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May 1980

### Memorandum, to Bill Claflin, from Lois Lee (Administrative Assistant in the President's Office), May 28, 1980

Lois Lee Myerly

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*Rarick  
Dedication*



**FORT  
HAYS  
STATE  
UNIVERSITY**

# MEMORANDUM

*Rarick*  
**Hays, Kansas  
67601**

To: Mr. Bill Claflin, Chairman  
Rarick Hall Dedication Committee Date: May 28, 1980  
From: President's Office Subject: \_\_\_\_\_

I talked to President Tomanek about your suggestions for the dedication, and this morning the Cabinet discussed them. Here is the format that evolved from the discussion.

On Saturday morning of Homecoming, 1981, have the alums register in Rarick Hall (instead of Memorial Union) from 8:00 to 10:30. Have the formal dedication, a 30-minute program on the steps of Rarick about 9:30 that morning or thereabouts. Then the parade follows the dedication. (This throws the parade later than usual so details will have to be worked out with Sally Ward through Ron Pflughoft since he heard Cabinet's wishes. Even the football game may have to begin later than scheduled.)

Tours of Rarick would begin at 8:00 a.m. possibly and continue until football game time. Then continue after game ends.

Dr. Tomanek and the Cabinet suggest that your committee work out more details and send to the President, please.

Signed: \_\_\_\_\_

*Lon Lee*

**REPLY:**

cc: Ron Pflughoft  
Sally Ward

Date: \_\_\_\_\_

Signed: \_\_\_\_\_