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Fort Hays State University Faculty Senate Minutes, October 16, 1952

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Definition of auditor -- Approved recommendation.
Improvement of Instruction Committee-- RECOMMENDATION to
discontinue this committee
50th Anniversary Pageant
Report of Honors Convocation Committee
Methods Courses on Campus
Survey of Correspondence courses needed in answer to the
questionnaire sent out.

Minutes of the Meeting of the Faculty Senate in the Dean's Office on
October 16, 1952, at 3:30 p.m.

All members present.

The meeting was called to order by the chairman, Dr. McCartney.

Definition of auditor:

The chairman explained that the definition for "auditor" as given in our catalogue did not seem sufficient or as clear as it should be. The following definition was prepared:

Auditor: A person who is not a regular full-time student or staff member may have the privilege of "listening in" on a course, but such privilege does not permit any participation in the discussion or the taking of any tests or examinations. An auditor will pay a fee of \$1.00 per credit hour of the course.

There have been cases of students auditing a course and then afterward asking to have credit for the course because they took the examinations and say they did all the work just the same as those who were enrolled for credit. It was suggested that the enrollment card should be issued stating that the student is an auditor and should receive "no credit". The instructors of courses should indicate very clearly in the grade book whether or not the student is an auditor or is to receive credit. It was explained that students who take a course for "no credit" pay the regular fee. Some courses, such as painting, could not be audited. It was suggested that the extension classes should not be open to auditors.

RECOMMENDATION: Mr. Loss moved the approval of the above statement as the definition of auditor. Seconded and carried.

Unclassified Student:

It was suggested that the definition given in the catalogue for the unclassified student should be revised to give a more nearly correct meaning.

Improvement of Instruction Committee:

Dr. McCartney reported that Mr. Doyle Brooks had asked whether the committee on Improvement of Instruction of which he has been the chairman should continue to function. This committee has been functioning for a number of years but last year did not accomplish much because of other committee meetings. There is some overlapping of this committee in the AACTE committees.

This question was discussed. The AACTE study takes considerable time and these committees probably will not be continued in total after the examination sometime next fall.

RECOMMENDATION: Dr. Richardson moved that the Committee on Improvement of Instruction be discontinued. Seconded and carried.

50th Anniversary Pageant:

Attention was called to the amount of time and work being done on the pageant under the direction of Dr. Herndon. This week's Leader carried an editorial regarding this. The students are busy making plans for the Homecoming as well as the pageant and so the attendance at the activity groups has not been good. It may be that these activities should not meet until after the pageant in order to give the students time to prepare for the Homecoming and especially to attend the Pageant practices. President Cunningham will make a statement in the assembly Friday morning regarding this matter.

Honors Convocation Committee Report:

Mrs. Bogart, chairman of the Honors Convocation Committee, reported that the committee has approved the idea of reinstating the honors convocation and asked if the Senate accepted this report whether that committee should go ahead working out the arrangements and details. It was agreed that the committee should present plans for an honors convocation to the Faculty Senate.

Methods Courses on the Campus:

At the recent conference which the Education Department sponsored inviting Fort Hays teachers in the field, there were criticisms made of the methods courses or lack of them. Also at the zone school meetings there has been some criticism of the methods courses here. Probably some of the people who talked the most against it did not know what the system actually is. There was one specific case mentioned regarding a Fort Hays graduate who was employed to teach history and who did not know where to get the texts and materials to be used in teaching history. The implication was that there should be a methods course in each field. This plan was used several years ago on this campus. Then Miss McMinder made the suggestion that we set up a general methods course since the teaching for all would be similar. In the applied fields there are materials and techniques courses which are designed primarily to give information about where to get materials, books, etc., and special techniques which may be used.

It was suggested that the Education Department should study the criticisms which they received and present a plan for improving the methods course. It was suggested that one hour of a three credit hour course should be devoted to the methods in a specific subject. The objection to this plan would be that in some areas, such as music, one hour would not be sufficient. Mr. Dalton suggested that the departments should prepare lists covering suggested materials, etc. needed for teaching. Mr. Koss suggested that

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the most important thing is for the teacher to try new methods rather than to follow the same old methods. There should be a closer relationship between the teachers in the training schools and the subject field staff on the campus. It was suggested that the staff has very little information regarding who is the training school teacher, or the methods, etc., being taught to the majors.

Survey of Correspondence Courses Needed:

It was explained that Mrs. Landrum sent out a questionnaire regarding the need for additional correspondence courses. A summary of the returns of the questionnaire was presented to the group. Mrs. Landrum had compiled the results showing the number of requests for courses in each department. It was noted that the required courses were the ones requested the most. It was observed that other colleges in Kansas offer many courses by correspondence; and it may be that in order to serve the needs of this area, courses should be added to our correspondence service. The students take courses from other colleges and transfer the credit here; the state department of education accepts these credits and so it may be that it would be just as well to offer the course in our correspondence service. The question was asked whether the people taking correspondence courses get dissatisfied but it was decided that they do not get dissatisfied with the course--only with the grader and the college--they want the credit!

The suggestions was that it would be profitable to send the results of this questionnaire to the faculty in each area or department and ask them to give serious consideration as to whether the requested courses should be offered.

The meeting adjourned at 5:20 p.m.

E. R. McCartney
E. R. McCartney, Chairman

Standlee V. Dalton
Standlee V. Dalton, Secretary