

5-10-2022

Tiger Daily: May 10, 2022

Fort Hays State University

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From: Tiger Daily <TigerDaily@fhsu.edu>
Sent: Tuesday, May 10, 2022 7:50 AM
To: All FHSU Outlook Users <Allusers@fhsu.edu>
Subject: TigerDaily calendar for Tuesday, May 10, 2022

CAUTION: This email originated from outside of Fort Hays State University. Do not click on links or open attachments unless you recognize the sender and know the content is safe.



➔ For an enhanced experience and to view Upcoming Events, [view the online version of Tiger Daily.](#)

TUESDAY, MAY 10, 2022

[Cuddles 4 a Cause](#)

Tuesday, May 10 - 11am-1pm, FHSU Quad

Join Us 4 U, Western Plains Animal Refuge and Athletes Today, Leaders Tomorrow LLC for cuddles with adoptable pets. Take a break from work and studying for a little stress relief. Donations accepted for WPAR and Happy Paw (Ukrainian animal aid organization).

Please share with your classes and student employees.

["Mother Water" Exhibit on Display in Moss-Thorns Gallery of Art](#)

New exhibition (“Mother Water”, MFA Thesis Exhibition for Crystal Hammerschmidt) on display in the Moss-Thorns Gallery of Art. “Mother Water” will be open from 4/30/22 – 5/13/22. Gallery Hours are M-F 9-4pm.

May Staff Senate Meeting

We invite staff members to attend the May Staff Senate meeting. You do not need to be a member of Staff Senate to attend any of our meetings.

The May meeting is on Tuesday, May 10 at 1:30pm in the Pioneer Room in the Memorial Union as well as Zoom: <https://fhsu.zoom.us/j/99460220997?pwd=K21RRzRsbWx4cTE2ZzhBVmNDRFpQQT09>

The agenda is available on our website: www.fhsu.edu/staff-senate.

We encourage any staff member to ask questions and we look forward seeing new faces at our next meeting!

If you have any questions, feel free to reach out to us at staffsenate@fhsu.edu.

NEW CALL FOR CHAPTER PROPOSALS: Elevating Intentional Education Practice in Graduate Programs

You are invited:

CALL FOR CHAPTER PROPOSALS: Elevating Intentional Education Practice in Graduate Programs provides a framework for all graduate programs. This book implores educational leaders to evaluate performance metrics of educator quality, educational services, activities, technology, continuous improvement, educational leadership, and intentional education practice (IEP) (teaching style). The objective is to improve graduate education and training programs with measurable outcomes to evaluate graduate educators, administrators, and programs. It also focuses on the improvement of graduate education performance and the ability of instructors to intentionally impact students. This book is ideal for higher education administrators, professors, education leaders, researchers, and students. Submit a proposal on or before June 11, 2022.

To submit your (1000-2000 word) chapter proposal here, please visit: <https://www.igi-global.com/publish/call-for-papers/call-details/5928>. You can also find detailed manuscript formatting and submission guidelines at <https://lnkd.in/dAKvbTt3>.

Questions can be directed to Dr. Abeni El-Amin, Ph.D., Ed.D., D.PC, MPsy - I/O, LSSMBB, Assistant Professor, Robbins College of Business and Entrepreneurship, Fort Hays State University, aelamin@fhsu.edu.

The deadline for submission is June 11, 2022.

Calendar: Upcoming Professional Development Opportunities

Check out upcoming professional development opportunities! The TILT TigerLearn event calendar is your go-to for professional development at FHSU! Check it out here: <http://tigerlearn.fhsu.edu/events/>.

To provide faculty and staff with one easy place to see all professional development at FHSU, we're happy to include your event on the TigerLearn calendar. We can include links to your registration site, contact persons for questions, etc. Just contact TILT-FacultyDev@fhsu.edu, and we'll add your event right away!

University Photo Studio Sign-Up

University Marketing will be offering open studio times for those faculty, staff, and student employees who have not yet had a university photo taken or need an updated picture. Upcoming dates are May 17 & 18.

Please sign up for your photo through the form below:

Where: Hammond Hall 114

When: <https://forms.gle/Nna8mA6fiMWGd2zDA>

Questions? Please email Trever Rohn (tdrohn@fhsu.edu)

SAVE THE DATE Memorial 5K Run - 10/15/22!!

