

11-29-2021

## **Tiger Daily: November 29, 2021**

Fort Hays State University

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**From:** Tiger Daily  
**Sent:** Monday, November 29, 2021 10:06 AM  
**To:** Tiger Daily <TigerDaily@fhsu.edu>  
**Subject:** Tiger Daily [November 29, 2021]



## ANNOUNCEMENTS

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## EVENTS

### **THIS WEEK/WEEKEND**

- [Jana's Jewelry - TODAY; 1:00pm - 3:00pm](#)
- [Hispanic Film Festival - TODAY; 6:00pm](#)
- [FHSU Plymouth Schoolhouse Christmas Open House - TOMORROW; 3:00pm - 4:30pm](#)
- ["Donut Stress" - December 1; 9:00am](#)
- [CliftonStrengths Engaged - December 1 & 2; 9:00am - 12:00pm \(Both days\)](#)
- [Encore Series Presents: Christmas In Killarney - December 2; 7:30pm](#)
- [University Holiday Party and Service Awards Ceremony - December 3; 3:45pm](#)
- [32<sup>nd</sup> Annual Fred P. Ruda Teaming Up for Tots - December 4; 9:00am - 1:00pm \(come and go\)](#)

- [FHSU STEM-ED Student Chapter Annual Christmas Show: “Rudolph the Red-Nosed Reindeer” - December 4; 10:00am](#)

### **EMPLOYMENT OPPORTUNITIES**

- [University Police Officer](#)
- [Adjunct Instructors in the Department of Communication Studies](#)
- [Assistant Director of Student Engagement](#)
- [Coordinator of Student Engagement](#)
- [Senior Administrative Assistant - Allied Health Department](#)
- [Custodian - Residential Life](#)
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- [Facilities Maintenance Technician - Sternberg Museum](#)
- [Instructional Designer/E-Learning Developer - Department of Teaching Innovation and Learning Technologies](#)
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### **SHARE WITH STUDENTS**

- [Student Employment Opportunities - Criminal Justice Department](#)
- [Student Employment Opportunities - Student Ambassador](#)

### **STUDENT ABSENCES**

- [Fort Hays Singers - Pearl Harbor Ceremony](#)

### **ANNOUNCEMENTS**

#### **COVID-19 Updates**

The [COVID-19 Response website](#) is where we post the latest information about the pandemic, including a new COVID-19 Dashboard that is updated every Tuesday.

#### **Calendar: Upcoming Professional Development Opportunities**

Check out upcoming professional development opportunities! The TILT TigerLearn event calendar is your go-to for professional development at FHSU! Check it out here: <http://tigerlearn.fhsu.edu/events/>.

To provide faculty and staff with one easy place to see all professional development at FHSU, we're happy to include your event on the TigerLearn calendar. We can include links to your registration site, contact persons for questions, etc. Just contact [TILT-FacultyDev@fhsu.edu](mailto:TILT-FacultyDev@fhsu.edu), and we'll add your event right away!

#### **Call For Book Chapters: Implementing Diversity, Equity, Inclusion, and Belonging Management in Organizational Change Initiatives**

Scholars and practitioners are invited to contribute to an edited book entitled, *Implementing Diversity, Equity, Inclusion, and Belonging Management in Organizational Change Initiatives*. Published by IGI Global. Researchers and practitioners are encouraged to submit on or before December 26, 2021, a chapter proposal of 1,000 to 2,000 words clearly explaining the mission of the proposed chapter. Be prepared to submit the full chapter with 2 days of proposal submission if submitted by this date. Questions can be directed to Dr. Abeni El-Amin, Assistant Professor, Robbins College of Business and Entrepreneurship, Fort Hays State University, [aelamin@fhsu.edu](mailto:aelamin@fhsu.edu).

<https://www.igi-global.com/publish/call-for-papers/call-details/5513>

The focus of *Implementing Diversity, Equity, Inclusion, and Belonging Management in Organizational Change Initiatives* is to analyze how leaders implement Diversity, Equity, Inclusion, and Belonging (DEIB) organizational change initiatives. The social and political changes of this era have created a climate change and fundamental shift in how businesses view the impact of DEIB in the workplace. Additionally, determined is how leaders make significant, sustainable changes utilizing communication abilities, envisioning, conflict management skills, servant leadership, and innovative DEIB initiatives.

## Practice German with the Department of Modern World Languages

Do you want to practice your German? Join us in Zoom for an informal conversation on the following dates:

December 2.

