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They include:

FORT HAYS KANSAS STATE COLLEGE

TO: The Faculty
FROM: Betty Wolf, Secretary
RE: Faculty Senate Meeting
Minutes
DATE: June 22, 1976

Minutes of the meeting of Faculty Senate, Tuesday, June 22, 1976,
3:30 p.m., Santa Fe Room, Memorial Union.

I. Roll Call and Approval of Minutes.

Members Absent: Ms. Joanne Harwick, Ms. Leona Pfeifer, Mr. Isaac Catt,
Dr. Lloyd Frerer, Dr. Wallace Harris, Ms. Vera Thomas,
Dr. Robert Adams, Mr. Keith Campbell, Dr. Louis Fillinger,
Dr. Arris Johnson, Dr. LaVier Staven, Ms. Orvene Johnson,
Mr. Edgar McNeil, Ms. June Krebs, Mr. Glenn Ginther,
Ms. Jane Littlejohn, Mr. Donald Jacobs.

Also Present: Dr. George Wall for Ms. Vera Thomas

It was moved by Dr. Marshall and seconded by Dr. Busch that the minutes of the last meeting, May 17th, be approved. Dr. Zakrzewski pointed out an error in the minutes. Dr. Elton Beougher's course which was approved at the May 17th meeting was mistitled. The title should have read Computer Programming instead of Computer Science.

No other corrections to the minutes were made. The motion carried to approve the minutes of the May 17th meeting.

Mr. Rupp stated that the Faculty Senate Executive Committee did not have any committee reports established at this time.

II. Announcements by Senate President.

- A. May 17th Senate Meeting Items - The administration accepted the majority of the resolutions and recommendations which emanated from the May Senate Meeting. The exceptions which were questioned by the administration were several of the proposed changes which were suggested by the College Affairs Committee. The objections of the Administration to these items were received too late to refer them to that committee for review before today's meeting. The Senate leadership will attempt to schedule a meeting of the College Affairs Committee and the President of the College along with the Vice President for Academic Affairs to review the areas of disagreement. We hope to provide an acceptable report concerning the Faculty Handbook revision for the July 12th Senate Meeting.
- B. Retirement Compensation for Sick Leave Accumulations in Excess of 100 Days - COP's raised the question of the current Regents' policy which calls for the payment of 30 days compensation upon retirement to any faculty member who has an accumulation of 100 or more sick leave days. Two alternative recommendations for changing that policy were spelled out.

They include:

1. Interpret the 30 days to be 30 calendar days rather than 30 working days, i.e., one month's salary rather than six weeks of compensation.
2. Suggest that the program be repealed.

It was pointed out that the cost of this program to Fort Hays State this year was about \$11,000.

- C. Sabbatical Program Information - Chancellor Dykes asked for an increase from 4% to 5% in the proportion of faculty members who are eligible for sabbaticals each year, and he also requested that adequate funding should be set aside to provide for such leaves.
- D. Guidelines for Short Courses - Guidelines for short courses are being drawn up at the request of COCAO. This action is in response to criticism which has been raised concerning the course requirements and academic quality of some of the classes which are being offered through the continuing education programs of the state colleges and universities.
- E. Fee Schedule and Tuition Changes - The fee schedule for the students at Fort Hays State has been changed as noted below:

Student health fee changed from 50¢ to 75¢ per credit hour.

Masters thesis binding changed from \$2.50 to \$5.00.

The Regents recommended that tuition and fees be raised approximately \$50.00 per semester for Fort Hays students commencing in the Fall Semester of 1977. This is in line with a policy which they have established which requires the students to pay approximately 25% of the cost to the state of funding their education. This action came from the June meeting of the Board of Regents.

- F. Response to the May 17th Senate Announcement Concerning the Funding of Continuing Education Salaries - The administration responded that the Continuing Education salaries are funded from approximately \$14,000 which is taken from the general salary budget. The process involves taking a portion of the one-half of one percent of the salary allotment designated for the individual faculty member and depositing it in a fund for rewarding those who teach the continuing education courses which are offered through the college during the school year.

The President of the Senate sent a memorandum to Dr. Garwood, Acting Vice President for Academic Affairs inviting him to explain the rationale of the administration for establishing this policy and requesting him to accept questions from the Senate at the July 12th meeting.

- G. Requests for Funds From the Endowment Office - President Tomanek has requested that efforts to seek funds from the Endowment Association should be channeled through his office. He hopes that this procedure will allow him to be kept abreast of the needs and the requests which various segments of the campus voice to the Endowment Office.

H. Enrollment Data - See attached sheet.

In early May the college experienced an increase of about 164 students as compared with the comparable date in May of 1975. Our current enrollment projections indicate that we remain above the figures noted a year earlier, but the gap appears to be narrowing as newer enrollment information becomes available.

I. Summary of Spring Semester, 1976, Honor Roll as Compiled by Mr. Kellerman - Dr. Garwood shared a summary of the previous semester's honor roll with COD and the Department Chairmen. That report reads in part:

The Honor Roll consists of those who are in the top 10% of each school plus 10% of the undecided students. The minimum grade point acceptable for the honor roll is 3.40. To be on the honor roll, the student must also be enrolled in 12 hours or more.

