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Fort Hays State University Faculty Senate Minutes, October 27, 1969

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Discussion: NEW COURSE PROPOSAL - "Study Abroad." *Sent to Pres. office 11/4/69*
COURSE APPROVED: History 25-125, 8 cr. hrs. for entire course; 3 cr. hrs. for parts (a) & (c) only.
RECOMMENDATION: Dr. Sackett moved that the Senate approve the course. Motion seconded by Dr. Randall. There was no further discussion. Motion carried.
Discussion: RESOLUTION ON ADMINISTRATIVE REORGANIZATION. Committee, composed of Dr. Oliva, Chairman, Miss Christopher, Miss Veed and Dr. Miller, was established ¹⁰⁻²⁻⁶⁹ to make a recommendation to Pres. Gustad. Committee's "Resolution on Administrative Reorganization" is contained in Minutes.
RECOMMENDATION: Dr. Sackett moved the adoption of the resolution. Motion seconded by Mr. Houston. Motion carried.
Discussion: SUMMER SCHOOL CALENDAR. Dr. Wood's report regarding the summer session is contained in the Minutes. Discussion to be continued.
Topic: ELECTION OF VICE CHAIRMAN.
RECOMMENDATION: Dr. Sackett moved that the Senate elect a Vice Chairman who could preside when the Chairman is not available and urgent matters are before the Senate. Motion seconded. Motion carried.

Minutes of the meeting of the Faculty Senate, Monday, October 27, 1969, at 3:30 p.m., in the Office of the Dean of the Faculty.

Members Present: Miss Krebs, Mr. Houston, Mr. McCullick, Dr. Randall, Mr. McConnell, Dr. Sackett, Miss Christopher, Dr. Miller, Mrs. Theis, Miss Veed, Dr. Oliva, Dr. Rice, Mr. Dalton, Mr. Rayl and Dr. Garwood, Chairman.

Members Absent: None.

Also Present: Dr. Gordon Davidson, Mr. Glen Lojka, Mr. Paul Phillips and Dr. W. C. Wood.

The meeting was called to order by Dr. Garwood, Chairman.

NEW COURSE PROPOSAL. Dr. Davidson brought the application for a new course to the Faculty Senate:

25-125. Study Abroad. 8 cr. hrs. for entire course; 3 cr. hrs. for parts (a) and (c) only. The course is divided into three major parts: (a) Three week study at Fort Hays with daily lectures and seminars on national characteristics, beliefs, and culture, as well as political analysis of countries to be visited, to be followed by (b) a course on the life and institutions of the nation at whose university we spend the next three weeks, and then there will be (c) a three-week guided tour during which visits will be made to major cities, museums, and historic sites. Students will also attend sporting and cultural events and be encouraged to come into personal contact with local residents and to practice a language where it is spoken every day. Each student will also complete an individual study project defined early in the course and geared to the student's level of education.

Dr. Davidson suggested the number of the course be such that it might be

taken for graduate or undergraduate credit. He suggested the course be titled "Summer Study Abroad." The course would be divided into 3 major parts. The first 3 weeks of the course would be spent at Fort Hays with daily lectures and seminars on national characteristics, beliefs, culture, as well as political analysis of countries to be visited. The second 3 weeks of the course would be spent at the University of Wales where lectures on British life and institutions would be given by Dr. Cyril Parry and Professor H. Morris Jones.

After spending 3 weeks at the University of Wales, the last 3 weeks would be spent touring on the Continent. Each student would have a project in his particular area of interest. Dr. Davidson said that it was likely that many of the projects would not be completed until the fall. In response to a number of questions, Dr. Davidson said that the participants need not be History majors. In all likelihood they would not be History majors.

Dr. Davidson suggested that 8 hours' credit be granted. In the event that a student were interested in attending only the 3-weeks' course at Hays, he would be granted 3 hours of credit for this. It would also be possible to take the workshop at Hays and participate in one of the 2 periods abroad. It also seemed likely that some married students might wish to have their spouses join them for the tour on the Continent.

The projects involved might be the political structure of the nation, arts, literature or whatever other areas the student might wish to study. The format suggested is one which might be of interest to other areas of the College.

Dr. Davidson said he would like to see this program given a separate page in the Catalog. He suggested that some faculty member coordinate foreign study for the College.

The Board of Regents has ruled that each course involving travel abroad must be approved on its individual merits.

The use of the title "Summer Study Abroad" was questioned. It was suggested a better title might be "International Study," "Field Study" or "Study Abroad."

Dr. Davidson estimated that the cost of the entire course would be in the area of \$1,000.00.

Dr. Davidson indicated that at the University of Wales, classes would be held in the morning and the afternoons would be utilized for study. In addition, arrangements would be made for some travel in the area so that the class would have an opportunity to see some of the historic sites in Wales.

How would the work be evaluated? As indicated earlier, a project will be required. It is also conceivable that tests might be utilized to measure performance.

RECOMMENDATION: Dr. Sackett moved that the Senate approve the course.

Motion seconded by Dr. Randall. There was no further discussion. Motion carried.

