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Tomanek Hall: Letter, to Larry Gould, from Robert Selby

Robert Selby

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Department of Energy
Chicago Operations Office
9800 South Cass Avenue
Argonne, Illinois 60439

November 20, 1990

San Bodnar
Project Director
U.S. Dept. of Energy
Chicago Operations Office
Argonne, IL

Dr. Larry Gould
Executive Assistant to the
President
Office of the President
Fort Hays State University
600 Park Street
Hays, Kansas 67601-4099

Dear Dr. Gould:

SUBJECT: PHYSICAL SCIENCES CENTER - FORT HAYS STATE UNIVERSITY

Your University has been identified in the U.S. Department of Energy's (DOE's) Fiscal Year 1991 budget as a recipient of Federal funds for the subject project. The DOE Chicago Operations Office (CH) has been assigned responsibility for the award and management of a construction grant to the Fort Hays State University for the project.

CH will conduct an orientation meeting at our offices on December 11, 1990 at 9:00 a.m. to brief various University representatives on the construction grant process, and also allow you an opportunity to describe your project and its current status to DOE staff. Approximately 15 minutes will be allocated for your presentation, which should focus on the more conventional aspects (e.g., facility type and size, project schedule/equipment, management approach, current stage/progress, etc.) of the project, rather than the scientific programs or goals whose explanation is not necessary. To assist us in understanding your project and facilitating the grant award process, it is extremely useful if we are provided at the meeting with two copies of the proposal you provided to Congress in support of your request for Federal funding and any additional material on the project scope and costs that you have. In addition, please complete Attachment 1 and provide it to us as soon as possible.

CH has responsibility for a number of construction grant projects currently in progress. As a result of the experience gained from these construction grants, CH has prepared a Construction Grant Award Implementation Handbook, which contains the guidelines, information and standard forms necessary for the proper implementation of a construction grant award. The grant implementation procedure will be explained at the meeting and copies of the Handbook will be made available. In addition to Fort Hays State University, representatives of several other institutions and universities will attend for the same purpose.

Dr. Larry Gould

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November 20, 1990

Information regarding the tentative agenda, local accommodations and directions to the DOE-CH office, located on the Argonne National Laboratory site, are enclosed. Please contact Konnie Pucel on 708/972-2226 to confirm attendance by Fort Hays State University representatives, or Richard Stenzel on 708/972-2286, if you have any questions.

Sincerely,



Robert C. Selby, Director
Programs and Facilities Management
Division

Enclosures:

1. Attachment 1
2. Tentative Agenda
3. Accommodations/Directions

cc: John Everhart, ER-65/HQ, GTN, w/o encls.