In the Arts and Sciences and in Education the upper 10% minimum was 3.75 GPA, whereas in Nursing 14% of the students achieved a grade point of 4.00. In the undecided category, 28 students had a GPA of 3.40 or above and this amounted to only 7.87% of those in this area. Ten percent of the undecided category were not eligible for the honor roll.

For honors at graduation, cum laude is awarded if the cumulative grade point is between 3.40 and 3.59; magna cum laude if the GPA is between 3.60 and 3.79; and summa cum laude is awarded if the cumulative grade average is 3.80 to 4.00.

J. Report of Regents Reaction to Budget Requests for the 1978 Fiscal Year - Mr. Rupp received the budget report at the COD meeting earlier in the day. A copy of this report is attached to the minutes.

At the conclusion of the announcements Mr. Rupp asked if there were any questions. Dr. Robertson asked if Dr. Garwood indicated any willingness to appear at the July Meeting?

Mr. Rupp stated that he had just sent the memo out earlier in the week. Furthermore it was too late to convene the College Affairs Committee to attempt to resolve areas of disagreement between their suggested faculty handbook revisions and those of the administration. Mr. Rupp has heard no response at this time. If Dean Garwood does not wish to appear at the July meeting, the Faculty Senate can make an appropriate resolution relative to the matter.

III. Reports from Standing Committees.

A. Academic Affairs Committee.

Dr. Zakrzewski stated he had no official business to present to the Senate.

B. College Affairs Committee

Dr. Frerer was not present at the meeting. It was assumed that his committee had no official business to present.

C. Student Affairs Committee.

Dr. Adams was not present at the meeting. No official business was presented.

D. Bylaws Committee.

Mr. Ginther had called Mr. Rupp earlier and asked to be excused for personal reasons. He had no official business to present.

IV. New Business.

Dr. Zakrzewski inquired what constitutes the maximum number of hours a person can take in the summer without having the dean's signature. Should nine be an appropriate amount because it is half of the normal fall or spring semester load?

Dr. Marshall commented he didn't know how some people can take some of the loads they are taking and accomplish that much work in a summer term. When he first came here they had a rule you could not take more than one hour per week of credit.

Mr. Rupp stated that there was some discussion on this subject at the COD meeting. COD was particularly concerned with the graduate credit hours in a given summer session. Mr. Rupp felt Dr. Zakrzewski's question was very much germane to the issue and should be considered by the Academic Affairs Committee.

Dr. Drinan asked if we have a policy related to taking more than 18 credit hours in a given semester at the present time.

Dr. Zakrzewski asked if students were charged per hour during the summer or is there a set fee?

Mr. Rupp encouraged the Academic Affairs Committee to study this topic and make a recommendation at the July meeting.

Dr. Drinan asked if the regulations on short term courses would be publicized on campus before July. He felt it may be relevant for some of our summer classes.

Mr. Rupp will provide the committee with a copy of the short term course proposal which was received from COCAO, and they can use it in formulating their recommendation.

V. Old Business

Dr. Robertson stated that a quorum did not exist in the College Affairs Committee making it impossible for them to meet. Can members designate representatives of their departments to meet in their stead? Many faculty members are not employed during the summer months. Can their representatives fill committee assignments?

Mr. Rupp stated this procedure would be acceptable. Those individuals who would be filling in would be able to provide a quorum in order to conduct the business of a respective committee. He suggested that representatives be selected for the next meeting.

Mr. Rupp asked the College Affairs Committee to have a resolution relative to the use of \$14,000 of salary budget money for paying Continuing Education salaries ready for the July meeting in case the Vice President did not meet with the Senate.

Dr. Robertson asked how the committee would know which College Affairs Committee resolutions approved at the May 17th meeting by the Senate were not acceptable to the administration.

Mr. Rupp will provide the committee with a list of these resolutions.

Dr. Zakrzewski stated that officially a new vice president will be on duty July 1st coming to the campus August 1st. Should we wait with any of our recommendations?

In answer to Dr. Zakrzewski's question, Mr. Rupp felt we should deal with the person who made the decision instead of putting the onus on the back of the new person coming in. Mr. Rupp noted that he had thought about waiting and letting the administration represented by the new Vice President indicate the rationale for the current policy, but it made more sense to let the existing administration respond to the Senate.

On the Academic Affairs issue dealing with excessive summer class loads it was noted that several departments teach a series of one-hour classes so it is theoretically possible to take a class in the morning and afternoon and come up with sixteen graduate credit hours in a given summer. In terms of mathematics it is physically possible to take that many hours.

Mr. Rupp stated that this brings us back to the issue of the short term course guidelines. That issue is contained in the short-term course guidelines which will be reviewed by the Academic Affairs Committee for the next meeting.

Dr. Drinan moved that the meeting be adjourned. Mr. Walker seconded the motion. The meeting was adjourned.