Time: 4:00 to 5:00 pm

Zoom link: <https://fhsu.zoom.us/j/99785712439?pwd=eWU4aWo5MjZTZ3YwajlRekd6ekhaZz09>

For more information, contact Dr. Giovanni Lopez at [g\\_lopezlopez@fhsu.edu](mailto:g_lopezlopez@fhsu.edu)  
Department of Modern Languages

## United Airfare Discount for December 2021 ~ Fall Commencement

We are pleased to partner with United Airlines for air travel to the FHSU December 2021 Commencement.

- To make flight reservations online please click on discount code ZJZS959019.
- MileagePlus members earn Premier Qualifying Dollars and miles for their travel.
- Dates of travel must occur between December 10 to December 25, 2021.
- Go to [www.united.com/meetingtravel](http://www.united.com/meetingtravel) and enter the above code.

You may also call United Meeting Reservation Desk at (800) 426-1122

- Monday – Friday 7:00 a.m. – 9:00 p.m. Central Time
- Saturday – Sunday 7:00 a.m. – 5:00 p.m. Central Time
- Booking fees are waived for Meeting reservations. International customers may contact their local United Reservation Desk.

Questions, please contact Teresa L. Clouch at [tlclouch@fhsu.edu](mailto:tlclouch@fhsu.edu).

## KSBDC Upcoming Training Events

Using a mix of in-person and online events, the Kansas SBDC provides helpful tips & approaches on a wide variety of business topics.

Special Notes:

Make sure to visit our [Video Library](#) for recording of past webinars & events.

Innovators/Inventors: Visit [www.KansasSBDC.net/Tech](http://www.KansasSBDC.net/Tech) for additional special events just for you!

### **UPCOMING FREE WEBINARS:**

December 7th, 9:00 a.m. - **Retail Sales Tax Workshop**

December 9th, 9:00 a.m. - **Sales Tax Construction Contractors**

### **FHSU Student Massage Clinics**

Welcome to the Fall semester for the FHSU Massage Therapy Program. Our student massage clinics will begin October 9<sup>th</sup>. Clinic will be held on campus this semester.

**Location: Memorial Union, lower level**

We **ONLY** accept cash or check. **\$30.00** for a 1 hour session.

Click the link below to book your appointment:

<https://www.fhsu.edu/hhp/Massage-Therapy/Book-an-Appointment/index>

Hope to see everyone soon!!

### **Fall 2021 Times Talks and Events**

#### **November 30th**

Time: 12:00 to 1:00 PM

Location: South Study Space

Topic: Afghan Refugee Crisis

Presenter: Dr. Christopher Olds

### **Tuition Assistance Applications For 2022 Spring/Intersession Semester Due by December 3<sup>rd</sup>**

Fort Hays State University provides Tuition Assistance for Fall, Spring and Summer semesters for benefit eligible employees, their spouses, and dependents of employees (participants are required to pay all applicable fees). The definition of each eligible group is provided in the Tuition Assistance Policy (link below), along with the general eligibility criteria. Please contact the Human Resource Office with questions regarding eligibility or the Financial Assistance Office for questions regarding the awarding of benefit.

Please follow the provided link to review the program guidelines and applications.

<https://www.fhsu.edu/humanresourceoffice/Other-Benefits/>

### **Accepting Applications for FRE Funding Available for use in Spring 2022**

We are pleased to announce a funding opportunity for a **one-time extension of the Faculty Research Experience (FRE) grant program**. The funding currently available may be used in the spring of 2022 and will provide seed money to support faculty in getting started with a research project.

All current full-time Fort Hays State University faculty who have either **not** received FRE funding or were **not** funded in Year 2 of this grant program are eligible to apply. **Eligible individuals may apply for funding for up to \$2,500**. Please see below for submission details and deadline.

**Submission Details:** <https://fhsu.infoready4.com/CompetitionSpace/#competitionDetail/1854830>  
**Submission Deadline:** **November 29<sup>th</sup>, 2021 (by 11:59pm CST)**

Questions? Please contact Whitney Whitaker ([wkwhitaker@fhsu.edu](mailto:wkwhitaker@fhsu.edu))

## Dickens' Carolers

All FHSU Students, Faculty, and Staff who love to SING carols are invited to join the DICKENS CAROLERS for the caroling season. We have just a couple gigs now and more to come after break, I'm sure. Caroling music is provided....We NEVER practice - just dress Christmas-y and come sing!

TO JOIN US....send me an email, and I'll add you to the list to receive notifications!

