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Sent to Pres. office 11/7/68

Discussion: Student-Counselor-Principal Conference.
RECOMMENDATION: Dr. Oliva moved that November 26 be set aside as Student- Counselor-Principal Conference Day and that classes be dismissed from 1:20 - 2:20. Motion seconded by Mrs. Popp. Motion carried.

COURSES APPROVED: History 45-145, 1, 2, 147, 176.
COURSES DROPPED: History 146 and 147 (3 cr. hrs. each)
COURSES APPROVED: HPER 25, 49, 67.
COURSES DROPPED: HPER 40, 41, 42, 2, and 63 (1 cr. hr. each)
COURSES APPROVED: Education 48, 271 and 270.
COURSES APPROVED: Economics and Business 210, 212, 211, 157, 161, 168, 41, 144, 125, 126, 127.
COURSES DROPPED: Economics and Business - Econ. 172, 3 cr. hrs., and Econ. 48, 2 cr. hrs.
COURSES APPROVED: Psychology 131, 161.
COURSES DROPPED: Psychology 29, 3 cr. hrs.
COURSES APPROVED: Nurse Education 85, 100, 101.
COURSES DROPPED: Nurse Education 91, 3 cr. hrs.
COURSES APPROVED: Speech 36 and 35.
COURSES DROPPED: Speech 35 (Stagecraft and Lighting) ^{3 cr. hrs.} - See Catalog 1967-69.

Minutes of the meeting of the Faculty Senate, Tuesday, October 29, 1968, at 3:30 p.m., in the Office of the Dean of the Faculty.

Members Present: Mr. Ginther, Mr. Schroder, Dr. Thomas, Mrs. Popp, Dr. Sackett, Miss Christopher, Dr. Miller, Mrs. Theis, Dr. Witten, Dr. Oliva, Mr. Dalton, Mr. Finnin and Dr. Garwood, Chairman.

Member Absent: Dr. Hamilton.

Also Present: Mr. Kellerman and Mr. Messer.

The meeting was called to order by Dr. Garwood, Chairman.

STUDENT-COUNSELOR-PRINCIPAL CONFERENCE. Mr. Messer, who serves as Chairman of the Student-Counselor-Principal Conference, appeared before the Faculty Senate. The Student-Counselor-Principal Conference is scheduled for Tuesday, November 26. The annual conference brings principals and counselors to the campus for a discussion of how the high schools and Fort Hays can work together. The morning sessions are information sessions. At the afternoon session students meet with former counselors and principals to discuss their college experience.

The committee is requesting a free hour to be scheduled November 26 from 1:20-2:20 so students can meet with counselors and principals. Afternoon

classes would resume at 2:30 for the remainder of the afternoon. Dr. Garwood noted that possibly 10 minutes would be lost from each class and we would adjust to 40 minute classes for this afternoon.

RECOMMENDATION: Dr. Oliva moved that November 26 be set aside as Student-Counselor-Principal Conference Day and that classes be dismissed from 1:20-2:20. Motion seconded by Mrs. Popp. Motion carried.

The Office of the Dean of the Faculty will send out a revised schedule of classes for November 26.

NEW COURSE PROPOSALS. A committee composed of Dr. Thomas, Chairman, Dr. Oliva and Miss Christopher, met with representatives of the Divisions regarding their proposed courses. Copies of these proposals were distributed previously to the Senate members. Dr. Thomas stated the courses would be considered by areas, the first of which was History.

- 45-145. The Negro in American History. 3 cr. hrs. A chronological study of the cultural, intellectual, economic and political role of the Negro in the development of the main stream of American history. (No Prerequisite.)

Dr. Thomas explained the urgency of such a course.

1. History of Western Civilization I. 3 cr. hrs. Includes the major trends in Western Civilization from ancient times to the late seventeenth century. Required of majors.
2. History of Western Civilization II. 3 cr. hrs. Includes the principal developments of Western Civilization from the late seventeenth century to the present. Required of majors.