On October 15, come join Aspiring Educators for a 5K run here on campus in memory of Serena Blaske, who sadly passed away in December 2021. Serena was an FHSU student in Teacher Education earning her degree in elementary education, with a minor in special education. Her energetic spirit and never-ending smiles are missed but not forgotten. All proceeds will benefit the Blaske Family Memorial Scholarship fund, created in Serena's honor.

"Ask a Philosopher"

Presented by the Fort Hays State University Department of Philosophy. Philosophers from the department will be in attendance to chat about philosophy, discuss thought experiments and answer any philosophical questions you have.

Unsure if your question is philosophical? Ask it! Want to participate, but can't think of a question? They will provide several potential questions for you to choose from.

Thursday, May 12th, 6pm, in backroom of Paisley Pear, 1100 Main St., Hays

Technology Information and Support Notice

ACTION REQUIRED!

As you are updating your Summer and Fall course syllabi and reviewing your departmental materials and webpages, please make the following changes for **how to correctly refer users to FHSU technology support resources**:

- **Blackboard assistance for students and faculty** is handled by Learning Technologies (TILT), now located in Hammond Hall, 226A (785-628-5275). The website also includes an online chat option (www.fhsu.edu/learningtechnologies/Blackboard/).

- TigerTech is the front-door, single point of contact for **all other technology support and information inquiries**. TigerTech is located in Tomanek Hall Room 127 and can be reached at 785-628-FHSU (3478 or 0 from your on-campus phone). The website also includes an online chat option (www.fhsu.edu/technology/).

- Because technology is always changing, it is strongly recommended that you **post links to TigerTech and Learning Technologies web pages, instead of duplicating content that may quickly become out of date**. We update these pages whenever new information becomes available, which takes the burden off you and avoids confusion.

- Please **remove all references to discontinued systems and services** such as TigerTracks, TigerCentral, and TigerEnroll.

- Some examples of current systems and services that you should refer directly to online resources include: TigerNetID, Workday, Gmail, Blackboard and more.

Thank you for your attention to detail as we communicate unified, consistent messages to our students, faculty, and staff! If you have questions, or would like someone to proofread your technology reference information, please contact us.

TigerTech
Learning Technologies

[Student Ambassador Job Openings](#)

Tour Office Job Opening

Do you know a student who would want to be part of a fun & energetic team? The Admissions Office is looking to fill work study and non-work study Student Ambassador positions.

POSITION DUTIES & RESPONSIBILITIES: Act as an FHSU Tour Guide for prospective students and family members. Escort students to departmental visits (academic, athletic, etc.). Duties include word processing, typing, filing, correspondence mailing, and other office duties.

SKILLS REQUIRED: Above average communication skills, word processing, typing, filing, people person who is dependable and punctual. Strong attention to detail. Good communication and public speaking skills, phone etiquette, honesty, and ability to multi-task. Be able to work in a fast-paced, busy office environment. Successful candidate will have consented to and successfully completed a criminal background and/or FHSU check.

To apply, please send a cover letter, resume, and references to scdinges@fhsu.edu

Student Information Processing Office Job Opening

Do you know a student who would want to be part of a fun & energetic team? The Admissions Office is looking to fill work study and non-work study Student Ambassador positions.

POSITION DUTIES & RESPONSIBILITIES: Escort students to departmental visits (academic, athletic, etc.). Duties include word processing, typing, filing, correspondence mailing, and extensive data entry.

SKILLS REQUIRED: Above average communication skills, word processing, typing, filing, people person who is dependable and punctual. Strong attention to detail. Good communication and public speaking skills, phone etiquette, honesty, ability to multi-task. Be able to work in a fast-paced, busy office environment. Successful candidate will have consented to and successfully completed a criminal background and/or FHSU check.

To apply, please send a cover letter, resume, and references to laleiker2@fhsu.edu

Increased Traffic During Commencement Ceremonies

REMINDER: Increased Traffic and Visitors during Commencement Ceremonies

There will be additional guests and traffic on-campus during the Spring 2022 Commencement Ceremonies scheduled for Friday, May 13 and Saturday, May 14. The first ceremony on both days begins at 8:00 a.m. (CT) and the second ceremony starts at 11 a.m. (CT). Please plan for the impact to parking and traffic on both days. For more information about [Commencement](#), please check out the website.

Thank you for your patience as we welcome visitors to our campus, joining us in celebrating our graduates. Once a Tiger, Always a Tiger!

