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Fort Hays State University Faculty Senate Minutes, September 27, 1951

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Scheduling time for evening programs
RECOMMENDATION: That all functions scheduled by the
college start at 8:00 p.m.

Size of the enrollment in appointment courses

Student's excess programs.

Minutes of the Meeting of the Faculty Senate, Thursday, September 27, 1951,
at 3:30 p.m. in the Dean's Office.

Members present:

E. R. McCartney, Chairman
S. V. Dalton, Secretary
Ralph V. Coder
C. Thomas Barr
Alice Beesley
Doyle Brooks

Harold Choguill
Geneva Herndon
Joel Moss
Ivan Richardson
Emmet C. Stopher
Leonard Thompson

Others Present:

Dr. Wood, Education Department.

Scheduling time for evening programs:

For some time evening programs except athletic events on this campus have been set for 8:15 p.m. This question has been discussed from time to time. It has been suggested that it would simplify things if all the evening programs started at 8:00 p.m. When this question was brought up at previous meetings, the reasons given for the 8:15 time were: (1) Events on the campus scheduled for 7:00 could meet the full hour and get to the program on time. (2) People seemed to be on hand for programs beginning at 8:15 and were a little late when the program began at 8:00. The civic music people always questioned the 8:15 starting time.

RECOMMENDATION:

Mr. Barr moved that the Senate recommend that all functions scheduled by the college start at 8:00 p.m. Seconded and carried.

The size of the enrollment in the appointment courses.

Dr. Wood presented the question regarding the size of the appointment classes. He reported that there are many undergraduate students who are asking for appointment classes, and he asked if the enrollment in these classes would be allowed to be less than five. He said that many people are asking for appointment courses and that most of these are people in the field who are finding that it pays to take additional courses. These people could not come for the course in the regularly scheduled school day but would come on Saturday morning and in some cases in the evening. The calls for appointment courses have been increasing. It was suggested that this problem should be studied for this specific area to determine if classes could be established for which the students could drive to the campus for the class. For this semester the teaching load is probably too heavy to allow for such classes.

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The question was raised as to whether courses offered by appointment on the campus would be residence or extension credit. Those students needing high numbered courses and courses to meet the major requirement would benefit from such courses if they could be arranged. It was suggested that courses could be offered to fewer students if they come here for the course than if the teacher goes out from the college. It was also suggested that the Extension Service should not be expected to carry the load of this type of course. The advisability of allowing teachers in the field to teach our extension classes was questioned.

The quality of the work done in the appointment classes is not as high as in the regular classes. Some of the appointment classes are mainly time-consuming. The appointment classes should be primarily for graduate students. We will not offer appointment courses numbered below 50 for less than five students. It should be recommended to the departments to try to develop courses numbered 100 to 299 to accommodate undergraduate students as well as graduate students.

We should not preclude the offering of a course by appointment in an emergency case. It has not been the plan to accommodate student requests from other colleges. Mr. Barr suggested that our graduates should be prepared well enough to go on to advanced study. A regularly enrolled student, because of the way classes are scheduled, may be the victim of circumstances. There are certain courses which the student must have if he is to go on for graduate work or in order to qualify for certificates. It is the obligation of the college to make it possible for students to get these courses.

It has been the practice to require 15 students to offer an off campus class and five students for an on campus class.

Some of the departments do not have five majors each year and so to require five in a class would not allow them to offer the necessary courses for their majors if they have less than five students.

It was the consensus of the Senate that courses offered by appointment be only for graduate students and such extreme emergencies as may arise with undergraduate students. Courses offered on Saturdays or evenings on the campus shall meet the same requirement as courses offered in the regular schedule and the credit earned shall be resident credit.

The excess load of students:

The official enrollment is not to exceed 20 hours depending upon the grade point. The excess program of students should be approved by the Dean of the College. After the beginning of this semester, a student came in who was enrolled for 21 hours and asked to enroll for another hour of credit, Dean McCartney reported. Only a few students have been approved for more than 17 hours through this office but evidently there are some who have been signed up for an excess program by the advisers. How this problem is to be met was left to a later meeting.

*Notified
Dean
Oct. 6
minutes*

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The meeting adjourned.

E. R. McCartney
E. R. McCartney, Chairman

S. V. Dalton
S. V. Dalton, Secretary