Dr. Thomas stated these courses were necessary as Modern Civilization

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(since 1500) does not give adequate preparation for history majors. These courses date from ancient times to the present. These courses would be taken by history majors in lieu of Modern Civilization 4.

147. Renaissance and Reformation. 3 cr. hrs. Studies the political, social, economic, and cultural developments of Renaissance Europe; an analysis of the forces leading to the religious upheaval in the sixteenth century, the spread of Protestantism, and the Catholic Reformation; and the relation of the Renaissance-Reformation Era to medieval and modern civilization.

Dr. Thomas noted 147 Renaissance and Reformation is a combination of two present courses - 146 The Renaissance and 147 The Reformation.

RECOMMENDATION: It was moved by Mrs. Popp that courses 45-145 The Negro in American History, 3 cr. hrs., 1 History of Western Civilization I, 3 cr. hrs., 2 History of Western Civilization II, 3 cr. hrs., and 147 Renaissance and Reformation, 3 cr. hrs., as described above, be approved. Motion seconded by Dr. Sackett. Motion carried.

Dr. Garwood stated that Dr. Oliva brought a course proposal, 176 Southern South America. The description is as follows:

176. Southern South America. 3 cr. hrs. This course is an in depth study of Argentina, Brazil and Chile, with emphasis on twentieth century development. Prerequisite 1 and 2 or 4.

Dr. Oliva said the Latin American program fits in very well at this time. The course would be alternated every other year. Mr. Dalton noted we have only one course in the history of the Far East and the Orient is in the news today. Dr. Oliva noted that we have staff to teach this course.

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RECOMMENDATION: It was moved by Dr. Thomas that course 176 Southern South America, 3 cr. hrs., as described above, be approved. Motion seconded by Mr. Ginther. Motion carried.

Dr. Thomas stated the courses in Health, Physical Education and Recreation would now be considered.

- 25. Track and Field (W). 1 cr. hr. Includes the techniques and skills of teaching track and field events.
- 49. Advanced Modern Dance. 1 cr. hr. Advanced modern dance movements, techniques, and composition in will be presented. Prerequisite 41.

Dr. Thomas noted that the course 49 Advanced Modern Dance will replace courses 40, 41 and 42. Courses 2 and 63 are also being dropped.

- 67. Rhythms and Activities for the Elementary School Children. 1 cr. hr. Includes rhythmic activities of all types, as well as games, physical skill development and activities for elementary school children. Prerequisite #53.

Dr. Thomas noted this course was needed to strengthen elementary school physical education.

RECOMMENDATION: It was moved by Dr. Thomas that courses 25 Track and Field (W), 1 cr. hr., 49 Advanced Modern Dance, 1 cr. hr., and 67 Rhythms and Activities for the Elementary School Children, 1 cr. hr., as described above, be approved. Motion seconded by Dr. Sackett. (It was noted 5 courses in HPER will be dropped-some of which have not been taught for several years.) Motion carried.

Dr. Thomas stated courses in Education would be considered next.

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48. Observation and Participation in Special Education Activities. 1-3 cr. hrs. Designed to provide an observation and participation experience at the Center for Exceptional Children and the Adjustment and Training Center for Adults along with observation trips to selected major state institutions and other facilities accommodating exceptional individuals. Available for freshmen and sophomores for one (1) credit hour. A declared concentration in mental retardation is required to take the class for three credit hours at the rate of one credit hour per school year.

Dr. Thomas noted this was a unique course. It is a part of the requirements of a federal supported program in Mental Retardation.

271. Driver Improvement Programs and Techniques. 2 cr. hrs. Designed for preparing traffic and safety education teachers to teach licensed operators driver improvement. *Prerequisites 53 and 54.*

270. Driving Simulators and Multiple Car Driving Ranges. 3 cr. hrs. Provides accelerated driver education students classroom instruction and laboratory experience in systemized programs. *Prerequisites 53 and 54.*

Dr. Thomas noted that courses 271 and 270 are government supported programs in Education. There will be no staff problem.