-University Commencement Committee

FHSU Swimming Tiger Summer Swim Lessons

The registration window for our annual Swimming Tigers is now open! We will be offering 3 sessions this year.

Session 1 (June 6-16)

Session 2 (June 20-30)

Session 3 (July 11-21)

Each session will be Monday-Thursday for two weeks. A total of 8 lessons. Lessons will be between 30-45 minutes depending on the level. At this time, we are only offering group lessons, the private lesson schedule has yet to be determined. Please utilize the following document to assist in registration. Thank you!!

<https://docs.google.com/document/d/1vCM31q7CS2oNI0MDj90spW2kb6rkK2Be/edit?usp=sharing&oid=109261682341341214834&rtpof=true&sd=true>

United Airlines Discount for FHSU Commencement Ceremonies

We are pleased to partner with United Airlines for air travel to the FHSU Commencement ceremonies in May and December 2022.

- To make flight reservations online please click on discount code ZKUB927626
 - MileagePlus members earn Premier Qualifying Dollars and miles for their travel.
-

- Dates of travel must occur from May 10, 2022 to May 17, 2022, or from December 13, 2022 to December 20, 2022. Use the discount code ZKUB.

You may also call the United Meeting Reservation Desk at (800) 426 – 1122

Monday – Friday 7:00 a.m. – 9:00 p.m. Central Time
Saturday – Sunday 7:00 a.m. – 5:00 p.m. Central Time

Booking fees are waived for Meeting reservations. International customers may contact their local United Reservation Desk.

FHSU Online Commencement Celebration

FHSU Online Students, commencement is right around the corner and FHSU Online will be giving away swag bags at the Robbins Center from 8 AM - 1 PM on Friday, May 13, and Saturday, May 14. FHSU Online is eager to meet you and congratulate you on all your accomplishments. Be sure to regularly check your email for important information regarding commencement. More details to come.

TEMPORARY Student Assistant for Summer

The College of Arts, Humanities, and Social Sciences is looking for a temporary Student Office Assistant for the summer. This job consists of administrative support for the Dean, Asst. Dean and Administrative Specialist plus other job related duties. The Student Office Assistance will be able to work up to 40 hours per week Monday-Friday. For more information, contact Cindy Weigel at 785-628-4234 or email cweigel@fhsu.edu.

Admissions Counselor

Position Description: Fort Hays State University is seeking applications for an Admissions Counselor opening. Admissions Counselors are based out of Hays, KS and are responsible for a specific recruitment territory to support the University's enrollment goals for on-campus, undergraduate students. These individuals will manage travel schedules, implement recruitment strategies and build relationships with high school personnel, prospective students and other constituents using various forms of communication. Must have the ability to relate to diverse student populations and their family members and have a high level of enthusiasm and creativity. **Extensive overnight travel and some evening and weekend work is required.** *This is an on-campus position located on the Fort Hays State University campus in Hays, Kansas.*

Minimum Qualifications: Bachelor's degree

Preferred Qualifications:

- Master's degree
 - Excellent written and interpersonal communication skills
 - Knowledge of FHSU's academic programs and support services
 - Experience working in a university setting within a division of Student Affairs
 - Demonstrated ability to present to diverse groups
-

Salary: Salary is \$39,000 with a bachelor's degree and \$42,000 with a master's degree.

To view the full description and to apply:

- For current FHSU employees – Please use the “Careers” app in Workday.
 - For Non-FHSU employees – Please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>
-

Assistant Registrar

Under the supervision of the Registrar, the Assistant Registrar performs a multitude of tasks to support the Registrar's Office including planning, organizing, directing and evaluating the work, daily activities and operations of the Registrar's Office. Manages a team of Degree Analysts by distributing workload and monitoring team production ensuring students meet undergraduate academic degree requirements, evaluating transferability and posting of courses and credits from other colleges and universities. Oversight and coordination of the Workday Academic Progress Report that guides advisors and students on the degree path as well as degree analysis for individual students who require specialized and diverse supervisory and administrative responsibilities.

Required Qualifications:

This position requires a Bachelor's degree in a related field directly related to the program area as well as two years of professional experience.

