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Faculty Senate

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4-4-1967

### Fort Hays State University Faculty Senate Minutes, April 4, 1967

FHSU Faculty Senate

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*Sent to Pres office*

Tribute was paid to Miss Florence Bodmer who retired 4/1/67 after 21 years' service in Dean's Office. Miss Drees named as replacement. 4-18-67  
Letter read from Pres. Cunningham regarding senior graduation; class representative not present as he indicated he would be; decision was that seniors take exams as everyone else does.

Applications for new courses approved for: Bio. Sciences -

#295 and #395 - "Biological Scientific Writing" - 2 cr. hrs. (Replace "Library #299")

#252 and #352 - "Readings in Biology" 1-3 cr. hrs.

Letter read by Dr. Garwood re: submitting names for "Who's Who" in Spring rather than Fall of year. Decision was reached that Data Processing furnish list of "B" & above students.

Minutes of the meeting of the Faculty Senate, Tuesday, April 4, 1967, at 3:30 p.m. in the Office of the Dean of the Faculty.

Members present: Mr. Crites, Dr. Fleharty, Miss Gangwer, Mr. S. Johnson, Mr. McGinnis, Dr. McMechen, Mr. Schmidt, Mr. Tomlinson, Dr. Wilkins, Dr. Youmans, Mr. Dalton, and Dr. Garwood, Chairman.

Members absent: Miss Cotham and Dr. Coder

Also present: Mr. Maxwell

The meeting was called to order by Dr. Garwood, Chairman.

Dr. Garwood announced to the Faculty Senate that his secretary, Miss Florence Bodmer, retired April 1, 1967, after twenty-one years of service. Miss Bodmer might have remained on duty until the end of the school year but she elected to retire April 1. Dr. Garwood paid the highest tribute to Miss Bodmer, not only to her qualities as a fine secretary and the efficiency with which she managed the office, but especially to her questioning mind which he considered her greatest asset. Her replacement is Miss Drees.

A letter from President Cunningham was read by Dr. Garwood with regard to senior graduation. Present methods of senior graduation were discussed. In order for a senior to know if he was graduating, the question was raised if it were not possible to grade senior examinations first. Another member indicated his preference to return to dead week; have final examinations begin on Monday through Friday; Baccalaureate services on Sunday and Commencement on Monday and to have a local high school band provide the music if the college band members were no longer on campus. Since Gary Vernon, the senior class representative was not present as he indicated he would be, the discussion on senior graduation was terminated. The decision was that seniors will take the final exams as everyone else does.

The Biological Sciences Division requested two new courses--(one is a formal course and the other a reading course) - 1) Change Library 299 'Methods of Research' with a course of their own on Scientific Writing; 2) 'Readings in Biology' Course - 200 and 300 level for Biology Majors for special areas for which they do not have regular courses. Dr. Garwood reminded the Senate the galley proofs were here and that this would be the last opportunity to make changes in the galley proofs. The question was raised if the Graduate Council did not make such changes. It was clarified that the two courses under discussion would be in the 200 series; therefore they were dealt with by the Faculty Senate. The motion was made and seconded that "Biological Scientific Writing #295 and 395" replace "Library #299" and "Readings in Biology #252 and 352" be added to the catalog. (The "200" level is for senior credits; the 300 level course for graduate students.") Motion carried.

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Biological Science. The following courses in the area of Biological Science were presented:

295 & 395. Biological Scientific Writing. 2 cr. hrs. Prerequisite, Permission. Techniques and Methods of writing scientific papers. (This course would replace Library #299)

252 & 352. Readings in Biology. 1-3 cr. hrs. Prerequisite, 9 hrs. Biology. Readings and written reports on special topics in the field of biology.

**RECOMMENDATION:** It was recommended that these four courses, 295, 395, 252 and 352 be approved. Seconded and carried.

A letter was then read by Dr. Garwood as to the feasibility of submitting names of students for "Who's Who" in the Spring rather than in the Fall as in the past. The letter stated we would be permitted to elect 34 students next year. This would mean reviewing the junior class as they would be the seniors next year. This material was to be put into a brochure so that an employer would have this information about these students. This information would then be very beneficial to Placement Bureaus in placing these outstanding students.

The following problems were discussed:

1. Would each Division be allotted a certain number of "Who's Who" students?
2. Would these names be obtained from the Division Chairmen?
3. Which students would be eligible for "Who's Who"? It was stated the list has been compiled on the basis of "B" grades plus activities.
4. Should a list be sent to Divisions of names that should be deleted?
5. Could another column be shown in addition to grade point and activities in which the faculty member would indicate his approval or disapproval?
6. People in the Division most likely would know their own students. Should priority be given in order of preference? Which of their people should be placed in "Who's Who"?
7. Grade points would have to be checked then call in Division Chairmen for help in determining names of 34 students eligible for "Who's Who".
8. It was suggested to compile a list, give it to the Division concerned to get priority of names they want; return that list; send the names listed and if more than 34, devise some method of elimination.
9. Another question was raised with regard to an eligible student with a good academic record. If the faculty member did not know the student, that student would not get enough votes to be elected to "Who's Who".
10. If a list of names had to be submitted by April 28 (as stated in the letter read to the Senate), that list might include names of juniors who might not return to Fort Hays next year.

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11. Could names that were submitted in Spring be removed next Fall if the student did not return to college next Fall?

It was suggested that Data Processing could furnish a list of "B" and above students.

There will be no Faculty Senate meeting on Tuesday, April 11. The next meeting will be on Tuesday, April 18, 1967.

The meeting adjourned at 4:30 p.m.

John D. Garwood, Chairman

Lucille Drees, Recorder