*Dr. Terry Crull*  
785-639-3200  
[tacrull@fhsu.edu](mailto:tacrull@fhsu.edu)

## Yoga and Mindfulness – New Location!

**Yoga on the Lawn**, now **Yoga and Mindfulness**, hosted by Health and Wellness Services (formerly the Kelly Center) and the Tiger Fitness Center (formerly the Wellness Center) will now be held indoors.

Please join us for a restorative yoga session **in the Dance Room in Cunningham Hall** each Tuesday evening from 5:30-6:30pm. You may bring your own yoga mat or we'll have some for you to use. A free FHSU yoga mat or \$5 Starbucks gift card will be available to attendees who complete our survey!

## Chartwells Thank-ful Food Donation

Chartwells is hosting Thankful for the month of November!


Join us in donating canned goods and other non-perishable items to the Fort Hays State Food Pantry and the Hays Food Bank. Donations can be made at the McMIndes Café from now until November 30<sup>th</sup>. Each person that donates will receive a Starbucks coffee voucher for one free 16oz brewed coffee!

## Fort Hays Honor Society Coat Drive

The Fort Hays Honor Society is hosting a coat drive from November 1-December 3. We will be accepting coats, hats, gloves, scarves, and any other warm clothing items. Drop-off locations include: Memorial Union, McMIndes Hall, Breathe Coffee House, Celebration Community Church, and Catholic Campus Center.

Please contact [fhhs.fhsu@gmail.com](mailto:fhhs.fhsu@gmail.com) with any questions.

## Sabbatical Applications for AY 2022-2023 Due to Department Chairs Electronically By December 1

The sabbatical process is accessed through Lotus Notes Workspace:  Sabbatical (*not web-based*)  
Please contact the Office of the Provost if you have any questions regarding accessing or completing the application form.

Sabbatical leave information is available in the [AAUP MOA, page 64](#) and the Faculty and Unclassified Staff Handbook, [Chapter 5 Leaves](#)

## Shop FHSU Online Marketplace Now Open

Looking for the perfect gift this holiday season?

Introducing **Shop FHSU**, your new online marketplace for Tiger gear.

Shopfhsu.com (<https://shopfhsu.com/>)

## Last Two Hispanic Dance Sessions of the Semester

On Wednesday **December 1** we have a Polynesian Dances (Traditional Hula) Session with Nichole, from 6:30 - 9:00 PM in Cunningham Hall 122 (Dance Room).

Our last Hispanic Dance session is on **December 8** at 6:30 pm in the same room. We have a special collaboration from the Barn Hoppers Club that evening. Learn some cool line dancing steps. Salsa Party from 6:30 - 9:00 PM (Barn Hoppers & Chita)

**Please wear a mask inside CH 122 during the dance session.**

(Plan to stay for one hour and 25 minutes at least (warm up and cool down sessions). Sessions will be taught live, and will also be streamed live on ZOOM to make it accessible and inclusive to friends who cannot make it to the campus sessions

<https://fhsu.zoom.us/j/97434239882?pwd=NGIwOFdSS0VPS2ZPdM56WUE2Tlc1UT09>

Please wait until we open the Zoom room for you.

Be there at 6:30 pm. We start at 6:30 pm promptly, or when CH 122 is free. All sessions are free and open to anybody who would like learn about these dances.

*All Hispanic Dance Sessions are sponsored by the Modern Languages Department, Spanish Club FHSU, and the collaboration of the Department of Sociology with Dr. English. Bring comfortable shoes and all your friends.*

## The 14th Annual "Let Your Voice Be Heard!" Poster Competition and Exhibition

The Department of Art and Design is excited to showcase the 2021 posters from the 14th Annual "Let Your Voice Be Heard!" Poster Competition. The posters are on display in the atrium of the Schmidt Foundation Center of Art and Design Hall at FHSU. Voting will take place from Monday, Nov. 29– Friday, Dec. 3. The last night of voting will be during the Winter Art Walk. Winners will be announced and posted on Monday, Dec. 6. The exhibition runs until Friday, Dec. 10. Students, faculty, staff, and the Hays community are invited to vote for their top five favorite posters.

Junior and senior graphic design students will showcase their posters created in the History of Graphic Design course in conjunction with themes of the American Democracy Project. These posters are an annual project to shed light on political and social issues that are happening in our state, country, and world. Its purpose is to create a component of civic engagement in our curriculum, as well as to use the students' design talents to express their own opinions. The posters are over concepts of voting, democracy, civic engagement, and social and political issues.

