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Fort Hays State University Faculty Senate Minutes, February 14, 1952

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Discussion: One day for enrollment at beginning of second semester.

RECOMMENDATION: That one day be sufficient for the enrollment next year at the beginning of the second semester.

Discussion: Frequency of offering the required courses.

Discussion: Catalogue copy.

RECOMMENDATION: That the results of the curriculum study by dept. heads be presented to the Faculty Senate by the middle of April.

Discussion: Request of Mr. Barr for revamping the offerings in the Music Dept.

RECOMMENDATION: The Mr. Barr's request be granted.

Discussion: Correspondence and extension courses.

Mr. Thompson sent a letter to the Senate calling attention to the fact that the departments require certain courses for their majors and minors and that these courses be included in the catalogue. **Minutes of the Meeting of the Faculty Senate, February 14, 1952, at 3:30 p.m. in the Dean's Office.**

Members present:

E. R. McCartney, Chairman	Doyle Brooks
S. V. Dalton, Secretary	Harold Choguill
Ralph V. Coder	Geneva Herndon
C. Thomas Barr	Joel Moss
Alice Beesley	Emmet C. Stopher

Members absent: Ivan Richardson and Leonard Thompson.

The meeting was called to order by the chairman, Dr. McCartney.

One Day For Enrollment at the beginning of the second semester.

Dr. McCartney received a letter from Dr. Welty in which he suggested the possibility of using only one day for the enrollment at the beginning of the second semester. Dr. Welty said that most of the students had completed their enrollments by noon of the first day this year and then they left the campus and returned for Wednesday classes. He also suggested that if the enrollment could be completed on Monday, the Tuesday classes (2 hour) would have two class meetings in the first week in place of one.

Mr. Dalton suggested that the two things which contributed to speeding up the enrollment were, that the advisers were able to advise the students without taking too much time—for the second semester many of the students saw their advisers before enrollment day—and that there was a sufficient number of sections of the needed classes at the periods most desirable.

It was suggested that the late enrollment penalty should not be assessed until the third day if enrollment was changed to a one-day affair.

The enrollment procedure was discussed.

RECOMMENDATION:

Mr. Brooks moved that we use one day for enrollment next year at the beginning of the second semester. Seconded and carried. (The time for paying the fees to remain as it is at present.)

2.
Faculty Senate Minutes
February 14, 1952

Frequency with which required courses are offered in the schedule.

Dr. Thompson sent a letter to the Senate calling attention to the fact that the departments require certain courses for their majors and minors and then these courses are offered only about every two years. This was discussed for some time but no action taken.

Catalogue copy.

Dr. McCartney suggested that the catalogue would be printed during the coming year and that the departments should be thinking about the catalogue copy. The curriculum study which was started should be studied by the departments so that it would be ready. This was discussed.

RECOMMENDATION:

Miss Beesley moved that the results of the curriculum study be presented to the Faculty Senate by the middle of April. Seconded and carried.

It is probable that the catalogue material will be requested during May with a probable dead-line of June 10.

Request by Mr. Barr for revamping the offerings in the Department of Music:

Dr. McCartney read the following request from Mr. Barr:

"In conjunction with our present plans for revamping the offerings in the Department of Music, I wish to request that Percussion Methods, number 99 be dropped from the present list of courses. I should like to suggest that course number 98 be changed to Woodwind Methods, and that number 99 be used for a course called Brass Instrument Methods."

Mr. Barr explained that the department believed that this plan would be better as it would attempt to teach more about fewer instruments rather than teaching only a smattering about many instruments.

RECOMMENDATION:

Dr. Choguill moved that Mr. Barr's request be granted. Seconded and carried.

Correspondence and extension courses.

People who are teaching in the public schools are asking for courses to be offered by extension and also by correspondence in order to satisfy the state requirements. These people do not wish to attend summer sessions but wish to get high-numbered as well as low-numbered courses to

3.
Faculty Senate Minutes
February 14, 1952

get eight hours of credit without spending any time attending college.

The question of keeping the standards high was discussed. These people will drive long distances to attend Saturday classes. It was suggested that if we do not offer these courses, other colleges will offer them for these people. Miss Beesley reported that at the last meeting of her class in Colby, an announcement was made about a meeting in St. Francis that day to set up a course by Denver University which would give residence credit.

Dr. Stopher asked if there is a regulation regarding the amount of credit which these teachers may earn while doing a full-time job of teaching. It was suggested that some of the schools have a regulation but there is none by the state department or the colleges as yet.

The difference between the high- and low-numbered courses was discussed and it was suggested that this should be on the quality and not on the quantity of the work required for the high-numbered courses.

Mrs. Landrum reported the case of a student who failed the test but had completed all the assigned lessons making A and B grades, Dr. McCartney said. It was suggested that the lessons were written out for the purpose of learning the subject matter and that they were supposed to supply the knowledge needed to complete the test for the course. Dr. Thompson had proposed in writing that, in place of the regular A, B, C, D, I and U grades, on correspondence papers we adopt the practice of marking them with either an S or a U.

No action was taken pending the presentation of some previous actions relative to correspondence study.

The meeting adjourned.

E. R. McCartney
E. R. McCartney, Chairman

Standlee V. Dalton
Standlee V. Dalton, Secretary