Preferred Qualifications:

Master's Degree

Excellent organization communication and management skills

Preference for experience and working knowledge of student academic records in higher education

Proficiency in Microsoft Office

Strong written and oral communication skills

Excellent interpersonal skills such as active listening and problem solving

Excellent organizational and time management skills

Drive and dedication to provide a superior service experience to every constituent

Ability to solve problems and seek solutions while working in a diverse environment

Ability to work collaboratively with in-office subject area experts

Ability to manage multiple tasks and projects

Ability to manage sensitive/confidential information

Duties/Responsibilities:

Supervise Degree Analysts and student employees within the Registrar's Office Degree Analyst Unit

Evaluate prospective student course/credit transferability and articulations from other colleges and universities that include, but are not limited to, military service, regionally and non-regionally accredited institutions, and accelerated methods of course credit

Coordinate communication for degree analyst unit for walk-in, phone, and email service requests

Coordinate, perform and assign, when necessary, prospective and enrolled student degree summaries for assigned student pool

Monitor for accuracy Academic Progress Reports for degree-seeking undergraduate students that include general education requirements, majors, minors, concentrations, etc.

Review and confirm individual program of study and degree major and minor options have been met for graduation

Assist with the planning of and participate in university commencement events

Communicate in a timely fashion with students and coworkers to provide service to all constituencies (e.g., students, advisors, faculty, department chairs)

Coordinate Registrar's Office role regarding NCAA, NAIA and other competitive team compliance

Perform duties of others in office when absent
Consult with supervisor if necessary

Appointment Date: June 2022

Application Deadline: Priority deadline is May 20, 2022

To view the full description and to apply:

For current FHSU employees – Please use the “Careers” app in Workday.

For Non-FHSU employees – Please visit [fhsu.wd1.myworkdayjobs.com...](https://fhsu.wd1.myworkdayjobs.com/...)

Career Advisor, Career Services

Position Description: Fort Hays State University seeks a Career Advisor to serve as a member of the Career Services team. As a member of the Career Services team, the Career Advisor will assist with providing career advising to FHSU students, alumni, and outreach audiences, in both one-on-one, group-based, classroom and online settings, on topics including job and internship search strategies, professional image and interviewing, writing professional correspondence (resume, cover letter, personal statement, etc.), career readiness competencies, and professional development. The Career Services team and the Career Advisor also plan and facilitate on-campus and online career fairs and professional development workshops and events, including supporting the Tiger for Tigers Clothing Closet. This is an on-campus position, employee will report to the Fort Hays State University campus to fulfill job duties.

Minimum Qualifications:

- Bachelor's degree
- One year of relevant experience

Preferred Qualifications:

- Master's degree in higher education/student affairs or related field.
- Knowledge of higher education policies and procedures.
- Demonstrated ability to write clearly and concisely.
- Demonstrated ability in effective presentation, facilitation, and communication (oral presentation).
- Knowledge and experience providing professional development and job search support to college students.
- Experience with Handshake, social media platforms, and data collection.

Appointment Date: Start date will be determined after acceptance of an offer and background check clearance.

Application Priority Deadline: May 11, 2022. Review of applications will begin after the priority deadline and continue until the position is filled.

To view the full description and to apply:

- For current FHSU employees – Please use the “Careers” app in Workday.
 - For Non-FHSU employees – Please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>
-

Coordinator of Student Engagement

Position Description:

Fort Hays State University seeks a Coordinator of Student Engagement to serve as a member of the Student Engagement team. As a member of the Student Engagement team, the Coordinator will assist with all areas within the department. The Student Engagement staff oversees engagement, student diversity, leadership development, fraternity and sorority life, student organizations, transition, and family programs. Student Engagement is the central hub of student organizations and activities. Our centralized programming board works collaboratively to organize our student activities, transition programs, and diversity programs to provide social and educational experiences for students. Fraternity and Sorority Life is one of the top organizations students choose to join. Over 120 student organizations, including 8 fraternities and sororities, are on campus. Our team provides resources, support, and information on how to become an engaged leader on our campus. This is an on-campus position, employee will report to the Fort Hays State University campus to fulfill job duties.

Responsibilities:

The Coordinator will be responsible for providing expertise on student organizations to increase student belonging and engagement for the University. Duties include actively implementing initiatives promoting conditions that positively impact student success through the learning environment. Will assist in the establishing and engaging in both long-term and short-term solutions. Will support the director in providing expertise on student belonging, engagement, and success climate through innovative research, assessment, action plans, and student development for all students at Fort Hays State University.