RECOMMENDATION: It was moved by Dr. Sackett that courses 271 Driver Improvement Programs and Techniques, 2 cr. hrs., and 270 Driving Simulators and Multiple Car Driving Ranges, 3 cr. hrs., as described above, be approved with the provision that the Division revise the title of course 48. (Title changed as indicated) Motion seconded by Miss Christopher. Motion carried.

Dr. Thomas stated that the Senate would next consider courses in Economics and Business.

210. Teaching Punched Card Data Processing, 3 cr. hrs. Covers techniques, methods, and skills essential for teaching courses in the preparatory curriculum in business data processing on the secondary level.

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- 212. Seminar in Data Processing. 3 cr. hrs. A review of recent developments in electronic data processing. Prerequisite - previous course in business data processing and permission.
- 211. Teaching Computer Techniques. 3 cr. hrs. Covers techniques, methods and skills essential for teaching fundamentals of computer programming in the preparatory curriculum in business data processing on the secondary level.
- 157. Data Processing Field Project. 3-5 cr. hrs. Provides individual assignments in practical data processing applications. Prerequisite - 51 or permission.
- 161. Government and Institutional Accounting. 2 cr. hrs. A study of budgeting and operation of fund accounts for state, municipal, and public institutions. Accounting control as a means of effecting improved administration of public enterprises. Prerequisite Accounting 31.

Dr. Thomas commented that courses 161 is needed for those taking CPA examinations.

- 168. Introduction to Regional Economics. 3 cr. hrs. Integration of effects of factors affecting location of economic activities; selection of strategies the people of an economic area can use to maximize area economic growth; methods of analyzing and measuring regional or subnational economic activities.
- 41. Risk Management. 3 cr. hrs. Deals with the risk manager and his responsibilities. Basic principles applied to the handling of risk, self-insurance, transfer and insurance. Elements of rate-making. Prerequisite sophomore standing.
- 144. Management Accounting. 3 cr. hrs. A study of accounting analysis and management decision-making; including cost determination and flow, job order accumulation, process-cost accumulation, cost-volume-profit analysis, budgets in planning, standard costs, return on capital used, decisions involving alternates. Prerequisites Economics 36 and Accounting 31.
- 125. Managerial Economics. 3 cr. hrs. Application of economic theory to business decision making; demand and cost analysis; production planning, pricing policies; linear programming and economic analysis.

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126. Labor Legislation. 2 cr. hrs. A governmental approach to the solution of the problems of labor. Analysis of labor laws and their administration.
127. Human Relations in Business and Industry. 3 cr. hrs. An investigation of organizational structures and intergroup relations, especially as applied to business and industry. Basic concepts in social psychology and other behavioral sciences used to appraise organizational practices.

Dr. Thomas noted that with courses 168, 41, 144, 125, 126 and 127, Economics and Business was trying to create another area of emphasis. These courses will eventually require more staff members. Dr. Thomas said Public Utilities, 3 cr. hrs., and Financial Institutions, 2 cr. hrs., will be dropped.

What is the long range plan of the division?

Dr. Thomas stated these courses meet the requirements of Economics, Business and Marketing. Dr. Thomas said he feels there is great need for young men who concentrate in Business Management. The number of hours a business major might take in accounting, marketing and management was discussed. This would represent an area in business comparable to accounting and marketing.

Dr. Thomas was asked how many areas of concentration he visualized. He replied they would possibly move into areas of Finance depending upon enrollment. He felt the student should choose the courses in which he planned to make his life's work. Dr. Thomas hoped that Finance will be made available as Business Organization and Investments are only available now.

Are there sufficient students for these courses? With 800-1000 students in business this would seem to be no problem.

