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FORT HAYS STATE UNIVERSITY

FACULTY SENATE

Faculty Senate **Minutes**

April 1, 2024 | 3:30 p.m. - 5:00 p.m.

Black and Gold Room, Memorial Union

[Shared Faculty Senate Google Folder](#)

[Faculty Senate Bylaws](#)

- I. Call to Order
- II. Attendance
- III. Approval of [Agenda](#) Moved by Ken Windholz; seconded by Emily Washburn
- IV. Approval of [March 5, 2024 Minutes](#) Moved by Carl Sage; seconded by Jessica Heronemus
- V. Announcements and Informational Items
 - A. Guest Announcements
 1. Provost Jill Arensdorf & Justin Greenleaf & Jessica Herronemus
 - a) Faculty to Student Mentoring Update (2 attachments emailed to Senators) - Academic Affairs Priority One

The two mentoring documents ([white paper](#) & [questionnaire](#)) were shared with all senators via email following the senate meeting today.

Each Department must have a Faculty/Student mentoring plan in place by Fall 2024. The questionnaire can be used as a planning tool to guide each department.

The White Paper compiled by the Academic Advising Committee addresses purpose and definitions. Thank you to Justin Greenleaf, Jessica Heronemus-Claiborn, and Angela Walters for their work as a branch of the Academic Advising Committee. Justin Greenleaf shared that flexibility was intentionally built into the program so that departments can use this as a guide and build it to suit their needs. Mentoring is supposed to include all undergraduate students at this time (on-campus and online).

A question was asked about where mentoring fits into a faculty member's statement of responsibilities— Jill shared that it is up to

each faculty member and chair to make that determination. The current MOA includes advising under Teaching.

- b) Program Review Update - Academic Affairs Priority One
Following the KBOR review, in October, FHSU received a report stating that five programs needed to meet the criteria set by KBOR. On April 19, 2024, Provost Arensdorf will submit the proposal on behalf of the University for these five programs at FHSU. There is currently no plan to discontinue any programs. The proposed plan will be shared at a later date. Provost Arensdorf will present the plan to the Board Academic Affairs Standing Committee (BAASC) during one of the May meetings and to the full KBOR in June. KBOR will be on campus on April 17th for the board meeting & April 18th to visit the FHSU campus community.

- 2. SGA President, Ella Burrows

No report.

- 3. Staff Senate Rep. Brett Gerber

Staff Senate elections will occur at the next Staff Senate meeting on April 9, 2024. Please encourage staff to participate.

The Staff Senate recognizes and thanks the Faculty Senate for the dialog and the proposed resolution regarding staff compensation.

- 4. AAUP Rep., Janett Naylor-Tincknell

No report.

B. Report of Faculty Senate President

- 1. KBOR ([March 20 meeting](#))

- a) College Going Rate/System Enrollment Report

A PowerPoint document was utilized to report the College Going Rate, and System Enrollment will be available later in the KBOR March minutes. It is an insightful report, and you are encouraged to check out the current statistics regarding higher education in the State of Kansas.

- b) The April KBOR meeting will occur at FHSU on April 17 at 1:30 in the FHSU Ballroom, and the board will stay for a campus visit on April 18, 2024.

- 2. Cabinet Highlights

- a) Student email policy –

There was a 2nd read at Cabinet on March 27th, and the policy student email policy passed stating that student Gmail accounts will be suspended one year after graduation.

- b) Legislative Coffee, April 6th, 8:30 AM, Hays Public Library

- c) Legislative Updates –

Please continue to be mindful of the most recent update regarding state funding, as well as funding for Telehealth, Nursing, PCE, and the Regional Stabilization dollars that are earmarked monies to be shared, if passed, by FHSU, Emporia, and Pitt State. Jones will continue to keep the Senate up to date, plus we will have a budget presentation by Wesley Wintch at the May Senate meeting.

d) Other:

Please visit the Cabinet Minutes for updates on the Strategic Plan, Library updates, HLC/Affiliation visit, the announcement of an Interim Director of HR (Carrie Lane), and the hiring of the Director of HR.

3. Other

a) FHSU Budget Meetings–

The first informational budget meeting was held on Tuesday, March 26, and the group will continue to meet every two weeks as the state budget and other efforts unfold. Jones will keep the Senate informed. Additionally, check Wesley Wintch's within the March (and upcoming) Cabinet Minutes.