## **Jana's Jewelry**

November 29<sup>th</sup>; 1:00pm – 3:00pm

Memorial Union, Stouffer Lounge

Volunteer with Tigers in Service on November 29th from 1-3pm in Stouffer Lounge in the Memorial Union to create domestic violence awareness bracelets for Jana's Campaign. Each bracelet will be made with an attached domestic violence resource card for the Jana's Campaign team of Prevention Educators to pass out to middle and high school students when they provide presentations at their schools. Each bracelet made will be worth 15 minutes of service! This will be a come and go event. Please stop by to help spread awareness for domestic violence and gain some service hours!

## **Hispanic Film Festival**

Monday, November 29<sup>th</sup>; 6:00pm

Albertson Hall, Room 169

Movie: *Diarios de motocicleta (The Motorcycle Diaries)* (2004) Director: Walter Salles

**The FHSU and Hays Community are invited to view *Diarios de motocicleta (The Motorcycle Diaries)* (2004), directed by Walter Salles, at the Department of Modern Languages Annual Hispanic Film Festival on November 15, 2021 at 6:00 PM, in Albertson Hall, room 169.**

The FHSU and Hays Community are invited to view *Diarios de motocicleta (The Motorcycle Diaries)* (2004), directed by Walter Salles, at the Department of Modern Languages Annual Hispanic Film Festival on **November 15, 2021 at 6:00 PM, in Albertson Hall, room 169.**

The Department of Modern Languages along with our historical sponsors, The Program for Cultural Cooperation between Spanish Ministry of Cultures and United States Universities, and The FHSU Conversation with Diversity Project, are proud to be able to present this monthly film series throughout the academic year.

For further information, contact:

Dr. Espino-Bravo in Modern Languages ([c\\_espino bravo@fhsu.edu](mailto:c_espino bravo@fhsu.edu)).

\*All films are presented as part of the Modern Languages courses 325/326, and will be in Spanish with English subtitles.

## **FHSU Plymouth Schoolhouse Christmas Open House**

Tuesday, November 30<sup>th</sup>; 3:00pm – 4:30pm

Plymouth Schoolhouse

Come and enjoy Christmas from the past...Refreshments provided!

FREE and open to the public

*Sponsored by Science and Mathematics Education Institute*

## **"Donut Stress"**

Wednesday, December 1<sup>st</sup>; 9:00am

Memorial Union Back Patio



"FHSU Health and Wellness Services presents...“Donut Stress.” Come grab a sweet treat to brighten your morning! We will have FREE coffee from Breathe Coffeehouse and donuts from Herdt's Donut available on Wednesday, December 1 at 9:00am on the back patio of the Union (outside the entrance next to Starbucks)."

### **CliftonStrengths Engaged**

Wednesday, December 1<sup>st</sup> AND 2<sup>nd</sup>; 9:00am – 12:00pm (Both days)

Virtual (Zoom)

Price: \$259 (Hays Chamber & FHSU Alumni discount available)

Do you want to take your understanding of your unique CliftonStrengths to the next level? CliftonStrengths Engaged takes participants' previous knowledge of their Top 5 to a deeper, more challenging, and more significant place. In this training, participants will gain access to their Full 34 report, which will enable us to continue to hone your Top 5 as well as exploring your Top 10 and working through the 'bottom 5'; the themes that we often misconceive as weaknesses. Armed with the Top 10 themes & awareness of the bottom 5, participants will discover how each person's unique strengths can be used to find partnerships that could benefit them at work and view co-workers in new and different ways through engaging team activities.

Learn more: <https://www.fhsu.edu/cob/mdc/workshops/cliftonstrengths-engaged/index>

***There is a pre-requisite to take this training.*** Please make sure you have completed the MDC workshop, "CliftonStrengths Essentials" before signing up to take "CliftonStrengths Engaged."

### **Encore Series Presents: Christmas In Killarney**

Thursday, December 2<sup>nd</sup>; 7:30pm

Beach/Schmidt Performing Arts Center

Created by the 2009 World Champion of Irish Dance Scott Doherty and worldwide touring Irish musician Chris Smith, Christmas in Killarney combines the excitement of Irish dance with the harmonies of traditional Christmas classics. The creative team includes Broadway Director Jeff Whiting, Emmy award winning Set Designer Jason Ardizzone-West, Arranger Gary Lensenmayer, Costume Designer Sarah Cabbage and New York based Light Designer Aaron Porter. Set in Killarney, Ireland in the late 1920's, Christmas in Killarney shows what it means to celebrate Christmas the 'Irish' way, where many of our own Christmas traditions originated. Don't miss this unique opportunity to be the first to see what will become a holiday classic!

