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1-15-1953

### Fort Hays State University Faculty Senate Minutes, January 15, 1953

FHSU Faculty Senate

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#### Recommended Citation

FHSU Faculty Senate, "Fort Hays State University Faculty Senate Minutes, January 15, 1953" (1953).  
*Faculty Senate*. 190.  
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RECOMMENDATION: Faculty action needed only on those questions which deal with change in, or establishment of policies.  
RECOMMENDATION: Change in form: "Request for Authorization for Change of Text."  
RECOMMENDATION: Examination schedule for the summer session.  
RECOMMENDATION: Approval of Edu. Dept. request for changes in block-- (See minutes.)  
RECOMMENDATION: New courses for music Dept., 260, 300, 301, 302, and 320; and delete 210. (See minutes.)  
RECOMMENDATION: Approved courses, 55 and 110 for Geology.  
Tabled request for ~~130~~ Problems in Geology.

Minutes of the meeting of the Faculty Senate, January 15, 1953  
in the Dean's Office at 3:30 p.m.

Members present:

E. R. McCartney	Joel Moss
Standlee V. Dalton	Ivan Richardson
Ralph V. Coder	Emmet C. Stopher
C. Thomas Barr	L. W. Thompson
Katherine Bogart	Margaret van Ackeren
Harold Choguill	

Members absent:

Geneva Herndon

Others present:

Calvin Harbin

The meeting was called to order by the chairman, E. R. McCartney.

Faculty action on changes in, or the establishment of policies:

Originally the faculty meetings in which the report of the action of the Faculty Senate are read and acted upon are for the purpose of informing the faculty regarding what is being done. Now, that the minutes of each meeting are being sent to the faculty members, it does not seem necessary to have them take action except upon those recommendations which deal with policies. It was suggested that the faculty members wishing to raise questions regarding any action of the Faculty Senate should send a written statement to the Faculty Senate prior to the faculty meeting. This would give the Senate a chance to reword a statement, such as the one regarding "auditor", which occurred in a meeting recently, before being presented to the faculty for approval.

It was suggested that many of the items of business, such as new courses approved, change of credit and numbers of courses, etc., would not be subject to the approval by the entire faculty unless some question is raised which would require presentation to the faculty.

This was discussed with the following result:

RECOMMENDATION: Mr. Barr moved that the Senate recommends that since the faculty members receive copies of the minutes of the Senate meetings only those matters which involve a change in or the establishment of a policy should be brought before the faculty for formal action. It is understood that any faculty member may raise a question in any faculty meeting about any other matter which has been considered by the Senate. The Faculty Senate requests that faculty members submit in writing suggestions for improving previous recommendations of the Senate if they wish to have the action discussed at the faculty meeting.  
Seconded and carried.

Change in the form, Request for Authorization for Change of Texts:

The form mentioned above is used for change of text and when approved by the committee, the Campus Book Store is advised of the change. The bookstore sends a request to each department for book lists early enough to order the texts and have them available at the beginning of the semester. If an instructor decides at the last minute that he would like to change the text and the committee approves the change, the bookstore is in a bad spot because it has the texts requested previously on hand. It was suggested that a provision should be made in the Request for Change of Text which would not permit these eleventh-hour changes. It was suggested that a time limit such as a definite number of weeks, etc., would not be satisfactory and that it would be better to have it be "by the time the book list is presented to the bookstore". In this way if an instructor wished to wait for a text which was to be published soon, he might wait but could not order other texts in case the new one is not ready. This provision should be of help to both the student and the instructor.

RECOMMENDATION: Mr. Moss moved that the third suggestions to be added to the form, Request for Authorization for Change of Text, should be, (3) "New adoptions must be approved by the time the book list is presented to the bookstore".

Examination schedule for the summer session:

The summer session examination schedule was discussed.

RECOMMENDATION: Dr. Richardson moved that the following examination schedule be used for the summer session.

7:00 to 9:00  
9:30 to 11:30  
1:00 to 3:00  
3:30 to 5:30

This was seconded and carried.

Changes in the Education Department program:

It was explained that at the last meeting the Senate approved course 48 Psychology of Human Development, and raised the credit on course 358 Guidance and Counseling to three credit hours. The program presented by the Education Department for Professional Education courses was discussed and tabled at that meeting.

Dr. Harbin, who was present was asked to explain the need for the proposed program, said that this program was proposed in an effort to: (1) improve the program; (2) bring our program into line with other colleges—with the present program we are at the bottom in comparison with other state colleges; and (3) in the present program of 16 hours it has been necessary to fill in with readings courses in order to meet the state regulation of 18 hours and this proposed program would be an improvement over that plan.



Dr. Harbin said that there is no particular reason for offering all these courses at the same time and that most schools have a sequential arrangement beginning with the sophomore year which is a modified block. It was suggested that students ~~should~~ <sup>may</sup> arrange their programs so that they ~~could~~ <sup>can</sup> take a course on the campus at the 11:00 o'clock hour while taking the directed teaching. It was suggested that the departments should be aware that students might enroll for a class on the campus at 11:00 o'clock.

Dr. Harbin explained that the proposed program satisfied the minimum requirement of 18 semester hours of professional education for a Secondary Certificate (Reference p. 6, 1951 Certificate Handbook) by the following offerings:

Six hours directed toward understanding the individual

- \*48 Psychology of Human Development, 3 hours.
- 90 Educational Psychology, 3 hours.