- Provide support to student organizations.
- Coordinate TigerLink support and training.
- Provide support to Fraternity & Sorority Life.
- Facilitate Sorority Recruitment in compliance with Panhellenic Association regulations.
- Serve as a member of the Homecoming committee and facilitate student activities in relation to homecoming.
- Coordinate Parent, Family, and Friend programming support (e-newsletter, Family & Friend weekend, family education sessions).
- Assist with training workshops, outreach, and support for student organization advisors.
- Serve on committees within and externally to the division.

Minimum Qualifications:

- Bachelor's degree
- One year of relevant experience

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

Nursing Simulation Program Specialist

Position Description: The Department of Nursing (DON) is seeking a full-time, nine-month program specialist position. The Program Specialist is responsible for managing and maintaining the Simulation Lab and equipment, as well as providing overall leadership for the learning in the Practice Lab environment. The Program Specialist is appointed by and reports directly to the Department Chair. The Program Specialist functions as an unclassified member and works closely with faculty, staff and students. A successful candidate should have clear English communication skills required, including (among others) abilities to speak, hear and observe students in clinical settings. This is an on-campus position located on the campus of Fort Hays State University in Hays, Kansas.

Minimum Qualifications:

- License to practice professional nursing in Kansas.
 - Bachelor of Science in Nursing with over 3 years of clinical experience.
 - Physical capability of lifting and moving manikins, simulators, equipment, and supplies for the lab.
-

Preferred Qualifications:

- Master of Science in Nursing in healthcare or computer-related field
- Supervisory skills

Appointment Date: August 2022

Priority Deadline: May 4, 2022

Benefits: Competitive benefits package <http://www.fhsu.edu/humanresourceoffice/Prospective-Employees/>

Responsibilities:

- Assists with the development of curricular instructional strategies to assist students in skills lab practicum learning outcomes.
- Serves as a resource consultant to faculty to assist in creating innovative and alternate learning activities for clinical or theory instruction within the skills and/or simulation lab settings.
- Works with faculty to create simulation programs for use in the BSN and MSN programs.
- Prepares scheduled requests from faculty members for equipment, supplies, and multimedia needs for class and simulation.
- Maintains all manikins, simulators and equipment including software updates for the functioning of the lab(s).
- Attend necessary training(s) for the management of the simulators and equipment utilized in the lab.

Application Process: To apply for this position, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>. Only electronic applications submitted through the webpage will be accepted.

Required Application Documents: Applicants should submit a cover letter, resume, and names and contact information for three professional references. Applicant documents should be submitted in one PDF.

If you have questions regarding the position, please contact:

Amy Meder
almeder@fhsu.edu
785-628-4498

To apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

Outreach, Training, and Operations Coordinator, Kansas Small Business Development Center

Position Description: This position is located on the Fort Hays State University campus, in Hays, Kansas. The Outreach, Training, and Operations Coordinator is a part-time position (30 hours per week) with the Kansas Small Business Development Center (KSBDC) and reports to the Regional Director. This position assists the KSBDC with the implementation of the Business Outreach, Recruitment, Training Events, and Marketing. This position requires some work on weekends and evenings.

A successful candidate should be motivated with a desire to contribute their skills to a cause larger than themselves and be a self-starter with demonstrated ability to work independently under tight deadlines. Must have strong interpersonal and organizational skills and an outgoing personality with an ability to work independently. Should have the ability to stay up to date with current news, trends, and studies and take initiative, and is open to continuous learning.

Minimum Qualifications: Bachelor's degree

Preferred Qualifications:

- Bachelor of Business Administration, Finance, Management, or Entrepreneurship
- Experience in project management, training, business, and/or communications.
- Proficient in social media (Twitter, Facebook, LinkedIn) and with writing for the web
- Experience with MS Office
- Must have excellent writing and organizational skills, with high attention to detail

Appointment Date: As soon as an offer is accepted and successful completion of background checks.

Priority Deadline: May 1, 2022

Salary: \$27,000 plus benefits

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

Residential Life Custodian

POSITION DESCRIPTION:

Custodian, Fort Hays State University, Residential Life, full-time position, Monday through Friday, 8:00 AM to 4:30 PM.

MINIMUM QUALIFICATIONS: High School Diploma or GED

PREFERRED QUALIFICATIONS:

- Custodial experience
- Experience operating custodial equipment (high speed floor buffer, carpet extractor, floor auto scrubber)

SALARY: \$12.32 per hour, plus full benefit package

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

University Police Chief

Position Description: The University Police Chief directs the daily operations of the campus police and security personnel for the protection of students, faculty, staff, visitors, and property of the University. Manages police and patrol units, develops security protocol, implements training programs, and oversees campus vehicle traffic and parking. This position works with University faculty and staff, students, and external constituencies to develop security protocols and maintain campus safety. Directs, plans, and implements procedures to enforce laws and University regulations. Works with diverse groups of people and makes an effort to involve community members in positive ways that promote the department's goals.