For more information or to purchase tickets, visit the Memorial Union Student Service Center, call 785-628-5306, or visit [www.fhsu.edu/encore](http://www.fhsu.edu/encore). Tickets for the general public are \$40 reserved and \$30 unreserved; for seniors, \$35 reserved and \$25 unreserved; and for FHSU students and children ages 5-17, tickets are \$30 reserved and \$20 unreserved.

Questions? Contact Edie McCracken at [esmccracken@fhsu.edu](mailto:esmccracken@fhsu.edu)

### **University Holiday Party and Service Awards Ceremony**

Friday, December 3<sup>rd</sup>; 3:45pm

Fort Hays Ballroom

Please mark your calendar for the annual Fort Hays State University Holiday Party and Service Awards Ceremony.

At 3:20 p.m. on Friday, December 3, university departments will close for the express purpose of giving all employees the opportunity to attend this event. The President's Office will provide food and refreshments before and after the program in the Memorial Union Black and Gold Room. If you wish, please go through the buffet line upon your arrival and then be seated in the Fort Hays Ballroom for the program, which should begin at approximately 3:45 p.m. We will honor faculty and staff who have served 10, 20, 30, and 40 years. The Alumni Association will present awards to 25-year employees.

You are encouraged to join the holiday celebration and to honor these employees on the length of their service to the university and the state of Kansas.

## **2021 Service Awards**

### **40-year Employees**

Lawrence Gould

### **30-year Employees**

Sandra Cook

Keith Dreher

Steven Hale

Bruce Heath

### **20-year Employees**

Jill Arensdorf

Matthew Bachar

Brian Flax

Eric Gillock

Thomas "Brad" Goebel

Mark Grieve

Amy Klein

Patricia Levy

Mary Martin

Jason McCullough

Gary Murphy

Kenton Olliff

Kimberly Perez

Wendy Rohleder-Sook

Tawnya Rohr

Henry Schwaller IV

Gina Smith

Andrew Tincknell

Hong Biao Zeng

Michelle Zeng

### **10-year Employees**

Ivalah Allen

Alan Badgley

Suzanne Becking

Andi Beckman

Kendal Carswell

Clifton "CD" Clark

Arvin Cruz

Darrell Hamlin  
Taylor Kriley  
Dawne Leiker  
Tisa Mason  
Melissa Mayers  
Francis Mindrup  
Paul Nienkamp  
Jisook “April” Park  
Pauline Scott  
Brittney VonFeldt  
James “Skip” Ward  
Sabrina Gaddis  
Tomme Williams  
Michelle Windholz  
Kristin Wolf  
Matthew Zimmerman

**25-year Employees**

Jeffrey Briggs  
Nancy Cunningham  
Mark Johnson  
Dennis King  
Amy Moeder  
Roy Soukup  
Debra Staab  
David Storer  
Dennis Weber  
Cynthia Weigel

Please contact the Office of the President at 785-628-4232 if you have questions.

**32<sup>nd</sup> Annual Fred P. Ruda Teaming Up for Tots**

**Saturday, December 4<sup>th</sup>; 9:00am – 1:00pm (come and go)**  
**Center for Applied Technology**

The Department of Applied Technology will host community volunteers to assemble approximately 200 wooden toys. This year we are making a transforming robot.

The program is designed to spread holiday cheer to local children who may not otherwise receive Christmas presents. All ages are welcome to volunteer for toy production, but children 12 and under must be accompanied by an adult. Jobs include sanding, running parts from station to station, putting on wheels, attaching parts, finishing and, for those who have experience, running some machine operations.

If you cannot volunteer the entire time – please come and go as it fits into your schedule. The event will be held in the Center for Applied Technology (wood shop). No need to RSVP – just show up the day of the event.

**FHSU STEM-ED Student Chapter Annual Christmas Show: “Rudolph the Red-Nosed Reindeer”**

**Saturday, December 4<sup>th</sup>; 10:00am**

Fort Hays State University, Memorial Union, Ballroom  
Admission: FREE

Watch as student scientists explain why Rudolph's nose glows, how reindeer fly around the world, and so much more!

*Sponsored by Science and Mathematics Education Institute  
For Information contact Matthew Clay (785) 628-4578 or [maclay@fhsu.edu](mailto:maclay@fhsu.edu)*

## **EMPLOYMENT OPPORTUNITIES**

### **University Police Officer**

Fort Hays State University Police is currently accepting applications for the position of University Police Officer. Position will remain open until filled. For a full description and a list of requirements go to <https://fhsu.wd1.myworkdayjobs.com/CAREERS>.

