

1-23-2024

Fort Hays State University Faculty Senate Minutes, January 23, 2024

FHSU Faculty Senate

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Recommended Citation

FHSU Faculty Senate, "Fort Hays State University Faculty Senate Minutes, January 23, 2024" (2024).
Faculty Senate. 1057.
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FORT HAYS STATE UNIVERSITY

FACULTY SENATE

Faculty Senate Agenda

Tuesday, January 23, 2024 | 3:30 p.m. - 5:00 p.m.
Black and Gold Room, Memorial Union

[Shared Faculty Senate Google Folder](#)
[Faculty Senate Bylaws](#)

- I. Call to Order
- II. Attendance
- III. Approval of [Agenda](#) Moved by Carl Sage, seconded by Linda Feldstein, Motion passed
- IV. Approval of [December 4, 2023 Minutes](#) Moved by Lori Kniffin, seconded by Seth Kastle, Motion passed
- V. Announcements and Informational Items

A. Guest Announcements

1. Provost Jill Arensdorf

SACAD—April Terry shared notes about this year's Scholarly and Creative Activity Days, which is in its 19th year. May 1, 2024, is the on-campus event, and posters will be shared online for additional days. Posters can be printed free of charge through this program. Both empirical and non-empirical scholarly work is encouraged. April provided an example of non-empirical scholarly work where a student might pick a topic, do a lit review, and propose ideas. Original data collection is not required. A new addition this year is that of Music and Theatre. Their groups will perform live in the Union and the Art & Design Building. The applied technology students will showcase their industrial technology in the Center for Applied Technology Building. A new area is a display area for those wanting to share contributions to their disciplines, such as book chapters, an edited book, recent publications, etc. - they are all welcome at SACAD. Plans are being made to intentionally invite high school students and community college students to reach out and include a broader community. Career services will also invite community members/stakeholders who may be interested. The SACAD planning group is trying to be more inclusive of those programs that do not do much traditional "scholarly work," so if you are

doing anything in your courses or with a group, please do not hesitate to reach out to April Terry with your ideas. The committee wants to understand what everyone wants to see/shape the event.

- a) NACADA Advising Review – January 29-30 (Priority One)
Two NACADA consultants are coming to campus to evaluate the current advising model. Depending on one's role, some faculty could have been invited to a specific session with the consultants. For those who did not receive an invitation, there is an open time on Tuesday, January 30th, at 2:30 PM in the Memorial Union (Trails Room) to drop in and share ideas about advising. There will also be two student sessions, so please share that opportunity with students.
- b) HLC Update (Priority One)
We are awaiting the final documents, but the initial reports indicate that we met all the standards, however, we have work to do in the assessment area as indicated by Dr. Mason at Convocation on Monday, January 22.
- c) Departmental/Academic Unit Meetings this Spring
Jill has plans to visit with all departments/academic units throughout the spring semester.
- d) Strategic Planning
The 1st Town Hall meeting is planned to discuss the University's new Strategic Plan on Monday, February 26. More information to follow
- e) KBOR Visit to FHSU
FHSU will host KBOR on our campus—on April 17th & 18. The formal visit to campus will take place on April 18. There will be more to come as that event is planned.
- f) Senator Service
Thank you to the 2 senators who worked over break to hear a grade appeal that made its way to the University Appeals/Office of the Provost.

- 2. SGA President, Ella Burrows **Nothing to report**
- 3. Staff Senate Rep, Brett Gerber **Nothing to report**
- 4. AAUP Rep, Janett Naylor-Tincknell **Nothing to report**

B. Report of Faculty Senate President

1. KBOR

a) December 13 Meeting

(1) 3.5% increase in Room/Board

Students at FHSU will see an increase in the 2024-2025 years regarding Room/Board. Although FHSU's percent increase looks like the largest among KBOR institutions, FHSU is still the lowest amount/most affordable in the system. Due to rising costs, Fiscal Affairs at each

institution worked together to discuss/move forward with their proposal in November, which was approved in December at KBOR.

- (2) FHSU NISS Data reported (Under the Family Pillar: Affordability, Access & Success - EAB) *See Cabinet notes below.

Provost Arensdorf presented FHSU NISS data to the BAASC Committee regarding the areas under the Family Pillar. Using EAB among all KBOR institutions will be helpful and create more comparable data in the future.

b) January 17 Meeting

- (1) Served on VP of AA Search

The Committee comprises four KBOR Staff, one University Provost, and myself. 6 candidates applied for the positions, and Zoom meetings were held for 4 individuals on December 18 and 19, 2023. From the pool, 2 individuals were chosen by the committee to proceed with in-person interviews on January 4th and 5th, 2024, in Topeka. One candidate removed their intent before the 4th. After the final candidate visited Topeka, they expressed that they didn't think relocating to KS was in the best interest of their family at this time. The committee is moving forward with the next round of candidates.

