rd Friday after completion of fall enrollment.

Mr. Rupp seconded the motion.

Dr. Votaw called for discussion and Mr. Peier explained how the policy would be used and the information gathered. There was also some discussion on the awarding of the points and on the Faculty Senate's involvement with the "Who's Who" project.

Dr. Votaw put the question on Mr. Peier's motion and it carried.

Dr. Votaw called for Old Business. There was none.

Dr. Votaw then announced that under New Business he would introduce Mr. Ken Havner, President of the FHS Alumni Association, and Ms. Sally Ward, Director of the Alumni Association.

Mr. Havner thanked the members for the time to address the Senate on behalf of the FHS Alumni Association. He then made the following presentation to the members. "I had requested the time to be here this afternoon on behalf of the Alumni Association. First of all, I want to say thank you to all the members of the faculty and especially those of you who are here whom I recognize for the fine work that you've done in the past in assisting the college in its off campus activity and public relations. I see many of you do many things with the students and with the alumni to bring forth a better image of FHS, and I want to thank you for that. I see many

people who have spent many hours, not only in the classroom, but outside trying to do things we feel are necessary to bring pride to this college. In their behalf, I want to bring forth some information to you that I think is important for you to know, some of the things that the Alumni Association is doing which directly affect you as faculty members.

"One thing that we do is recruit students. We try to bring as many students on campus as possible, and of course, it is obvious to you how that's important to you. The more students we have, at least we can maintain the number of faculty that we have currently and possibly in the future increase that number. If we have fewer students, we have fewer faculty, so we are talking about your jobs. When we recruit, we go off campus and we try to do the best we can to bring the story of FHS to potential students.

"The other things that we do are probably not as directly beneficial to you; however, we do provide such services as award those people who have 25 years of service at FHS. We give them a plaque. When they retire, they are given a plaque at a retirement dinner which is a couple of weeks away now. We also provide a service directly from the Alumni Association. If someone from your department is going to do some sort of hospitality or something that would represent your department with potential students or people who would actively become involved with sending students to FHS, we will attempt to assist you with some sort of hospitality either in refreshments or whatever or if necessary, to give you money so that if you have to be off campus that you can have the money available to you to provide the hospitality that you think is necessary. We've done this several times in past years and I think it's something that we certainly hope that we can continue to do in the future.

"There are approximately 298 faculty members at FHS. Of that number, about 90 are members of the Alumni Association. I want to tell you that you don't have to be a graduate of FHS to be a member of the Alumni Association. A few of us are fortunate enough to have graduated from FHS and we teach here. But those of you who have received your degrees from other colleges and universities, I want to tell you that you also can become a member of the Alumni Association. The fee is nominal on an annual basis, and it is ridiculously low on a life-time basis. Your \$10 a year will allow the Alumni Association to continue its recruitment, continue to provide scholarships to the students, and continue to take the word of FHS to the public and to the legislature.

"The Alumni Association has an Action Committee which is directly responsible for visiting with the members of the legislature and for telling them the things that we need at FHS. We feel that this has had a direct affect on the legislation that has come up this year. The members of the Action Committee, of which I am the chairman, have on several occasions traveled to Topeka to visit personally with the legislators. We have requested some 200 members of the Action Committee to write the legislators about specific problems facing FHS. We feel that that has had a direct effect on the budget of FHS, which is in the process of approval and in the next few days, I am sure, will be approved. I am not thinking just of the building. I am not thinking just of the maintenance of the faculty increase of salary (the small 1% higher than the other colleges). I am thinking of the entire FHS budget.

Dr. Smith asked if the Senate had a budget? If so, would it tolerate such an expenditure?

"The most crucial thing that a faculty member can do in my opinion to bring forth the image of FHS is maintaining an image of pride in the classroom. Pride in himself, pride in the student he is teaching, and pride in the institution by which he is employed. I think you can instill a great deal of pride in the students. I think that after four years of receiving a good image from the faculty, that those people, when they leave FHS, will continue to be proud of the association with FHS and become members of the Alumni Association to assist in continuing to bring forth a good image of FHS. I'm proud of my association with FHS and I'm sure all of you are. I know that the \$10 a year it costs me to become a member of the association is very small for the rewards which I receive. I think that when I go out, and I do, and I talk to the public, the first thing that I am always asked is, 'Why should I become a member of the FHS Alumni Association?' I tell them that because of their involvement they can make it a better college, and their degree is only as good as the most recent graduating class, and that they should make every effort to maintain their degree and by doing that make the students who go to FHS, be the best that they can.

"What can we do for you as the faculty? We can recruit more students so that you can have your job, or more jobs. We can afford you the opportunity to bring the story of your department to the public.

"I welcome this opportunity to say thank you for the hard work that you have done in the past and we hope that you will continue to do that. I ask one favor, no two favors, of you - it might be three - one favor is that I want you to take the idea to your departments and request that the members of your respective departments consider joining the Alumni Association; the second favor is that you join the Alumni Association. Thank you so much for your time. Mrs. Ward, did you have something to say?"

Ms. Ward replied that Mr. Havner said it very well.

Mr. Havner and Ms. Ward then left the meeting.

Dr. Votaw then introduced the question of dismissing classes at 12:30 P.M. on the afternoon of October 7, 1977, the day before Homecoming, for the Octoberfest Celebration. He moved the approval of that suggestion. Mr. Peier seconded the motion.

Dr. Votaw called for discussion. There being none, he put the question and it carried.

Dr. Votaw then introduced discussion on the possibility of the Senate's purchasing a tape recorder for the Senate meetings. There will probably be enough in the Senate's budget to make such a purchase (about \$260). He requested authorization of an expenditure for that purpose.

Dr. Busch moved to authorize the expenditure.

Dr. Frerer seconded the motion.

Dr. Votaw called for discussion on the motion.

Dr. Smith asked if the Senate had a budget? If so, would it tolerate such an expenditure?

Dr. Votaw said there was a budget for announcements, minutes, telephone and travel. It appears that there may be enough left in the budget by June to make the purchase; if not, perhaps a little extra money can be found somewhere.

Dr. Zakrzewski asked if the machine would be the property of the Senate for the use of the secretary?

Dr. Votaw replied it would although other groups might be given access to it on occasion. It would remain with the Senate though.

There being no further discussion, Dr. Votaw put the question on Dr. Busch's motion and it carried.

Dr. Votaw called for any further New Business.

There being no further business, and with no objections, Dr. Votaw adjourned the meeting at 4:15 P.M.

Respectively submitted,

Allan J. Busch, Secretary