Applicant must be at least 21 years of age, no felony convictions, no convictions for domestic violence, and must maintain a valid Kansas driver's license.

### **Adjunct Instructors in the Department of Communication Studies**

#### **Position Description:**

Seeking adjunct instructors (Non-Benefits eligible) for face to face instruction on the Fort Hays State University main campus, Hays, KS, who are available to teach communication courses on a variety of days and times. Opportunities to teach online may also be available to successful candidates.

#### **Minimum Qualifications:**

Successful applicants must hold an earned master's degree from an accredited institution and have a minimum of 18 graduate hours in the field of Communication. Must have college level teaching experience.

#### **Preferred Qualifications:**

Master's or higher degree in the field of Communication. Two or more years of recent college level teaching experience. Experience teaching Public Speaking type courses and one or more of the following courses is a plus:

- Introduction to Motion Pictures
- Media and Society
- Introduction to Organizational Communication
- Intro. to Public Relations and Advertising
- Strategic Writing and Ethics
- Visual and Creative Design
- Communication Theory
- Communication Research Methods
- Intercultural Communication
- Interpersonal Communication
- Nonverbal Communication
- Listening
- Conflict Management through Communication

- Communication and Gender

**Rank:** Adjunct Instructor (Non-Benefits Eligible)

**Appointment Date:** Spring and/or Fall 2022

**Application Deadline:** Review of applications will begin immediately and continue as positions need to be filled.

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### **Assistant Director of Student Engagement**

**Position Description:**

Fort Hays State University seeks an Assistant Director of Student Engagement to serve as a member of the Student Engagement team. As a member of the Student Engagement team, the Assistant Director will assist with all areas within the department. The Student Engagement staff oversees engagement, student diversity, leadership development, fraternity and sorority life, student organizations, transition, and family programs. Student Engagement is the central-hub of student organizations and activities. Our centralized programming board works collaboratively to organize our student activities, transition programs, and diversity programs to provide social and educational experiences for students. Fraternity and Sorority Life is one of our top organizations students choose to join. There are over 120 student organizations, including 8 fraternities and sororities, on campus. Our team provides resources, support, and information on how to become and engaged leader on our campus.

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### **Coordinator of Student Engagement**

**Position Description:**

Fort Hays State University seeks a Coordinator of Student Engagement to serve as a member of the Student Engagement team. As a member of the Student Engagement team, the Coordinator will assist with all areas within the department. The Student Engagement staff oversees engagement, student diversity, leadership development, fraternity and sorority life, student organizations, transition, and family programs. Student Engagement is the central-hub of student organizations and activities. Our centralized programming board works collaboratively to organize our student activities, transition programs, and diversity programs to provide social and educational experiences for students. Fraternity and Sorority Life is one of our top organizations students choose to join. There are over 120 student organizations, including 8 fraternities and sororities, on campus. Our team provides resources, support, and information on how to become and engaged leader on our campus. This is an on-campus position, employee will report to the Fort Hays State University campus to fulfill job duties.

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### **Senior Administrative Assistant – Allied Health Department**

**Position Description:**

This position involves administrative and general office support duties along with specialized tasks and provides support to the departmental chair and faculty. Duties will include communication, accounting and bookkeeping, assistance with personnel processes, data management, and public relations

assignments. Will utilize standard office tools and technology and supervise and provide leadership to student employees. A successful candidate will be well organized; detail oriented; have the ability to work independently and in a team environment; have strong oral communication skills and a commitment to excellent customer service. This position reports directly to the department chair.

**Minimum Qualifications:**

High School diploma or GED equivalency and one year of office experience or one year of post-secondary education.

**Preferred Qualifications:**

- Bachelor's degree
- Office experience beyond one year
- Strong written skills
- Supervisory experience
- Demonstrated ability to use and be proficient with Microsoft Office suite as demonstrated by the application documents (Outlook, Word, Excel, Access, PowerPoint)

**Priority Deadline:** November 30, 2021. Screening of complete applications will begin immediately and will continue until the position is filled.

**Start Date:** January 2022

**Salary:** \$13.98 per hour plus benefit package

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

## **Custodian – Residential Life**

**Position Description:**

Custodian, Fort Hays State University, Residential Life, full-time position, Monday through Friday, 8:00 AM to 4:30 PM.