Six hours directed toward understanding the school as a social institution

- \*50 Introduction to Education, 3 hours.
- 92 Educational Organization and Professionalization, 2 hours.
- 94 Principles of Secondary Education, 3 hours.

Six hours directed toward obtaining competence in instruction

- 95 Methods of Secondary Education, 2 hours.
- 96 Directed Teaching in High School, 4 hours.
- (If the student is a prospective teacher of Art, Music, or Physical Education, then the practice teaching courses would be numbered 97, 98, or 99 instead of 96.)

\*Prerequisites to the one semester set aside for off-campus period of six weeks of student teaching.

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There was some discussion regarding all students from a department taking the block at the same time which would allow the classes in the major department on the campus to develop. It was explained that this presents a problem in the training school if many students from one department take directed teaching in one field at the same time.

RECOMMENDATION: Dr. Stopher moved the approval of this program as presented by the Education Department with only 14 hours of professional courses in the block as follows:

PREREQUISITES - Elementary and Secondary

- 50 Introduction to Education, 3 hours.
- To be taken by second semester sophomores or first semester juniors.

*if it is needed to complete a major or minor, fulfill a college requirement.*  
(See Jan. 26, 1953 F. Senate minutes for this correction.)

48 Psychology of Human Development, 3 hours.  
To be taken by juniors, probably second semester,  
however, it will be required of sophomores de-  
siring the Sixty Hour Certificate.

Total 6 hours

BLOCK - Semester of Professional Education Courses:

Elementary		Secondary	
90 Educational Psychology	3	90 Educational Psychology	3
92 Ed. Org. & Prof.	2	92 Ed. Org. & Prof.	2
84 Prin. of Elem. Educ.	3	94 Prin. Of Sec. Educ.	3
85 Meth. of Elem. Educ.	2	95 Meth. of Sec. Educ.	2
86 Directed Teaching	4	96 Directed Teaching	4

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The motion was seconded and carried.

Music Department courses:

The following request was read: " In the interests of obtaining a better curriculum in the Graduate Division in the Department of Music, we should like to ask for approval of the following changes:

Addition of the following courses:

- 260. TECHNIQUES OF THE MARCHING BAND. One hour credit. Procedures to be followed in organizing and training a marching band. Development of the fundemanetals necessary in teaching marching band. Examination, analysis and development of the band show.
- 300. INSTRUMENTAL SEMINAR. Two hours credit. Problems of the teacher of the instruments. Study of materials for instruction, solo, ensemble and band. New techniques and ideas.
- 301. ORCHESTRA SEMINAR. Two hours credit. Problems encountered in developing string players. Study of rehearsal techniques and interpretation. Materials.
- 302. CHORAL SEMINAR. Two hours credit. Designed to furnish choral conductors with materials and methods of preparing vocal groups for performance. A study of techniques and materials applicable to choral work.

320. SPECIAL PROJECTS. Two hours credit. Graduate work in certain phases of applied music, or research offered to fit the needs of the graduate students. Subject to private lesson fees for applied music.

Deletion of the following course:

210. ADVANCED READING.

Sincerely yours,

C. Thomas Barr, Chairman  
Department of Music

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Mr. Barr explained that students have been taking applied music on the undergraduate level and getting graduate credit for it. This was discussed.

RECOMMENDATION: Dr. Thompson moved the approval of the courses, 260 Techniques of the Marching Band, 300 Instrumental Seminar, 301 Orchestra Seminar, 302 Choral Seminar, and 320 Special Projects and deletion of the course, 210 Advanced Reading. Seconded and carried.

Dr. Coder was asked to act as chairman in the absence of Dean McCartney who had to leave in order to go by train to Galesburg, Illinois for a meeting.

Request for approval of two courses in Geology:

A request from Dr. Wooster stated that there was a need for more course offerings in geology and that the offerings in the college should be built up gradually. "Our Vertebrate fossil fields are world-renowned among paleontologists. Our oil fields are almost as important but for a different reason--economic. Furthermore we are not too far from the mountains to be able to take field trips out there. The interest in geology in this region is therefore widespread. With these reasons in mind I propose to offer two more courses in geology."  
L. D. Wooster.

55. Economic Geology. Three credit hours. Prerequisite, Geology 1, or equivalent. A study of geology in all its economic phases--minerals (including oil), rocks, ores, underground water supplies, soil, erosion, etc.

110. Vertebrate Paleontology. Three credit hours. Prerequisites, Zoology 1, or equivalent; Geology 1 and 2 or equivalent. A study of the evolution, distribution and extention of vertebrate animals as shown by vertebrate fossils.

The need for geology courses was discussed by the Senate.

RECOMMENDATION: Dr. Thompson moved that courses, 55 Economic Geology and 110 Vertebrate Paleontology be approved. Seconded and carried.

150  
A request from Dr. Wooster for the approval of the course, ~~the~~ Problems in Geology was discussed. It was suggested that the committee appointed to study "seminar", "readings", and "problems" courses has not reported and that this course in Problems should be tabled until a report from that committee is made.

The meeting adjourned at 5:15 p.m.

E. R. McCartney, Chairman

Standlee V. Dalton, Secretary