RECOMMENDATION: It was moved by Dr. Sackett that courses 210 Teaching Punched Card Data Processing, 3 cr. hrs., 212 Seminar in Data Processing, 3 cr. hrs., 211 Teaching Computer Techniques, 3 cr. hrs., 157 Data Processing Field Project, 3-5 cr. hrs., 161 Government and Institutional Accounting, 2 cr. hrs., 168 Introduction to Regional Economics, 3 cr. hrs., 41 Risk Management, 3 cr. hrs., 144 Management Accounting, 3 cr. hrs., 125 Managerial Economics, 3 cr. hrs., 126 Labor Legislation, 2 cr. hrs., and 127 Human Relations in Business and Industry, 3 cr. hrs., as described above, be approved. Motion seconded by Dr. Witten. Motion carried.

Dr. Thomas stated that course proposals in Psychology would be considered next.

- 131. Experimental Psychology II. 3 cr. hrs. A continued study of the field of experimental psychology, including learning, sensation and perception, attention, motivation, thinking and memory.
- 161. Humanistic Psychology. 3 cr. hrs. Focus is on the experiential dimension of human existence and the usual approaches of the behavioral sciences are subject to critical analysis. The course will promote personal growth and self-discovery as well as helping to derive some elements of a philosophy of life.

Dr. Thomas commented that with course 131, projects would be more significant. There are sufficient staff members to teach these courses. The two courses referred to above will replace Applied Psychology 29, 3 cr. hrs. which is being dropped.

RECOMMENDATION: It was moved by Dr. Thomas that courses 131 Experimental Psychology II, 3 cr. hrs., and 161 Humanistic Psychology, 3 cr. hrs., as

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described above, be approved. Motion seconded by Mrs. Popp. Motion carried.

Dr. Thomas noted courses in Nurse Education would now be considered.

85. Public Health Nursing. 8 cr. hrs. Guided experiences will be provided for the student to conduct nursing practice in family and community health based on principles, concepts and processes used in the Public Health field. Prerequisite, permission.

Dr. Thomas said the demand is very great for this course for graduates, undergraduates, school nurses, public health nurses.

100. Practicum in Nursing. 1-8 cr. hrs. This practicum provides an opportunity for the student to combine knowledge derived from the newer content courses with that obtained from supervised practice in actual nursing situations. Prerequisite, permission.

101. Seminar in Nursing. 1-5 cr. hrs. A course for nurses who seek more breadth depth in nursing and in the further study of modern trends and problems in nursing.

Dr. Thomas stated course 101 Seminar in Nursing will replace 91 Senior Seminar, 3 cr. hrs. Courses 100 and 101 go into effect in Spring, 1969.

RECOMMENDATION: It was moved by Dr. Thomas that courses 85 Public Health Nursing, 8 cr. hrs., 100 Practicum in Nursing, 1-8 cr. hrs., and 101 Seminar in Nursing, 1-5 cr. hrs., as described above, be approved. Motion seconded by Dr. Oliva. Motion carried.

Dr. Thomas said courses in Speech would be considered.

36. Stagelighting. 3 cr. hrs. This course covers the basic principles of designing and executing the lighting for the stage.

This course will be offered in Spring, 1970.

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35. Stagecraft. 3 cr. hrs. This course deals with the basic techniques of designing, constructing, and painting the stage setting.

This course will be offered in Fall, 1969. It was noted these courses would require no additional staff members. Stagecraft and Lighting 35 is now being offered. It is being offered both semesters. Under the proposed courses Stagecraft 35 would be given one semester and Stagelighting 36 the other semester.

RECOMMENDATION: It was moved by Dr. Oliva that courses 36 Stagelighting, 3 cr. hrs., and 35 Stagecraft, 3 cr. hrs., as described above, be approved. Motion seconded by Mrs. Theis. Motion carried.

Dr. Garwood stated the other new course proposals would be discussed at the next Faculty Senate meeting.

The meeting adjourned at 4:30 p.m.

John D. Garwood, Chairman

Lucille Drees, Recorder