RESOLUTION ON ADMINISTRATIVE REORGANIZATION. At the Senate meeting of October 6, the format for administrative reorganization of the College was discussed. In view of the fact that the Senate was not scheduled to meet October 13, a Committee composed of Dr. Oliva, Chairman, Miss

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Christopher, Miss Veed and Dr. Miller was established to make a recommendation to President Gustad regarding administrative reorganization. The Committee consulted with the individual Senate members and submitted the following resolution:

Resolution on Administrative Reorganization

The Faculty Senate recommends to President Gustad that the present administrative structure of divisions and the position of Dean of the Faculty be eliminated and that a system of faculties (each with a dean) and departments (within which a retention of divisions would be superfluous) be erected, with the following suggestions:

1. That the following faculties, each headed by a dean, be established:
Faculty of Liberal Arts, Faculty of Natural Sciences and Mathematics, Faculty of Applied Arts and Sciences, Faculty of Education, and Graduate Faculty.
2. That the deans of these five faculties provide the administrative link between the respective faculties and the President.
3. That the faculties of Liberal Arts, Natural Sciences and Mathematics, and Applied Arts and Sciences be organized with departmental structures, the actual details to be worked out through consultation with the faculty involved.
4. That the departments, acting under the leadership of a chairman, be responsible for the following (with the President retaining his right, as chief administrative officer, to exercise the power of review and final decision):
 - a. selection and retention of departmental staff
 - b. preparation and administration of departmental budget
 - c. recommendation for merit salary increases, promotions, leaves of absence, sabbaticals, committee assignments, etc.
 - d. determination of scheduling of course offerings
 - e. determination of teaching load of each staff member within the dept.

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- f. determination (with approval of Faculty Senate) of departmental curriculum
 - g. promotion of research and improved methods of instruction
 - h. determination of requirements for completion of a major program in the departmental subject matter
 - i. selection of textbooks used in courses within the department
 - j. active participation in the formulation and execution of long-range plans for the institution
 - k. consultation (with adequate information provided on past and current budgets and expenditures) in planning short- and long-range budgetary projections
 - l. consultation on decisions regarding buildings and other facilities to be used in the education work of the college
 - m. consultation in the selection of the dean of the respective school in which the department is located
5. That department chairmen be appointed by the President, following consultation with the members of the department, for a specified term (such as three or five years), subject to review and reappointment for another term (following consultation with the appropriate faculty) at the end of each appointment period. Department chairmen should be made responsible primarily for building a department which maintains high standards in scholarship and teaching ability.

RECOMMENDATION: Dr. Sackett moved the adoption of the resolution. Motion seconded by Mr. Houston. Motion carried.

SUMMER SCHOOL CALENDAR. Dr. Wood had been asked to meet with the Senate concerning the length of the summer session. He submitted the following comments regarding the summer session:

The Department of Education met to consider three possibilities for length of summer session as requested by the Dean of the Faculty - (1) Two five week sessions (2) an eight week session (3) one nine week session.

After weighing the advantages and disadvantages the department agreed that the eight week session with a three week post session in specialist degree areas would be the most logical arrangement for Fort Hays Kansas State College at this time. The reasons for reaching this decision are as follows:

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1. The summer session is designed for public school teachers and administrators; hence, our summer session must come at a time when they are free to enroll in courses. The NCA as well as the State Department are pressing the public schools to lengthen the school year to 190 days, which means that the schools will be in session from the last week in August through the last week in May or through the first week in June. Some will hold orientation meetings beginning the third week in August.
2. The eight week school session lends itself to modulation of scheduling about as well as does the nine week session.
3. The two five week sessions do not meet the 11 week requirement for the Ed.S. Degree; hence it would still be necessary to have a post session in order to comply with our residence commitment.
4. Education instructors are not pleased with working nine or ten weeks when they are paid for eight weeks of work. Most education instructors are responsible for nine or ten hours during the summer session; hence, they must be on duty before enrollment and many must remain after the close of the summer session to complete their work.
5. The two five week session arrangement would not permit several of our key faculty members to have a vacation now that the college is moving to a new semester plan.
6. Indications are from schools where the two five week sessions are now in practice that the second five week session drops in enrollment $1/3$ to $1/2$ which will make it difficult to administer.

It would not be possible for the summer session to be lengthened to 10 weeks during the summer of 1970. Lengthening the summer session to 10 weeks would increase the cost of the summer session.

Dr. Wood said that the people in Education favor the 8-week session with an additional 3-week postsession for those who need 11 weeks of course work. Students working toward the specialist degree need the 11 weeks of work.

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Particular courses could be established for the 3 weeks in the summer session to meet their needs. We have done this previously.

If the first semester is started the last week in August, we will need a summer session which will terminate around the first of August.

Dr. Wood emphasized the necessity of summer classes which would be terminated in less than 8 or 9 weeks. He spoke of the possibility of 3-week, 4-week, 5-week and 6-week classes depending upon the need.

In a survey made by the Dean's Office, 151 superintendents in the area were contacted regarding availability of their teachers for summer school. Of the 140 replies, 72 or 51.4% indicated that their teachers would be starting school on the 25th of August. About 73% of the respondents indicated that they would be starting the fall semester after the 24th of August. For the spring semester, 1970, of the 140 respondents, only 6 indicated that their teachers would need to remain in the school system after the 31st of May. It appears, that with few exceptions, all teachers are free from classroom duties by the first of June.

Is a 3-week course desirable? Can the student master the material in this length of time? From the instructors' point of view, this is very demanding of the instructor. Several Senate members commented that the 3-week workshop or short course required a tremendous amount of energy from the instructor.

Our summer session must be designed to meet the needs of the people who want to go to summer school. It appears that the needs of the people who wish

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to attend summer school must be met by having short courses. Discussion of the summer school session will be continued at the next meeting of the Senate.

ELECTION OF VICE CHAIRMAN. Dr. Sackett moved that the Senate elect a Vice Chairman who could preside when the Chairman is not available and urgent matters are before the Senate. Motion seconded. Motion carried.

The meeting adjourned at 4:30 p. m.

John D. Garwood, Chairman

Lucille Drees, Recorder