

6-22-2021

## **Tiger Daily: June 22, 2021**

Fort Hays State University

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**From:** Tiger Daily  
**Sent:** Tuesday, June 22, 2021 10:10 AM  
**To:** Tiger Daily <TigerDaily@fhsu.edu>  
**Subject:** Tiger Daily [June 22, 2021]



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## ANNOUNCEMENTS

[COVID-19 Updates](#)

The [COVID-19 Response website](#) is where we post the latest information about the pandemic, including a new COVID-19 Dashboard that is updated every Tuesday.

## Calendar: Upcoming Professional Development Opportunities

Check out upcoming professional development opportunities! The TILT TigerLearn event calendar is your go-to for professional development at FHSU! Check it out here: <http://tigerlearn.fhsu.edu/events/>.

To provide faculty and staff with one easy place to see all professional development at FHSU, we're happy to include your event on the TigerLearn calendar. We can include links to your registration site, contact persons for questions, etc. Just contact [TILT-FacultyDev@fhsu.edu](mailto:TILT-FacultyDev@fhsu.edu), and we'll add your event right away!

## 40 Days at the Fort

Any student organizations and University departments/offices are encouraged to participate in the 40 Days at the Fort when we return in the fall. This can consist of events, socials, and activities for our FHSU students to participate in from August 23<sup>rd</sup> – October 3<sup>rd</sup>. **If you would like to be featured in the 40 Days at the Fort booklet please create your event on TigerLink no later than July 15<sup>th</sup> at 4:30PM.** Please contact Student Engagement, [engage@fhsu.edu](mailto:engage@fhsu.edu), 785-628-4664 with any questions.

## Free Tiger Gear!

WELCOME BACK! The Office of Admissions is excited to see you back on campus, and we want to help you show off your Tiger Spirit! Faculty, staff, and student workers can stop by Picken Hall 211 throughout the month of June to claim your FREE Tiger Tee! We can't wait to see you! *(Sizes and quantities are limited, only one per person please)*

## University Photo June Studio Dates

University Relations and Marketing will be offering open studio times for those faculty, staff, and student employees who have not yet had a university photo taken or need an updated picture. Upcoming dates are June 21 & 22.

Sign up for your photo time through the Google form below:

Where: Hammond Hall 114

When: <https://forms.gle/Q3WVKMH6JBqsjvps9>

Questions? Please email Angie Stieben.

## Business Book Drive Through June

Please consider donating your business books and entrepreneurship books to the new reading shelf inside the incubator office in the Dane G. Hansen Scholarship Hall. (Developing a library of books was Ethan Lang's idea!) Classic books, biographies of entrepreneurs, books on creativity & innovation, and other titles you feel contribute to the problem-solving, entrepreneurial mindset are appreciated. By sharing, you fuel the Spirit of Generosity cultivated at Hansen Hall. Drop-off dates at Hansen Hall on campus are: June 16 at 5 PM, June 26 at 2 PM, and June 29 at 7 PM. (Non-business titles can be routed to

Entrepreneurship Fellow Dr. Sarah Broman Miller for her literacy projects.) To arrange other donation times, contact Jane at the Center for Entrepreneurship at [JAtalkington2@FHSU.edu](mailto:JAtalkington2@FHSU.edu).

### **Tiger Wellness Center- Renovations Hours**

The Tiger Wellness Center will be going through renovations throughout the summer of 2021. We will have some schedule changes and location changes while renovations are being completed.

Monday, June 14<sup>th</sup>: Closing at 1pm

Tuesday, June 15<sup>th</sup>: Closed

Beginning June 16<sup>th</sup> until further notice we will be temporarily located in a modified space down the hallway in Cunningham Hall Room 103.

Hours:

Monday – Friday 6:30am – 7:00pm

Saturday & Sunday 10:00am – 5:00pm

We will continue to have fitness classes in Cunningham Hall Room 122

Tuesday and Thursday at 12:00pm-12:30pm

Monday thru Thursday at 5:10pm-6:00pm

### **Summer Fun with SMEI**

SMEI is offering free summer activities for Tuesday, June 22 through Thursday, June 24, 2021

At 9:00 am – 10:30 am

Location: OUTSIDE Forsyth Library FHSU, 502 S Campus Drive, Hays, KS 67601

————— Come and Go event —————

You can attend any or all activities. No registration needed.

All ages welcome and children under 10 years must be accompanied by an adult at all times.

Sponsored by Science and Mathematics Education Institute

[www.fhsu.edu/smei](http://www.fhsu.edu/smei)

Free and open to the public

For questions please contact: Ann Noble at [annoble@fhsu.edu](mailto:annoble@fhsu.edu) or 785-628-5449

## **EVENTS**

### **CliftonStrengths Engaged (Virtual)**

Tuesday, July. 13-14th; 9:00am-12:00pm (both days)

Virtual Event

Price: \$259 (Hays Chamber & FHSU Alumni discount available)

If you've already discovered your top 5 CliftonStrengths talent themes in the MDC's workshop "CliftonStrengths Essentials", **discover ALL 34** and continue your Strengths journey in "CliftonStrengths Engaged!" Participants will unlock their complete strengths report to learn to hone their top 5, understand their top 10, and become aware of their bottom 5 talent themes. Explore your natural talents and how to turn those talents into strengths you can use in the workplace and in your personal life.

