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Communication from ~~Political Science~~ the area of Political Science was sent to Senate Members earlier. This proposal was discussed. To Pres Office
1-11-66

Three problems were presented in the communication:

- A. Senior Grades.
- B. Changes of Classes and Withdrawal from Classes
- C. Can the Dean mail office schedule cars to the faculty prior to the first day of class so that during the first week of the semester the students will know where and when they can locate faculty members?

Items A and B were discussed. No action taken.

Minutes of the meeting of the Faculty Senate, Tuesday, January 4, 1966, at 4:30 p.m. in the office of the Dean of the Faculty.

Members present: Mr. Dalton, Dr. Edwards, Mr. Evans, Miss Felten, Dr. Fleharty, Mrs. Hoffman, Dr. Hollister, Mr. Osborne, Dr. Proctor, Dr. Rice, Mr. Schmidt, and Dr. Garwood, Chairman.

Member absent: Mrs. Cobb.

Also present: Mr. Blickenstaff.

The meeting was called to order by the chairman, Dr. Garwood. He said that Dr. Little and Mr. Crites have a proposal which they would like to present to the Senate in place of the one which was submitted earlier. The material for the Schedule of Classes for the Fall and Spring, 1966-67, will be requested soon and so new courses should be approved prior to that request.

Copies of a memorandum from Mr. Evans, for the Division of Social Science were sent to the Senate members previous to this meeting. This stated three problems for "consideration or clarification by the Senate."

Senior Grades. The first problem in the memorandum was Senior Grades and reads as follows:

"A. Senior Grades. Why are senior grades required before regular grades? This is a practice no one was familiar with at other schools. Members of the Division of Social Science feel that this practice is an unfortunate practice and unreasonable to both faculty and students for these reasons:

"1. If seniors are exempted from a final examination, the implication is that the exam is more of a hazing technique than an integral part of the learning process. That a test frequently is the only motive which compels some students to take a final overview of a course is indeed unfortunate, but hopefully it does cause them to see the interrelatedness of the parts of the course.

"2. If seniors are exempted for the final examination, then:

- a. The instructor is forced to construct a separate exam; this is not only an unwarranted burden on the instructor but may fall unfairly on students because of the difficulty of constructing "equivalent" examinations and/or determining the final grades of seniors before knowing the performance of the class,

- b. Scheduling ten or twelve seniors sometime can be impossible unless the class is dismissed in order to give the exam during the regular class period,
- c. The final periods of the class when the instructor is likely to be "summing up" the course are lost to the seniors because (1) their exam occurs before this, and (2) they are not obliged to attend or motivated to pay attention after their exam,
- d. The senior is frequently subjected to an examination schedule which would be defined as unfair during the regular period, i. e., he may have as many as 5-7 exams in the last two days of the regular term instead of having them spread over one week."

This was discussed. Some of the considerations were as follows:

- 1. Could Commencement be held following the final exams?
- 2. It was noted that the underclassmen would leave the campus and so would not be available to help with the music or to work at the Union.
- 3. It was also noted that the Baccalaureate on Sunday and the Commencement on Monday had seemed to be convenient for all concerned-- alumni, relatives, etc.
- 4. If examinations were to conclude on Thursday, and have Commencement on the following Monday, this would necessitate graduates remaining on the campus a week longer. It would also mean that faculty would remain on the campus for a longer time. Thus, a faculty member might have his grades turned in by Wednesday or Thursday and then be required to remain on campus until the following Monday. If Monday were several days into June it was noted that some faculty members might feel that they were required to be on campus and not paid for it, i. e., the pay period is for 9 months and terminates on May 31.
- 5. It was asked if examinations could be scheduled to begin on Monday and then have the Commencement following the exams.
- 6. The time between spring semester and summer session was discussed.
- 7. An 8-week summer session was suggested.
- 8. It was asked if the grades for the seniors had to be completed before Commencement. Mr. Dalton explained the policy regarding students participating in Commencement. It was noted that anyone graduating should have completed all work.

It was suggested that this should be discussed further at a later meeting.

There was not time to discuss Section B, but Section C, which is: Can the Dean mail office schedule cards to the faculty prior to the first day of class so that during the first week of the semester students will know where and when

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they can locate faculty members? was discussed briefly and it was decided that this could be done.

The Faculty Senate will not meet next Tuesday, January 11, but there will be a meeting on Tuesday, January 18.

That meeting adjourned at 5:30 p. m.

John D. Garwood, Chairman

Standlee V. Dalton, Secretary

Florence Bodmer, Recorder