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Fort Hays State University Faculty Senate Minutes, November 8, 1951

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Dr. Richardson elected to serve on the
Executive Committee of Faculty Senate
Report of exemptions in Biology, Phys. Science and
Mod. Civilization
Report of "Hours of credit taught by full time
faculty members"
N.C.A. Regional Conference in Topeka, Dec. 7 and 8.
It was suggested that Dr. Herndon attend this
Conference.

Minutes of the meeting of the Faculty Senate, Thursday, November 8, 1951, at
3:30 p.m. in the Dean's Office. All the faculty members present.

Members Present:

2 hours -	E. R. McCartney, Chairman	11 hours -	Harold Chogguill
3 hours -	S. V. Dalton, Secretary	12 hours -	Joel Moss
	Ralph V. Coder (Late)		Ivan Richardson
3 hours -	C. Thomas Barr	13 hours -	Emmet C. Stopher
	Alice Beesley	14 hours -	Leonard Thompson
5 hours -	Doyle Brooks		

Members Absent:

3 hours - Dr. Geneva Herndon

Executive Committee of the Faculty Senate:

The chairman explained that the Executive Committee of the Undergraduate Committee was composed of three members, Dean McCartney, Mr. Dalton and Dr. Welty. This committee handles questions submitted to it by students regarding requirement difficulties for graduation, etc. President Cunningham suggested that the Faculty Senate elect a member from its group to replace Dr. Welty.

Motion: Dr. Thompson moved that Dr. Richardson be elected to serve on the Executive Committee of the Faculty Senate. Seconded and carried.

Report of exemptions in Biology, Physical Science and Modern Civilization
The following report was made regarding the exemptions in these general education courses for the two years indicated:

Exemptions in Biology, Physical Science and Modern Civilization

	1950	1951
Biology	19 - 35.8%	21 - 47.7%

Physical Science	23 - 43.4%	14 - 31.8%
Modern Civilization	11 - 21.1%	9 - 20.4%

No. Exempted from Three Courses	4	3
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No. Exempted from Two Courses	5	2
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No. Exempted from One Course	31	31
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Total (Who took one or more examinations)	40	36
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Total Examinations taken

1950

1951

53

44

Report of "Hours of credit taught by full time faculty members" was presented which is as follows:

2 hours - - - - - 2

11 hours - - - - - 5

3 hours - - - - - 3

12 hours - - - - - 15

5 hours - - - - - 3

13 hours - - - - - 15

6 hours - - - - - 2

14 hours - - - - - 11

7 hours - - - - - 2

15 hours - - - - - 2

8 hours - - - - - 4

16 hours - - - - - 5

9 hours - - - - - 1

18 hours - - - - - 1

10 hours - - - - - 5

Part Time:

Mrs. Francis - - - 2 hours

Miss Gorham - - - 6 hours

Mr. T. W. Wells - - 2 hours

The report was examined and discussed. Miss Beesley, a member of the AACTE study committee on teaching loads, said that they were studying the method of evaluating the teaching loads and that considerable progress has been made but their report is not ready yet.

It was suggested that some of these loads are caused by the fact that faculty members are on leave and this changes the teaching loads or work of faculty members. The required general education courses in departments make the load heavier in those departments. A department which is growing and increasing in demand will have an excessive load until there is enough demand to justify additional faculty members.

Dr. Richardson suggested that a teaching load of 16 hours, as suggested by Dr. Emmons when he was here in the fall, makes it impossible for a faculty member to take part in any community activities, campus activities, or do anything except to teach. Mr. Moss said that Dr. Emmons had modified his statement regarding the teaching load at a question session after the speech.

Lower Division Advisers:

The attached report was given to the members. This report shows the number of advisees each adviser has both freshmen and sophomore.

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The duties and responsibilities of the lower division advisers was discussed. Advising the freshmen students is the most responsible job there is. Mr. Brooks said that 16 advisees did not seem to be too many advisees but to do a good job of it and advise this many will take all the time there is available. Mr. Dalton suggested that the freshmen go to the advisers before taking the tests. The tests might be given after the enrollment is completed. This would give the adviser more time with the student.

It was suggested that the department head should give an adviser additional help if there are too many advisees.

The need for the number of sections, etc., was discussed. It is just as bad for the student when a class is canceled as it is when the class is closed. The department heads must schedule the courses which they think will develop. Many students have been hurt by the closing and cancellation of a class. Opening a class is difficult as students do not want to change programs.

Another good suggestion is that the schedule should show the prerequisite of the courses or the student thinks there is no prerequisite and he should be able to enroll in these courses without preliminary preparation. A course 50 or above that has no specific course prerequisite should show junior standing, or by permission.

It was suggested that the advisers have been changed to other work during enrollment and new advisers have been added. There is considerable turnover in those assigned to advising which does not promote good advising.

Dr. Thompson said that the college goes out and recruits students and then when the students come here they cannot enroll in courses which were "promised" them. It is better to have satisfied students who will come back for additional years of study and another section of a course should be added if it is possible in order to accommodate students. This is especially true for those who want only a one year business course, or a one or two year course in agriculture.

Department offerings should be divided between the morning and afternoon.

N.C.A. Regional Conference:

The Regional Conference of the N.C.A. will be held at Washburn University on December 7 and 8, 1951. At least one car will be provided by the administration. Who should attend this two-day session was discussed. Miss Beesley suggested that Dr. Herndon go to this Conference.

The meeting adjourned.

E. R. McCartney
E. R. McCartney, Chairman

Standlee V. Dalton
Standlee V. Dalton, Secretary