### **Intro to Excel (FHSU McCartney Hall 116)**

Thursday, July. 15th; 8:30am-12:00pm

### Face-to-Face Event

Price: \$119 (Hays Chamber & FHSU Alumni discount available)

Join the Management Development Center for your introduction to Microsoft Excel. If you are new to Excel, this workshop is the perfect place to start increasing your confidence & familiarity with the program. Intro to Excel will include exploring basic navigation – you will take a tour through tabs, ribbons, and menus. We will tackle building a worksheet from scratch. The workshop will also include introductory information about the difference between formulas and functions, knowing where to find them, and how to effectively use both. You will also learn a few handy keyboard shortcuts, and learn about charts, graphs, fonts, borders, shading, and other customizable features.

### Intermediate Excel (FHSU McCartney Hall 116)

Wednesday, July. 28th; 8:30am-12:00pm

#### Face-to-Face Event

Price: \$119 (Hays Chamber & FHSU Alumni discount available)

If you have the ABC's of Excel down, & would like to boost your productivity at work, the MDC's Intermediate Excel is the perfect class for you. In the Intermediate session, we will take an in-depth look at sorting & filtering data. Next, participants will learn how format their Excel programs to include the Descriptive Statistics Analysis ToolPak, and how to read the output. What-If Statements, logical statements, and data validation will be reviewed, ultimately helping you streamline your tasks & improving your data management. Finally, participants will get a chance to experiment with PivotTables and PivotCharts. You'll get a chance to play with Excel towards the end of the class & ask the facilitator one-on-one questions to help you solve some of your pressing data management problems.

### Intermediate Excel: Data Analysis (FHSU McCartney Hall 116)

Thursday, August. 12th; 8:30am -12:00pm

#### Face-to-Face Event

Price: \$119 (Hays Chamber & FHSU Alumni discount available)

This three and a half hour training will provide participants with hands-on Excel training. Participants will be exposed to numerous time savings features such as: pivot tables, vlookup, and what-if-analysis including goal seek and scenario manager. They will learn how to apply these functions to real-world problems to increase productivity and improve efficiency by analyzing large quantities of data and produce user friendly output. This workshop is perfect for those who want to build on the skills they learned in the MDC's Intermediate Excel course or for the Excel user familiar with the topics being covered.

## EMPLOYMENT OPPORTUNITIES

### University Police Officer

Fort Hays State University Police is currently accepting applications for the position of University Police Officer. Position will remain open until filled. For a full description and a list of requirements go to <https://fhsu.wd1.myworkdayjobs.com/CAREERS>.

Applicant must be at least 21 years of age, no felony convictions, no convictions for domestic violence, and must maintain a valid Kansas driver's license.

### Custodian, Academic Buildings

**Position Description:** Custodian, Fort Hays State University, Academic Buildings, full-time position. Regular Hours: Monday-Thursday, 2:00 PM to 10:30 PM, Friday, 12:00 PM to 8:30 PM, with occasional weekend hours required.

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### **Clinical Senior Administrative Assistant - Communication Sciences and Disorders**

**Position Description:** This is a three-quarters time (30 hours per week), 12-month, benefits-eligible, position in the Department of Communication Sciences and Disorders. The weekly schedule is to be determined. The Clinical Senior Administrative Assistant is responsible for a variety of administrative and office functions that support the Herndon Clinic's operations. Duties include various customer service, processing financial transactions, managing billing/insurance claims, mastering software applications, communicating detailed information, and maintaining efficient office operations. The person in this important position must be able to complete routine and complex tasks reliably and accurately even though frequent interruptions are likely. The ability to maintain a flexible, positive, and client-centered attitude is essential. A successful candidate should possess strong oral communication and customer service skills, be well-organized with attention to detail and be able to work independently. *This is an on-campus position located on the Fort Hays State University campus in Hays, Kansas.*

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### **Degree Analyst—Registrar's Office**

**Position Description:** Work involves specialized and/or diverse administrative support work for the Degree Analyst unit. Duties include ensuring students meet undergraduate academic degree requirements, evaluating transferability and posting of courses and credits from other colleges and universities preparing degree summaries for undergraduate students, and advisors for prospective students.

**Minimum Qualifications:**

- Two-year college or technical degree in a relevant field
- At least one year of experience working with audits, databases, or similar systems

**Preferred Qualifications:**

- Bachelor's degree
- More than one year of experience working with audits, databases or similar systems
- Excellent written communications skills
- Experience using Microsoft Office Suite (Outlook, Word, Excel) and Adobe PDF
- Excellent customer service skills

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

### **Systems Administrator, Department of Technology Services**

**Position Description:** The Systems Administrator position is a full time, 12-month, permanent staff position located in the Department of Technology Services at Fort Hays State University. This is an on-campus position, reporting to the Manager of Server Operations in the Department of Technology Services. Normal work hours are from 8:00 AM to 4:30 PM Monday – Friday, and Summer hours are

from 7:30 AM to 5:00PM Monday – Thursday, and 7:30AM to 11:30AM on Friday. Occasionally, the job duties will require work to be outside of those normal hours.