**Minimum Qualifications:**

High School Diploma or GED

**Preferred Qualifications:**

- Custodial experience
- Experience operating custodial equipment (high speed floor buffer, carpet extractor, floor auto scrubber)

**Salary:** \$12.32 per hour, plus full benefit package

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

## **Human Resource Program Specialist**

**Position Description:**

This position performs a variety of customer service and human resource support duties. Strong written and oral communication skills, along with interpersonal and organizational skills are required. Work

involves specialized and/or diverse administrative support work. Work may include the responsibility of providing assistance to the Human Resource Director and other Human Resource staff.

**Minimum Qualifications:**

Two years of experience in planning, directing, organizing, managing or administering personnel or human resources functions. Education may be substituted for experience as determined relevant by the agency.

**Preferred Qualifications:**

- Bachelor's degree in human resource management, public administration or a related field
- Excellent written communication skills
- Payroll experience
- Experience in data management
- Supervisory experience
- Experience with webpage maintenance
- Highly proficient with Microsoft Office suite

**Appointment Date:** Start date will be determined after acceptance of an offer and background check clearance.

**Application Deadline:** Review of applications will continue until the position is filled.

**Salary:** \$15.75 per hour

**Benefits:** Competitive benefit package <http://www.fhsu.edu/humanresourceoffice/Prospective-Employees/>

**Responsibilities:**

- Process bi-weekly payroll for non-benefit employees
- Research out of state tax for FHSU Online faculty
- New employee orientations
- Manage the Employee Tuition Assistance Program
- Office management
- Webpage maintenance
- Assist all employees with general questions
- Hire, train and supervise student employee
- Assist HR Director with special projects and research

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

**Custodian, Gross Coliseum**

**Position Description:**

Full-time Custodian position working at Gross Coliseum, Cunningham Hall, and the Lewis Field Facility. Regular hours are Monday – Friday, 6:00am to 2:30pm, with occasional weekend hours required.

**Minimum Qualifications:**

High School Diploma or GED

**Preferred Qualifications:**

- 1-2 years custodial experience
- Experience operating custodial equipment (high speed floor buffer, carpet extractor, floor auto scrubber)

**Application Deadline:** Review of the applications will begin immediately and continue until the position is filled.

**Salary:** \$12.02 per hour

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### Facilities Maintenance Technician – Sternberg Museum

**Position Description:**

This is a full-time, benefits eligible position with a Sunday – Thursday, 8:00am to 5:00pm work schedule. A Facilities Maintenance Technician completes general repairs, inspections and other maintenance needs for the Sternberg Museum and the Nature Trail. Must have good working knowledge of tools, materials, and methods used in general maintenance and repair work. A successful candidate must have the ability to problem solve, organize, and prioritize work. This position will cover the custodial duties during the weekend hours. All Sternberg Museum employees are involved in providing good customer service to museum visitors.

**Minimum Qualifications:**

This position requires a High School Diploma or equivalent. Must have one year experience working in a maintenance capacity. A valid state driver's license is required.

**Preferred Qualifications:**

- Degree from a trades school
- More than one year of maintenance experience
- HVAC experience
- Experience with plumbing
- Electrical experience
- Experience maintaining/repairing custodial equipment

**Appointment Date:** To be determined after acceptance of an offer and completion of the background check process.

**Application Deadline:** November 12, 2021

**Salary:** \$17.36 per hour

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### Instructional Designer/E-Learning Developer – Department of Teaching Innovation and Learning Technologies

**The Opportunity:**

FHSU is continuing to expand our online courses and professional development programs. We are seeking an innovative professional Instructional Designer/E-Learning Developer who can work in a fast



paced and collaborative environment. The position provides high-level support to faculty and professional development programs as part of the Teaching Innovation and Learning Technologies team and will create, refine, and maintain high-quality e-learning experiences for the National De-Escalation Training Center online professional development project and related projects as needed. The NDTC training developed by Fort Hays State University will teach law enforcement officers techniques that can help resolve potentially dangerous confrontations. Join FHSU and be part of the solution to positively influence law enforcement officers across the region and the U.S. by training them in advanced de-escalation techniques.

**Location:**

This position allows for the possibility of remote work with expectations for presence on campus as needed.

***Minimum Qualifications:***

**Education and Experience:**

- Master's degree in instructional design, educational technology, curriculum and instruction, or similar fields
- Proven working experience in instructional design and e-learning experience design

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

## **Program Specialist – Department of Teaching Innovation and Learning Technologies**

**Position Description:**

This is a full-time, benefits eligible position that is a grant funded until August 31, 2023. This position will work with a professional development team to manage Stream platform and all functions related to accurate record keeping of the National De-Escalation Training Center online registration, proper distribution of funds, communication between development team, content experts, and grant administration. The successful candidate will have excellent customer service, organizational, oral and written communication skills; be detail oriented; able to successfully handle multiple priorities and deadlines.

