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Fort Hays State University Faculty Senate Minutes, October 11, 1951

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whistle schedule for assemblies
RECOMMENDATION: All pep assemblies except the first on at the beginning of a major sport shall be held at 1:00 p.m.

RECOMMENDATION: That the "proposed" regular assembly schedule to be followed.

RECOMMENDATION: When the assembly runs beyond the scheduled time, the remaining time until noon shall be divided between the two class periods.

Report on Participants mtg. of Freshment Orient. Program
Preparation Requirements for courses in different dept.

Mr. Coulson, sponsor
the pep assemblies might be held just after the close of the fourth period on the shortened period schedule. Then there would be no class following the assembly. Another suggestion was that it might be held at 1:00 p.m. which would not require a change in the class schedule. It was the consensus of the group that the 1:00 o'clock time would be better. At the
Minutes of the meeting of the Faculty Senate, October 11, 1951, in the Dean's Office at 3:30 p.m.

Members present:

E. R. McCartney, Chairman
S. V. Dalton, Secretary
Ralph V. Coder
C. Thomas Barr
Alice Beesley
Doyle Brooks

Harold Choguill
Geneva Herndon
Joel Moss
Ivan Richardson
Emmet C. Stopher
Leonard Thompson

Others present:

If the assembly exceeds the time allowed and runs into the third period the time for that class is so short as to be almost useless. There have been much complaints that the assemblies have been shorter than the allotted time and the whistles have been sounded earlier than scheduled and it was decided that this was not satisfactory and that the schedule should be followed even if the assembly does not fill the allotted time.

The meeting was called to order by the chairman.

Whistle schedule for regular and pep assemblies:

Mrs. Beesley moved that when the assembly runs beyond the scheduled time, the following whistle schedule was presented to the group: with five minutes pending time. Seconded and carried.

Present Schedule		Proposed Schedule
Regular Assembly	Pep Assembly	Regular Assembly
8:00 - 8:40	8:00 - 8:45	8:00 - 8:40
8:45 - 9:25	8:50 - 9:35	8:45 - 9:25
9:30 - 10:25	9:40 - 10:15	9:35 - 10:25
10:30 - 11:10	10:20 - 11:05	10:35 - 11:15
11:15 - 11:55	11:10 - 11:55	11:20 - 12:00

The first is the schedule as it has been and the second is a proposed schedule. There has been complaint about the assemblies extending beyond the allotted time which shortens the third period each time there is an assembly. Mr. Brooks said that the students do not get to the second period class on time since it begins earlier than usual.

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Mr. Coulson, sponsor of the Campus Boosters Council, suggested that the pep assemblies might be held just after the close of the fourth period on the shortened period schedule. Then there would be no class following the assembly. Another suggestion was that it might be held at 1:00 p.m. which would not require a change in the class schedule. It was the consensus of the group that the 1:00 o'clock time would be better. At the beginning of a major sport, a regular assembly could be scheduled for the purpose of introducing the team, etc.

RECOMMENDATION:

Dr. Thompson moved that all the pep assemblies except the first assembly at the beginning of a major sport, be held at 1:00 p.m. Seconded and carried.

RECOMMENDATION:

Dr. Herndon moved that the "proposed regular assembly" schedule be followed for our general assemblies. Seconded and carried.

If the assembly exceeds the time allowed and runs into the third period, the time for that class period is so short as to be almost useless. There has been much confusion when the assemblies have been shorter than the allotted time and the whistles have been sounded earlier than scheduled and it was decided that this was not satisfactory and that the schedule should be followed even if the assembly does not fill the allotted time.

RECOMMENDATION:

Miss Beesley moved that when the assembly runs beyond the scheduled time, the time remaining shall be divided between the two class periods with five minutes passing time. Seconded and carried.

Report on the meeting of the participants in the freshman orientation program:

Dr. McCartney reported that the group met and suggested the following changes for next year's program:

1. The program on "Manners, Dress and Their Importance" might be eliminated and the material be put into a booklet which could be distributed to the freshmen.

Comment: It was suggested that this program was interesting to the freshmen and perhaps it should not be eliminated.

2. That the Honor Society prepare and present an assembly program regarding scholastic achievement. This would eliminate the program on scholastic achievement.
3. The last meeting of the program be an open forum meeting in which the students could ask questions which have not been covered in their orientation to college life.

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Preparation Requirements for courses in different departments:

Dr. Thompson said that it has been called to his attention that there is a wide difference or variance in the amount of work and preparation for courses on the campus. Some teachers, the students say, seem to require very little and others require a great amount of preparation and yet both courses give the same credit hours. Students attempt to find out which are the courses requiring little preparation and what they should do for the different instructors. In some courses they are not required to do much studying and in others a great deal is required.

It was suggested that the background of the students would make it difficult to determine whether instructors are requiring comparable work for comparable credit. The accounting courses require three hours per day and it was reported some students decrease their enrollment three hours when they enroll for accounting.

Dr. Coder suggested that the student's whole program should not be in the morning and he thought that the students should have one-third of the program in the afternoon and that the instructor's load should be the same way.

At present the distribution among the six periods has been quite good. The distribution of students may not be as good.

It was suggested that the offerings of departments should be studied. Dr. Thompson said that he has studied the catalogue offerings of the colleges in Kansas--this has been in the upper division and lower division as well as two, three and five-hour classes. This will give some idea as to whether our program is in line with courses offered by other colleges. Dr. Coder said that his department is considering the possibility of making some of the literature courses two credit hours in place of three credit hours as they are now. Mr. Dalton asked if the same amount of material would be required and suggested that the report is that the two-hour courses require as much preparation as a three hour. Faculty members should judge how much assigned work will require two hours of preparation.

Mr. Moss stated that the suggestion for courses should be:

1. Courses required by the state
2. Accrediting agencies
3. Courses required by dept. for majors
and minors
4. Electives

and said that they were studying their offerings in that light. It was suggested that each department should work on this problem of its course offerings.


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This question is to be brought up at the next meeting.

The chairman reported that The Faculty Senate would not meet next Thursday, October 18, but would meet on the following Thursday, October 25.

The meeting adjourned.


E. R. McCartney, Chairman


Standlee V. Dalton, Secretary