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Fort Hays State University Faculty Senate Minutes, April 15, 1969

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COURSE APPROVED: Biological Science 203. *Sent to Pres. Office 4-23-69*
Discussion: Meeting of the Senate Representatives of the six State schools.
" Media Institute, Lincoln, Nebraska.
" Baccalaureate and Commencement.
RECOMMENDATION: It was moved by Dr. Oliva that a questionnaire be sent to all faculty members regarding the continuation of the Baccalaureate Services. Motion seconded by Dr. Sackett. Motion Carried. (Committee appointed: See Minutes for names.)
Discussion: Graduation with Distinction.
RECOMMENDATION: It was moved by Dr. Sackett a committee be established to study a method of determining the students who graduate with distinction. Motion seconded by Dr. Oliva. Motion carried. (Committee appointed: See Minutes for names.)
Discussion: Final Examinations.
" Diplomas.
" Line of March for Commencement.
" Faculty Reception.

Minutes of the meeting of the Faculty Senate, Tuesday, April 15, 1969, at 3:30 p. m., in the Office of the Dean of the Faculty.

Members Present: Mr. Ginther, Dr. Neil Walker (substituting for Mr. Schroder), Dr. Thomas, Mrs. Popp, Dr. Sackett, Dr. Miller, Mrs. Theis, Dr. Oliva, Mr. Dalton, Mr. Finnin and Dr. Garwood, Chairman.

Members Absent: Dr. Hamilton, Miss Christopher and Dr. Witten.

Also Present: Mr. Kellerman and Mr. Ruff Gentry.

The meeting was called to order by Dr. Garwood, Chairman.

NEW COURSE PROPOSAL. Dr. Garwood stated that an additional course proposal had been presented to the Senate for their consideration. If the course is approved, it can be carried in the new Catalog.

BIOLOGICAL SCIENCE. The following course in Biological Science was presented by Mr. Ruff Gentry:

203. Seminar. 1 cr. hr. Special topics in agricultural research will be assigned and oral reports will be made to other students and faculty. Prerequisite - Agriculture. Senior Standing.

Mr. Gentry stated there is a definite need for this course since most students take only one course in Speech. It would be useful for the student to have an Agriculture Seminar in which the student would be given a list of topics from which to select his research project. It would provide the student an opportunity to utilize research materials in the library. It would also provide an opportunity for the student to speak before other students and faculty. It is not a mandatory course. Mr. Gentry stated the students will prepare a written report. The report will be filed in the Agriculture office. Each student will be allocated 30 minutes for his report followed by a question period.

RECOMMENDATION: It was moved by Dr. Oliva that this course be approved. Seconded by Mr. Ginther. Motion carried.

MEETING OF THE SENATE REPRESENTATIVES OF THE SIX STATE SCHOOLS.

Dr. Witten, who is the Fort Hays representative, will be unable to attend the meeting scheduled at Emporia on Friday, April 18, since he is hospitalized due to an accident. No Faculty Senate member is available to replace Dr. Witten at the Emporia meeting.

MEDIA INSTITUTE - LINCOLN, NEBRASKA. Dr. Garwood reported briefly about the Media Institute he attended last week. It was an Institute for 30 people/ An explanation was given of the latest equipment available in the teaching field.

BACCALAUREATE AND COMMENCEMENT. Dr. Garwood announced that Baccalaureate Services will be held Sunday evening, June 1. Rev. Orlo Choguill will give the Address. Commencement will take place Monday evening, June 2. President Cunningham will give the Address. The Senior Reception will take place Saturday, evening, May 31.

A discussion followed regarding Baccalaureate and Commencement activities. One Senate member asked if there was a need for Baccalaureate Services?

Another Senate member asked if only the names of graduates who are present for Commencement might be read. As the graduate comes to the stage, he might hand a card bearing his name to the reader. In this manner time would be saved by not reading names in absentia. This would solve any problem of having students in the correct order of march.

It was also asked if it would be possible to poll the Divisions and make a recommendation to the new President to handle Baccalaureate and Commencement differently

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in the future? How is the reading of the names of the graduates handled? Dr. Garwood stated his office calls the Division Chairmen or the instructors possibly ten days in advance for the correct pronunciations of students' names, and this is also reviewed at the rehearsal for Commencement. Could the theater people write the script for Commencement since this is similar to a pageant?

Should the College continue to hold Baccalaureate Services?

RECOMMENDATION: It was moved by Dr. Oliva that a questionnaire be sent to all faculty members regarding the continuation of the Baccalaureate Services. Motion seconded by Dr. Sackett. Motion carried.

A Committee of Dr. Miller, Chairman, Dr. Oliva, Miss Christopher and Mr. Finnin was established to formulate a questionnaire.

"GRADUATION WITH DISTINCTION." Dr. Oliva inquired about the method of selecting those who graduate with distinction. He cited a case where a student received this honor but after the semester grades were in, his grade point fell below the required minimum. The question was asked why distinguish between students in the Honors program and those not in the Honors program? Mr. Finnin inquired what is the percentage of C's and D's in the Honors program? Dr. Garwood stated his office is in the process of assembling information about course grades and this question will be included with the information which is being compiled.

For a student to graduate with distinction, he must have a 2.60 average. This covers only seven semesters' work rather than eight semesters. Dr. Oliva asked if we cannot include the last semester's work in determining who graduates with distinction? Mr. Dalton replied that grades are not turned in to the Registrar's Office

until after Commencement. When the seniors final grades were turned in prior to finals, it was possible to include the work of the eighth semester. With our present examination schedule where the last examination is over at 5 p. m., and Commencement is the same evening, it would be impossible to have this information. Would it be possible to base this on nine weeks' grades? Could instructors be asked about students' grades two weeks prior to Commencement?

RECOMMENDATION: It was moved by Dr. Sackett a committee be established to study a method of determining the students who graduate with distinction. Motion seconded by Dr. Oliva. Motion carried.

The committee of Dr. Sackett, Chairman, Dr. Oliva, Mrs. Theis and Mr. Finnin was established to study this question. They will contact the Honors Board to have an Honors member serve on this committee.

Shall we go back to the plan where seniors do not take the final exams? Dr. Walker felt it would be more embarrassing for a student to cross the platform and find out he is not graduating than not have his name mentioned as graduating with distinction. It was noted that the diploma is mailed at a later date. At Commencement the graduate receives the folder only.

FINAL EXAMINATIONS. The final examination schedule is approximately the same as the schedule for the fall semester. The Tuesday 3:30 classes will test on Saturday morning, May 24, from 8:00 - 9:50. Next year the final examination schedule will appear in the schedule of classes. This may be helpful to students in choosing the courses they wish to take. The spring examination schedule will appear in the Faculty Bulletin.

DIPLOMAS. Mr. Dalton said he would like to have a sheepskin rather than fancy paper for a diploma. It would be more expensive than the present diploma.

LINE OF MARCH FOR COMMENCEMENT. The Line of March for Commencement is determined by rank and then within the rank by seniority.

FACULTY RECEPTION. One Senate member inquired if all faculty members were expected to attend the faculty reception. Dr. Garwood stated about half of the faculty would be asked to attend. This is allocated by the Division Chairmen. There is not room enough to accommodate all seniors and faculty.

The meeting adjourned at 4:25 p. m.

John D. Garwood, Chairman

Lucille Drees, Recorder