Successful applicant will work well independently or within a team setting and own the projects being assigned, while demonstrating strong skills in problem solving, resourcefulness, and risk assessment. The applicant will need to be able to communicate clearly, concisely, and accurately to FHSU faculty, staff, and students.

#### **Duties and Responsibilities:**

Some of the primary duties and responsibilities of this role include but are not limited to:

- Manage and maintain FHSU’s physical and virtual server infrastructure, primarily focusing on Windows Server. This includes installation, management, documentation, preventative maintenance, troubleshooting, system and security updates, etc.
- Administer our on-premise Microsoft infrastructure products (AD DS, AD FS, DNS, Group Policy, etc.)
- Administer our M365 tenant, particularly focusing on Exchange Online administration, user management, and licensing
- Monitor, maintain, and regularly test backups - including system, file, and database backups

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

#### **Custodian, Sternberg Museum**

Custodian, Fort Hays State University, Academic Buildings, full-time position. Regular Hours: Tuesday – Saturday, 2:00pm to 10:30pm, with occasional weekend hours required.

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

#### **Assistant Director of Student Engagement**

##### **Position Summary:**

Fort Hays State University seeks an Assistant Director of Student Engagement to serve as a member of the Student Engagement team. As a member of the Student Engagement team, the Assistant Director will assist with all areas within the department. The Student Engagement staff oversees engagement, student diversity, leadership development, fraternity and sorority life, student organizations, transition, and family programs. Student Engagement is the central-hub of student organizations and activities. Our centralized programming board works collaboratively to organize our student activities, transition programs, and diversity programs to provide social and educational experiences for students. Fraternity and Sorority Life is one of our top organizations students choose to join. There are over 120 student organizations, including 8 fraternities and sororities, on campus. Our team provides resources, support, and information on how to become an engaged leader on our campus.

The Assistant Director will be responsible for providing expertise on the development of a centralized programming model to increase student belonging and engagement for the University. Duties include actively implementing initiatives promoting conditions that positively impact student success through the learning environment. Will assist in the establishing and engaging in both long-term and short-term solutions. Will support the director in providing expertise on student belonging, engagement, and success climate through innovative research, assessment, action plans, and student development for all students at Fort Hays State University.

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

## Special Programs Manager – Student Fiscal Services

### Position Description:

Student Fiscal Services seeks applications for a Special Programs Manager who will report to the Director of Student Fiscal Services. This position is an integral member of the Student Fiscal Services team. Student Fiscal Services uses a team approach to meet deadlines and to provide optimum customer service during season peak periods. Cooperation, flexibility and adaptability are the expectations of all employees. A successful candidate will possess the knowledge of accounting principles and practices and have the ability to communicate professionally with students, parents and campus offices; demonstrate stress tolerance and resilience when responding to challenging inquiries; must have excellent problem-solving skills, be able to work independently, be well-organized, and detailed orientated; and possess the ability to set work priorities, manage multiple projects and meet deadlines in a fast-paced environment.

For a full description and to apply, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>

## SHARE WITH STUDENTS

### Admissions Counselor Openings

The Office of Admissions is seeking dedicated and outgoing applicants to join our team of Admissions Counselors! These individuals will meet with prospective students both on and off campus to introduce them to FHSU and help shape the future of the University.

If you know of any current or recent students who would be great potential candidates for this position, the job description and requirements can be found by clicking [this link](#). Anyone who is interested in learning more about the position or has any questions should contact Jon Armstrong, Director of Admissions, at (785) 628-4091.

### Accent Reduction Course: Open to Non-Native Speakers Who Want to Improve Their Spoken English Skills

Do you know undergraduate or graduate students at FHSU who are non-native speaker English speakers and would benefit from working on their pronunciation of English? We offer a lecture/lab course in the Communication Sciences and Disorders Department that would be perfect for them. Students can sign up for SLP 318 (2hrs) and SLP 318L (1hr); they must be taken concurrently. The courses provides instruction for the non-native speaker of American English wanting to improve pronunciation and intelligibility. Experiences and exercises will facilitate listening, thinking, and responding in English. In addition to the course level learning and exercises, individualized instruction is provided by student clinicians in the CSD Department through small and/or large group practice which is designed to meet the individual needs and goals of the speakers.

Space is available for Fall 2021 SLP 318 meets on Tuesday/Thursday from 1:30 to 2:20 and SLP 318L meets on Monday from 1:30 to 2:20. Please note that these courses are on-campus only.

Please check with Dr. Karmen Porter ([klporter@fhsu.edu](mailto:klporter@fhsu.edu)) or Dr. Carol Ellis ([cmellis2@fhsu.edu](mailto:cmellis2@fhsu.edu)) if you have any further questions. Also please feel free to pass this information on to any faculty or advisors who might benefit from the information.



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