

6-27-2016

# Memorandum regarding shelving for Forsyth Library

Marc T. Campbell  
*Fort Hays Kansas State College*

Follow this and additional works at: [http://scholars.fhsu.edu/library\\_bldg](http://scholars.fhsu.edu/library_bldg)

---

## Recommended Citation

Campbell, Marc T., "Memorandum regarding shelving for Forsyth Library" (2016). *Forsyth Library*. 114.  
[http://scholars.fhsu.edu/library\\_bldg/114](http://scholars.fhsu.edu/library_bldg/114)

This Correspondence is brought to you for free and open access by the Buildings and Facilities at FHSU Scholars Repository. It has been accepted for inclusion in Forsyth Library by an authorized administrator of FHSU Scholars Repository.

MEMORANDUM

TO Mr. W. E. Keating DATE May 14, 1970  
FROM Marc Campbell RE Purchase Req. #4430  
(Quot. #74565)  
Library Steel Shelving

It is imperative that the requested shelving match and intermember the existing Forsyth Library shelving which is of Remington-Rand manufacture. The requested shelving will be placed among the existing shelving and should blend perfectly colorwise.

Not only should the color be an exact match but we want to be absolutely positive that we can transfer shelves from our existing book stacks to the requested book stacks. We have about 100 Remington-Rand shelves stored in the basement and other shelves in the regular stacks which we plan to insert among the requested shelving for the purpose of handling oversized bound periodical volumes. Therefore, we request that Remington-Rand shelving be purchased rather than Estey shelving which, in my personal opinion, would not be as good in quality.

Additionally, our maintenance people are familiar with erecting Remington-Rand shelving. If Estey is awarded the bid, then I request that Estey personnel be required to erect their shelving and demonstrate that it will accept and colormatch perfectly our existing Remington-Rand shelves.