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Faculty Senate

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3-6-1952

### Fort Hays State University Faculty Senate Minutes, March 6, 1952

FHSU Faculty Senate

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#### Recommended Citation

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2.  
Faculty Senate Minutes  
March 6, 1952.

Consideration of 3 courses --25K, 87E and 87W--  
Field Studies in Geography

RECOMMENDATION: Courses 87E and 87W be approved for extension credit. Seconded and carried.

RECOMMENDATION: Course 25K adopted subject to the approval of the course by the three schools--Pittsburg, Emporia and Hays. Seconded and carried.

Discussion of grading used for corres.-study courses.  
RECOMMENDATION: That the reports to the students on the corres. assign. be "Satisfactory" and "Rewrite"

Discussion of corres.-study offerings.  
RECOMMENDATION: That Mrs. Landrum send to Dr. McC. for transmittal to interested heads of depts. info. concerning demands, etc., regarding courses. Carried.

Discussion of type of credit for Sat. classes on campus.  
RECOMMENDATION: That the reports to the students on the corres. assign. be "Satisfactory" and "Rewrite"

Minutes of the meeting of the Faculty Senate on March 6, 1952, in the Dean's Office at 3:30 p.m.

Members present:

It was explained that this question of field trip courses was brought before the Academic Committee. The matter of the kind of credit was not settled. Then the following were offered and students registered were given residence credit. Naturally, extension credit was not given. The following were present:

|                    |                  |
|--------------------|------------------|
| E. R. McCartney    | Geneva Herndon   |
| Ralph V. Coder     | Joel Moss        |
| Standlee V. Dalton | Ivan Richardson  |
| Alice Beesley      | Emmet C. Stopher |
| Doyle Brooks       | Leonard Thompson |
| Harold Choguill    |                  |

It is believed that these courses should be approved for extension credit and for residence credit.

Members absent:

C. Thomas Barr

Others present:

Mrs. Landrum

Dr. Thompson presented the following outlines for the three courses, Field Studies in Geography as follows:

The meeting was called to order by the chairman Dr. McCartney.

Consideration of the three courses, 25K, 87E, and 87W Field Studies in Geography.

Dr. Thompson presented the following outlines for the three courses, Field Studies in Geography as follows:

25 K. Field Studies in Geography. Three credit hours. Summer. Prerequisite, 10, 11 or permission. On demand. The study of geographic factors and the development of industries, agriculture stock resources, and other social and economic cultural traits as they pertain to Kansas. Special attention is given to the importance of the conservation of natural resources in the welfare of the state. Offered only as extension credit in connection with a conducted tour.

87E. Field Studies in Geography. Extension credit, three hours. Summer. Prerequisite, 10, 11 or permission. Regional study of a designated Eastern territory of the United States covering three to four weeks wherein resources, industries, and scenic features are emphasized. Careful consideration is given the basic factors, such as cultural and economic traits; land structure, topography,

Discussion of grading... climate, and natural resources. Offered only as extension credit in connection with a conducted tour.

regarding that gradin factory work tion to the ments and ally poor on the resu well." 87 W. Field Studies in Geography. Extension Credit, three hours. Summer. Prerequisite, 10, 14 or permission. Regional study of a designated Western territory of the United States covering three to four weeks wherein resources, industries, and scenic features are emphasized. Careful consideration is given the basic factors, such as cultural and economic traits; land structure, topography, climate, and natural resources. Offered only as extension credit in connection with a conducted tour.

Mr. Hays said that it seemed that it was not fair to grade the entire course. It was explained that this question of field trip courses was brought before the Undergraduate Committee in 1949 but the matter of the kind of credit was not definitely settled. Then the courses were offered and students registered for them and were given residence credit. Naturally, students prefer to receive residence credit rather than correspondence or extension credit.

It is believed that these courses should be approved for extension credit and not for residence credit.

RECOMMEN The course 87 is in the catalogue but 25 is not. Dr. Thompson suggested that in order to distinguish between the east and west trip, the letter "E" or "W" be added to the number. The 25K is the KABIE sponsored trip which is sponsored by the Kansas Chamber of Commerce and which Mr. Heffelfinger conducts. The Kansas State Teachers College of Emporia has this course in the catalogue but Pittsburg does not have it printed in their catalogue. If the students are to be given credit for the course, it should appear in the catalogue for present use as well as for future reference and the fact that courses give extension credit should also appear in the catalogue.

Discussion of corre After some discussion it was suggested that the 25K should not be offered for credit by our college. We do not give credit for courses taught by people who are not under the control of the college.

Mr. Dalton asked if students were to be allowed to take these courses more than once and receive credit for them. Dr. Thompson suggested that people might go on the trip more than once if they wished but they should not receive credit but once since the basic essentials of the course would be the same.