To view the full description and to apply:

For current FHSU employees – Please use the “Careers” app in Workday.

For Non-FHSU employees – Please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

NOTICE: Annual Steam Shut Down May 16th - 27th

Please mark on your calendar to avoid scheduling events that need steam for hot water and/or cooking these two weeks

As in the past, “Annual Steam Shut Down Notice” (Two Weeks)

The Energy Division / Power Plant plans a steam shut down for the two weeks of May 16 thru May 27, 2022.

Steam Shut Down is always the two weeks following Commencement.

This annual shutdown is needed for multiple repairs in the University’s steam and condensate distribution system and is required for all annual cleaning, inspections, and certifications of the Power Plant steam and condensate equipment.

Steam off to campus at 8:00 PM Sunday night (5/15/2022)

If all goes well: Steam will be back on across campus on or before 5:00 PM Friday, May 27th.

This is just a steam shutdown, that will affect only heating, domestic hot water, and cooling if your building uses steam for that purpose. No other utility will be affected.

Buildings affected by this steam shut down:

Akers
Albertson
Center For Art & Design
Cunningham
Custer
Fischli-Wills Center for Student Success
Forsyth
Gross
Hammond
Malloy
Martin Allen
McCartney
McMindes
Memorial Union
Picken
Rarick
Sheridan
Stroup
Tomanek

Thank you all for your cooperation.

Technology in Society – Course Number Change, beginning Fall 2022

The Department of Applied Technology wanted to alert the campus community regarding the future of IDS 390: Technology in Society. Starting fall 2022, **Technology in Society** will be listed as **TECS 391: Technology in Society**. TECS 391 will continue to fulfill the current upper-division requirements and for new incoming students is part of the new “CORE.”

TECS 391 Technology in Society’s content will be similar to IDS 390. Same great class, new course prefix, and number!

Course description: **TECS 391: Technology in Society** is an extensive study of technology and its impact on human society. This course will examine, discuss, and explore the materials, processes, innovations, and applications of technology and the various perspectives and issues associated with the role of technology in society.

This is offered in the fall and spring semesters both online and on campus. In the summer it is offered online.

Student Employment Opportunity – Summer Non-Work Study, International Student Services Office

The International Student Services Office is looking for a student employee to fill a Student Office Assistant position for Summer 2022. The Student Office Assistant will provide administrative support to office staff, work on various projects, and create & oversee social media for the office. The Student Office Assistant will be scheduled approximately 30 hours per week, Monday – Friday during the summer. You can find further job details or apply for this position [here](#).

Custodian – Academic Buildings

Position Description: Custodian, Fort Hays State University, Academic Buildings, full-time position. Regular Hours: Monday-Thursday, 2:00 PM to 10:30 PM, Friday, 12:00 PM to 8:30 PM, with occasional weekend hours required.

Minimum Qualifications: High School Diploma or GED

Preferred Qualifications:

1-2 years custodial experience

Experience operating custodial equipment (high speed floor buffer, carpet extractor, floor auto scrubber)

Appointment Date: Start date will be determined after acceptance of an offer and background check clearance.

Application Deadline: Applications will be accepted until the position is filled.

Salary: \$12.02 per hour, plus \$.30 shift differential

Lab Coordinator in Nursing

Position Description: The Department of Nursing (DON) is seeking a lab coordinator position for the 2022-2023 year. This position will assist the program specialist with designing the technical aspects of simulations, running scenarios through the simulators, scheduling the lab for FHSU and HMC, cleaning and performing maintenance on the simulators, ordering supplies, setting up for skills lab, running the KB Port camera system and cleaning up after skills lab and simulations for FHSU and Hays Medical Center.

Minimum Qualifications: An associate degree in a healthcare or computer related field or 3 years of experience.