C. Cabinet - [March 27, 2024](#) (.pdf link)

1. PC users <\\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet>
2. Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>

VI. [Standing Committees](#)

A. Academic Affairs, *Chair Ginger Loggins*

1. The current [Toolkit](#) is working well for all parties. It will be in each Monday's TigerDaily soon.

B. Strategic Planning and Improvements, *Chair Vinod Srivastava*

1. Bylaws & Standing Rules (Below in New Business)

The document was shared with all Senators on March 8, and there were directions for submitting comments or questions within the shared document based on the proposed changes. Please share with your departments and continue to make any suggestions. The full Senate will vote on the Bylaws and Standing Rules as presented at the May 7th meeting.

C. Partnerships and Technology, *Chair Brooke Moore*

1. On standby for Senate approval of KBOR Faculty Member of the Year award criteria. The committee is prepared to launch submissions when approved. Additionally, Chair Moore shared that the current criteria have been vetted and approved by the six Presidents that comprise the Council of FS Presidents, FHSU FS Executive Committee & Dr. Blake Flanders, KBOR CEO/President.
2. The committee is reviewing university supports for the transition to Blackboard Ultra.

D. Student Affairs, *Chair Lori Kniffin*

E. University Affairs, *Chair Christopher Olds*

1. Staff Compensation (Below in New Business)
2. Shared Governance Conversation on Remote Work (Below in New Business)

Question about last year's resolution on the Graduate Advising Instrument. Elodie said she would inquire about the status and get back to Chair Olds.

VII. Consent Agenda **Motion by Carl Sage; Morgan Steele seconded– Approved**

A. Courses and Programs to Be Considered ([Available here](#))

1. ART 308: Community Engaged Art I
2. HHP 340: Measurement and Evaluation in HHP
3. Minor in Computer Science

VIII. Unfinished Business

IX. New Business (*Tentative*)

A. Election of VP and Secretary

Vice President:

Matthew Clay was nominated by the Nomination Committee, which was announced at the March Senate meeting per the bylaws.

Write in VP from the floor – None

Secretary:

No name was suggested by the Nomination Committee.

Nominations were taken from the floor. Morgan Steele was nominated by Lori Kniffin.

Both candidates won in a landslide. Dr. Matthew Clay will serve as the VP, and Morgan Steele will serve as Secretary for the 2024-2025 academic year.

B. [Bylaws and Standing Rules](#) (1st Read/sent to senators on Friday, March 8)

Senators were emailed a copy of the proposed changes to the Bylaws and Standing Rules on Friday, March 8, and were asked for their input per the committee. Senators were charged with taking the proposed changes to their departments for questions and suggestions. The document will be discussed at the May meeting for a majority vote. If they pass, the documents need approval from all FHSU faculty members within seven days per the Bylaws.

C. KBOR [Faculty of the Year Criteria](#) (Vote)--Motion Ginger Loggins, Carl Sage seconded. Motion passed. Now that the criteria are approved, the document will be sent to all Senators for nominations. Senators will have until April 17 to nominate one tenure and one tenure-track faculty. The two names will be announced at the May 7 Senate meeting and presented at the May 15 KBOR Meeting. The two FHSU faculty members will be recognized at the September KBOR meeting per the KBOR Faculty of the Year Award call.

- D. [Remote Faculty Work Resolution](#) (1st Read/sent to senators on Monday, February 12, 2024)--

Jones shared that the proposed Remote Faculty Work Resolution has been a working document for several months, during which each Senator was charged with soliciting feedback from their colleagues regarding interest and input (from February 12 - March 8, 2024). The UA Committee met to discuss and account for senators' input; the proposed resolution is linked to the agenda. The resolution will be discussed and voted upon at the May 7 meeting. Please continue to share the resolution with your departments and have discussions to be prepared for the impending vote.

- E. [Staff Compensation Resolution](#) (1st Read)--vote on in May

Chair Old presented the proposed resolution to the Senate, citing Docking Institute data/feedback from staff regarding compensation and the formation of a Staff Senate Compensation Committee. Olds further expressed that the resolution, in the spirit of shared governance, asks for ongoing consideration and discussions regarding staff compensation in the future. Jones shared that in full transparency, she has shared the document with Dr. Mason, and both she and Nicole Frank, the Staff Senate President, had discussed the document at President's Roundtable.

Before adjournment, Jones asked for any other New Business or sharing by senators.

Senator Morgan Steele shared that the **Active Shooter Survey** is still open through Friday, April 6. Check your Outlook for Steele's email and the link.

- X. Adjournment of the regular meeting - Motioned by Seth Kastle; seconded by Christopher Olds.
- XI. Next regular meeting - **Tuesday, May 7, 2024, at 3:30 PM in the Black and Gold Room, Memorial Union**