RECOMMENDATION: Dr. Stopher moved that the courses 87E and 87W Field Studies in Geography (See descriptions above) be approved for extension credit. Seconded and carried.

RECOMMENDATION: Mr. Brooks moved that we adopt the course 25K Field Studies in Geography (See description above) subject to the approval of the course by the three schools, Pittsburg, Emporia, and Hays. Seconded and carried.

The question regarding workshops was brought up but consideration of the question was postponed.

Discussion of grading used for correspondence-study courses.

Faculty Senate Minutes

March 6, 1952

Dr. McCartney said he had received a request from Dr. Thompson regarding the grading of the correspondence lessons. Dr. Thompson suggested that grading with the marks, "S" for satisfactory work and "U" for unsatisfactory work would be a better way to mark the assignments. He called attention to the case of a student "having a grade of "A" on twenty of the assignments and "B" on the other four and yet the examination paper was so exceptionally poor that he failed. It is a rather difficult problem to fail an individual on the results of that one paper when his lessons seemed to have been done so well."

It was suggested that if Mrs. Landrum believed that there is a demand for a Mr. Moss said that it seemed that it was not fair to grade the entire course by the examination grade. It was suggested that in correspondence work where the student may have another person preparing the assignments, the examination is the only real evidence of the student's actual work and knowledge of the course. If it were possible to give some tests every three or four lessons, this would discourage having others write out the assignments. Dr. Stopher suggested that if the whole grade is dependent on the examination then it should be a long and complete examination over the course. Mrs. Landrum said that the examinations are two hours or more in length.

If the method of marking the papers were "Satisfactory" and "Rewrite" the instructor or grader could keep his own records by the letter method which the student would not see and then the instructor might give some weight to the grades made on the assignments.

RECOMMENDATION: Miss Beesley recommended that the reports to the students on the correspondence assignments should be "Satisfactory" and "Rewrite", and that the instructor of the course keep his records in letter grades. Seconded and carried.

Discussion of correspondence-study courses.

Mrs. Landrum reported on the correspondence study department. She said that many of the other state schools have revised their courses since ours have been revised. She said that there was a demand for upper division courses and that the other schools offer many more than we do. The question regarding prerequisites for upper division courses was discussed. It was suggested that it would be difficult to decide what should be offered in the high-numbered courses. Both the quality and quantity of work required would be more but how the quality could be raised in a correspondence course was discussed.

Mrs. Landrum reported the correspondence courses offered by the different departments at present and the needs which might be met. In an attempt to bolster the correspondence offerings, a file showing the demand, the number of requests, the number enrolled, etc. should be kept. The preparation of a course requires considerable time and energy and probably would not be warranted unless enrollments justify it. Dr. Thompson suggested that the course in Accounting which his department prepared was completed by only a very few students. Usually the students dropped the course after about seven or eight assignments. There are some courses which are not suitable for correspondence study.

Stanley V. Dalton, Secretary



4.  
Faculty Senate Minutes  
March 6, 1952.

Dr. Stopher asked if upper division courses should be offered without the prerequisite. It was suggested that the lower division prerequisite would be required as it is on the campus. Dr. Coder suggested that for those students who have the first three courses in English, there would be a number of upper division or high-numbered courses which might be offered.

It was suggested that if Mrs. Landrum believed that there is a demand for a course that the department should be notified and the course prepared if possible; or that Mrs. Landrum should report this information to Dean McCartney and he should then notify the proper department giving the information to it. Courses should be those required for majors and minors and needed for degrees and not just a "course for credit."

RECOMMENDATION: Dr. Thompson recommended that Mrs. Landrum be requested to send to Dean McCartney for transmittal to interested heads of departments information concerning demands, etc., regarding correspondence courses. Seconded and carried.

Type of credit given for Saturday classes:

Dr. Thompson said he believed some consideration should be given to the question of giving residence credit for the Saturday classes which are meeting on the campus now. If these same classes were taught at Ellis, for instance, with the same number of recitations, would it be given extension or residence credit? What is the limiting or determining factor? This lead to a discussion of library facilities, distance from the college where the class is taught, etc. It was suggested that for those classes which give residence credit, the instruction should be comparable to that of a regular residence course and that the class should meet the same number of clock hours as a regular college class and have comparable laboratory facilities. If the difference between residence and extension credit is whether the instructor goes to the town out in the area to teach the class or whether the students come to Hays for the class meetings, it was felt that these people would gladly drive to Hays in order to obtain residence credit for the course. It was suggested that a decision should be made regarding the credit to be allowed for these courses.

No action was taken but it was decided that perhaps a faculty meeting should be called to discuss this question and to present other actions by the Senate.

The meeting adjourned.

*E. R. McCartney*

E. R. McCartney, Chairman

*Standlee V. Dalton*

Standlee V. Dalton, Secretary