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### Fort Hays State University Faculty Senate Minutes, November 24, 1969

FHSU Faculty Senate

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at 3:30 p.m.

Minutes of the Meeting of the Faculty Senate, Monday, November 24, 1969, In the Office of the Dean of the Faculty.

Members Present: Miss Krebs, Mr. Houston, Mr. McCullick, Dr. Randall, Mr. McConnell, Dr. Sackett, Miss Christopher, Dr. Miller, Mrs. Theis, Miss Veed, Dr. Oliva, Mr. Dalton and Dr. Garwood, Chairman.

Members Absent: Mr. Rayl.

Also Present: Mr. Kellerman.

The meeting was called to order by Dr. Garwood, Chairman.

VISIT OF A REPRESENTATIVE OF THE BOARD OF REGENTS TO CAMPUS. Mr. Jess Stewart, a member of the Board of Regents, will be on campus December 4 and 5. A 12:00 luncheon meeting with the members of the Faculty Senate has been arranged for Thursday, December 4.

COMMENCEMENT COMMITTEE. A subcommittee composed of Mr. Houston, Chairman; Miss Christopher and Mrs. Theis has been appointed to recommend to the Senate procedures for the commencement exercises. In the past we have had a commencement at the end of the Spring Semester and one at the end of the Summer Session. The committee has been appointed to study the possibility of having only one commencement, that is, in the Spring.

SHORTENING OF CLASSES.

RECOMMENDATION: Dr. Oliva moved that in the future any requests for shortening of class schedule be submitted at least a month before the day classes are to be shortened. Mr. McConnell seconded the motion.

RECOMMENDATION: Dr. Miller moved that the word "alteration" be substituted for "shortening" of the class schedule in the above motion. Motion seconded by Dr. Sackett.

Dr. Miller said the members of his department would favor a system of dismissal of all classes at a given hour for an assembly rather than shortening of classes.

For example, if the assembly were scheduled at 9:30, 9:30 classes would not be held on that particular day. He said the shortened classes resulted in students arriving to class late.

Would cancellation of a class in this manner work a hardship on classes held at particular hours? 9:30 and 10:30 periods are frequently used for morning assemblies. Dr. Miller said that the use of the word "alteration" would mean that when each request is received, the Senate would be able to consider the alternatives of shortening or simply cancelling the classes.

The question was called for. The amendment to the motion was passed.

Is a month notice prior to the event too long a time? On occasions, it is not possible to have a month's notice prior to the event. Instructors need a considerable amount of advance notice prior to shortening or cancellation of a class because tests and other plans are made.

RECOMMENDATION: Dr. Randall moved that the time period be changed from a month to three weeks. Motion seconded by Miss Veed. Amendment carried.

The question for the amended motion was called for. The amended motion now reads as follows:

"Dr. Oliva moved that in the future any requests for alteration of class schedule be submitted at least three weeks before the day classes are to be altered."  
Motion carried.

SUMMER SCHOOL FOR 1971. The committee distributed a recommendation for the Summer School Session, 1971. At a previous Senate meeting, the subcommittee dealing with the calendar had recommended a 10-week summer session, President Gustad indicated that it was likely that a 10-week summer session would not be approved by the Board of Regents as he was submitting to them a request for additional funds

in a number of other areas. President Gustad said that an extended summer session would need to be given a low priority in his scale of things the College needed for the future. This did not mean he was opposed to a 10-week session, but there were other items which had a higher priority in his request <sup>to</sup> ~~for~~ the Board.

Why is it necessary to prepare a schedule so long in advance? The College schedules many events some time in advance and questions are raised relative to what our program will be in the future. Consequently, we need to have a schedule as a point of reference.

Discussion ensued regarding the 10-week session--hours of credit which could be given, salaries which might be paid, problems of running the summer school session into August, vacation periods and the availability of students for a 10-week period.

RECOMMENDATION: Dr. Oliva moved that the Senate recommend to the President that we would like to have ten weeks but if the Board of Regents turns this down, we would go to eight weeks and accept the alternate schedule. Miss Christopher seconded the motion. Motion carried.

The summer school schedule for 1971 would appear as follows:

Summer, 1971 (60-minute class periods)

June 7 and 8 -----	Enrollment
June 9 -----	Classes begin
July 30 and 31 -----	Final exams
August 2 -----	Session ends

CALENDAR FOR SCHOOL YEAR 1970-71. The Senate had approved the Fall Semester, 1970, at a previous meeting. In the future there will be no break in the schedule for KSTA meetings.

RECOMMENDATION: Miss Veed moved that for the Fall Semester, 1970, and henceforth that we start our Thanksgiving vacation following the Tuesday evening classes, and that in

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the Spring Semester, we have no day off for Lincoln's Birthday. Mr. McConnell seconded the motion. Motion carried.

RECOMMENDATION: Dr. Sackett moved that the Spring Break begin following the termination of the 8th week of the semester. Motion seconded by Miss Veed. Motion carried.

In our previous deliberations the Senate had gone on record as scheduling the Monday following Easter as a holiday. A number of faculty members had suggested that Good Friday be utilized as a holiday rather than the Monday following Easter.

RECOMMENDATION: Dr. Randall moved that Good Friday be declared a holiday. Motion seconded by Miss Krebs. Motion carried.

PROPOSED SCHEDULE, 1971-72. The proposal submitted by the subcommittee composed of Dr. Oliva, Chairman; Miss Krebs and Miss Veed had been placed in the hands of the Senate previously and is included with the last Senate Minutes.

RECOMMENDATION: Dr. Randall moved that we accept the schedule submitted by the committee with the change that the Easter holiday would be observed on March 31 instead of April 3. Motion seconded by Dr. Sackett. Motion carried.

APPROVED CALENDAR FOR 1970-71, 1971-72. The school calendar as approved by the Senate is included following the Minutes.

The meeting adjourned at 4:25 p.m.

John D. Garwood, Chairman

Pam Deardorff, Recorder