Preferred Qualifications:

- Bachelors in a healthcare or computer related field
- More than three years of related experience
- Experience in the simulation lab
- Strong written and communication skills
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, and Outlook) and database management software
- Experience in a nursing environment
- Strong technology skills and ability to learn new software

Appointment Date: July 2022

Priority Deadline: May 13, 2022

Salary: \$15.75 per hour

Benefits: Competitive benefit package <http://www.fhsu.edu/humanresourceoffice/Prospective-Employees/>

Responsibilities:

- Setup, preps, and tears down rooms for various simulations.
- Maintain and troubleshoot Manikin, simulation software, human patient simulators and medium fidelity patient simulators.
- Runs simulations for faculty and students.
- Installs software and hardware upgrades and maintains manikins and task trainers as directed by manufactures support. Interfaces with the equipment manufactures regarding equipment troubleshooting and systems problems; maintain record of repairs.
- Participated in technical training as necessary; attend conferences to stay current with simulation technology.
- Orders supplies for the lab.
- Maintains a calendar for the lab.

To view the full description and to apply:

- For current FHSU employees – Please use the “Careers” app in Workday.
- For Non-FHSU employees – Please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

Criminal Justice – Summer Course Offerings

The Department of Criminal Justice has added two one-credit hour workshop courses to the summer/fall schedules -

- CRJ 100VD Mental Health First Aid and CRJ 100 VC De-escalation Training. The content of both courses will benefit students, staff, and faculty in all majors and departments. Mental Health First Aid is a course that teaches you how to identify, understand and respond to signs of mental illnesses and substance use disorders. The training gives you the skills you need to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis. Students will receive a Mental Health First Aid certificate

upon completion of the course/training. De-escalation Training is a course that will introduce students to rapid personality identification for the purpose of stabilizing and de-escalating situations where individuals are in crisis or to prevent individuals from escalating to a crisis.

For more information about either course, please reach out to the Department of Criminal Justice at 785-628-5668 or by email at criminaljustice@fhsu.edu.

Custodial Supervisor, Gross Coliseum, Lewis Field & Athletic Training Center

Position Description: This position oversees custodial staff and student employees and manages cleaning operations for Gross Coliseum, Lewis Field & Athletic Training Center. The primary function of this position is to manage the workflow and needs of a custodial team. This position will frequently interact with students, staff, faculty, and campus visitors. This is a Monday – Friday, 2:00pm to 10:30pm shift. Occasional weekend coverage is required. This position supervises staff and student employees. Responsible for set-ups and tear-downs for athletic and special events.

Minimum Qualifications: High School diploma or GED equivalency. A minimum of one year of custodial experience, including lead worker or supervisory experience and/or training.

Preferred Qualifications:

- Supervisory experience
- Knowledge of materials, equipment and practices used in custodial operations
- Ability to organize daily, weekly, and monthly job duty tasks to ensure deadlines are met
- Excellent written and oral communication skills

Appointment Date: June 2022

Application Deadline: Review of applications will begin immediately and continue until the position is filled.

Salary: \$14.00 per hour, plus .30 shift differential

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

Vehicle and Equipment Technician

Position Description: The Vehicle and Equipment Technician independently oversees the daily operation of the University Motor Pool, which includes cars and multi-passenger vans. The position inspects and repairs vehicles and equipment so they run safely, efficiently and reliably. Performs a variety of skilled work in the maintenance and repair of all University owned vehicles and equipment. Duties will involve troubleshooting, diagnostic and repair of cars, trucks, vans, medium and heavy-duty trucks and specialized construction and landscape equipment. Duties involve the operation and repair of both gasoline and diesel fueled vehicles and equipment. Provides emergency response for fleet vehicles when breakdowns, problems, or questions occur. The position provides excellent customer service to the campus community.

Minimum Qualifications:

This position requires the completion of apprenticeship in automotive mechanics or a mechanic's training program. Must have three years of experience maintaining and servicing vehicles. Must have a valid Kansas driver's license.

Preferred Qualifications:

Supervisory experience

Computer skills utilizing Microsoft Office software.

Appointment Date: June, 2022

Application Priority Deadline: May 13, 2022

For current FHSU employees – Please use the “Careers” app in Workday.

For Non-FHSU employees – Please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

SUNFLOWER SUMMER PROGRAM - STERNBERG MUSEUM

The Sunflower Summer Program is back! For a limited time, all Kansas students and two accompanying adults can receive free admission to over 70 attractions across Kansas, including the Sternberg Museum of Natural History!

The Sunflower Summer Program is brought to you by the Kansas State Department of Education. For more information, check out www.sunflowersummer.org to find out how to make your Sunflower Summer spectacular.

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