**Location:**

This position allows for the possibility of remote work with expectations for presence on campus as needed.

**Minimum Qualifications:**

- Bachelor's Degree in communications, marketing, public relations, or related field.
- Demonstrated experience with online social networks

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

## **SHARE WITH STUDENTS**

### **Student Employment Opportunities – Criminal Justice Department**

The Department of Criminal Justice is hiring for two student worker positions. One position is available now but requires the student to qualify for work-study. The other position will begin in the Spring 2022 semester and is a non work-study position. Job duties include, but are not limited to, answering the phone, scheduling campus visits, distributing mail, making copies, and any other duties as assigned by supervisor

and faculty. Prefer someone who is available to work Fridays. Office hours are Monday through Friday 8:00 AM – 4:30 PM. To apply, please contact Melissa Mayers at 785-628-4639.

### Student Employment Opportunities – Student Ambassador

Do you know a student who would want to be part of a fun & energetic team? The Admissions Office is looking to fill work study and non-work study Student Ambassador positions.

**POSITION DUTIES & RESPONSIBILITIES:** Act as an FHSU Tour Guide for prospective students and family members. Escort students to departmental visits (academic, athletic, etc.). Duties include word processing, typing, filing, correspondence mailing, and other office duties.

**SKILLS REQUIRED:** Above average communication skills, word processing, typing, filing, people person who is dependable and punctual. Strong attention to detail. Good communication and public speaking skills, phone etiquette, honest, ability to multi-task. Be able to work in a fast-paced, busy office environment. Successful candidate will have consented to and successfully completed a criminal background and/or FHSU check.

To apply, please send a cover letter, resume, and references to [scdinges@fhsu.edu](mailto:scdinges@fhsu.edu)

### STUDENT ABSENCES

#### Fort Hays Singers – Pearl Harbor Ceremony

The following students are members of the Ft Hays Singers' trip traveling to the Pearl Harbor Ceremony commemorating the 80<sup>th</sup> anniversary of the attacks in 1941. This is not only a HUGE honor for the Fort Hays Singers, the Dept, and our University, but it is a fabulous historical event for our students to learn about that era. WISH THEM/US WELL !

Adams, Eric Debbie	Adkins, Sierra	Anderson, Rebecca	Berg,
Biedenbender, Sadie Mackenzie	Boyer, Brayden	Bowers, Casey	Bowers,
Cole, Garrett	Confer, Jenna	Confer, Jessica	Cox, Julia
Cramer, Austin Grace	Dickerson, Dannielle	Dinkel, Tyson	Hankins,
Karabinas, Alexis (Trickle)	Lee, Stacey (Kimbrel)	Knoll, Shelby	
Long, Jacob Valerie (Cramer)	Leiker, Nathan	Polifka-Wilhelm, Kyra	Scott,
Sillmon, Hayden	Lumpkins, Rachelle	Smith, Noah	Valencia
Zamora, Luis	Smith, Levi	Smith, Noah	Valencia
Walker, Ivy Dawson	Walters, Katy	Weis, Nathan	Whalen,
Wicks, BriAnna	Will, Ryan	Wyse, Sarah	

PLEASE excuse them from classes the week of DEC 6<sup>th</sup> through the 10<sup>th</sup>....our trip is 12/4-10/21. THESE STUDENTS KNOW IT IS THEIR RESPONSIBILITY TO COMPLETE ALL COURSEWORK ASSIGNMENTS, QUIZZES, TESTS, and TERM PAPERS. They should be in contact with you...if they haven't done so already!

My sincere thanks!  
*Dr. Terry Crull*

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To submit an article for Tiger Daily, please create a **new** message and email it to [tigerdaily@fhsu.edu](mailto:tigerdaily@fhsu.edu) before **10:00 a.m.** Items received after 10:00 a.m. will run the next business day. Submissions will be accepted only from FHSU faculty, staff, and student organizations. **Submissions must include** a headline, body text, and contact information only. **Attachments, graphics and images will not be published (including signature line graphics)**, but links to web pages may be included. Submitter is responsible for quality of content, which will be copied/pasted directly. **Replies to this message will not be responded to. Please send any inquiries regarding a Tiger Daily article directly to the submitter.** Only one Tiger Daily message will be sent per day.