- (2) Lt. Governor Toland

There was a fascinating report on the Kansas economy and higher education in Kansas. His 1-hour presentation was very insightful. Check the [January KBOR meeting minutes/attached presentation](#) for interesting shared economic impact information/report.

2. Cabinet Highlights (December)

- a) See attached

- b) Upcoming Cabinet tomorrow, Jan. 24, 2024

3. Thank you to PD Day Presenters and Recordings (Nicole Frank)

Thank you to two Senate Standing Committees for taking the time to apply and present on various topics their committees are working on. Morgan Steele (Student Affairs) and UPD Chief Pierce held a session on Campus Safety (see notes below in VI. D.). Ginger Loggins (Chair, Academic Affairs) and Kim Chappell (Grad. Council) presented to a group of faculty and a department Chair on using a new Google Form/Site with help/FAQs for the course approval process to be used for all parties- Gen Ed., Academic Affairs and Grad. Council.

Recordings from the PD Day are now available per Nicole Frank's recent campus-wide email.

C. Cabinet - December 27, 2023 ([.pdf link](#))*

1. PC users <\\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet>
2. Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>

The question was asked of Jones if Google Forms is being used rather than the [KACE](#) system for course approval. The answer is yes, that is accurate. Even though we want to use KACE, building and deploying fully would take time. (KACE is currently used as a workflow for tech ticketing on campus). Brad Will, Ginger Logins, Kim Chappel, and Elodie Jones worked through a peer review process to put the current Google Form together, which was presented at PD Day. Ginger Loggins chimed in, and then the meeting went into her report below (VI. A. Academic Affairs Standing Committee Report).

VI. [Standing Committees](#)

A. Academic Affairs, Ginger Loggins

1. PD Day

Ginger shared that The new form and the questions being asked of faculty have not been changed or updated. However, we are no longer using Workday for course approvals– we will be using the curriculum tool kit now. The link was shared with the Senate, and it was expressed that it would take until next fall to get KACE up and working for the process; thus, the group moved forward with one tool to create a potentially better form, plus communication among all three groups, thus hopefully making the use of Forms more efficient for both the faculty and approving parties. It was noted that the Form now allows for areas of explanation regarding choices. It is the hope of all parties that the form will continue to be a dynamic tool that would best work for faculty needs/course approvals. Jones noted that even a course that doesn't need a lot of edits gets lost in the current system, which creates issues with communication and only extends the process. It is her hope that one form/one team effort will create a better workflow and communication among all parties. Using a Form would allow all parties to get into Sheets (where the data is collected), see what's out there and what needs to be taken care of, and work together across all groups (i.e., Gen. Ed., AA, and Graduate Council).

B. Strategic Planning and Improvements, Elodie Jones for Vinod Srivastava

1. Reviewing Data/Executive Meeting on February 8

The group is currently looking over suggested edits made by Senators this fall. The Executive Committee will also have a working session on February 8 to review all faculty representation data to ensure representation for all academic units based on the current bylaws. Using the website was not helpful for the group to gather the data; thus, the committee solicited data from Kristi Mills/Office of IEQI and can move forward. It is projected that the edited Bylaws and Standing Rules will be ready for review by the full senate by March and passed by April.

C. Partnerships and Technology, Elodie Jones presented for Brooke Moore

1. New Chair

Brooke Moore is leading the committee as they proceed with the presented task. Jones noted that the task presented below would typically be for

Academic Affairs, but she has assigned it to the P&T Committee instead of the heavy lift in Academic Affairs.

2. KBOR Faculty Member of the Year -

The committee will work through the framework of the KBOR Award as presented and develop FHSU criteria to submit to KBOR by March 1st. The group will also work within the confines of the Council of Faculty Senate Presidents and their general criteria discussed and developed in Fall 2024. All senators will be able to see the criteria and offer feedback, but everyone must have eyes/hands on the process. The two faculty names (one tenured and one tenure-track faculty) will be presented to KBOR at the May meeting, they will be approved at the KBOR Retreat in August, and the two recipients (from each institution) are to be announced at the September KBOR Meeting. Jones stated that this is the one award that should be noted as “for faculty, by faculty.”

D. Student Affairs, Lori Kniffin

1. PD Day/Safety–

Morgan Steele and UPD Chief Pierce presented a workshop on the Avoid, Deny, Defend model, and the session ended with a demonstration of basic field medicine based upon the U.S. military Tactical Combat Casualty Care (TCCC) training.

Next meeting on January 29th at 3:30 PM, Calvary Rom -

The meeting was changed to 3:45 PM.

E. University Affairs, Christopher Olds

1. Nothing to report

VII. Consent Agenda

A. Courses to be Considered ([Available here](#))

Mary Rudman Moved to approve Jessica Heronemus second Discussion/questions led to the decision to remove courses 7. MUS 601: Marching Band and PHYS 105: Critical Thinking for Scientists to New Business Motion amended to approve Course #1-6, Vote Passed

1. Art 313: History of Interior Design
2. Art 351: Human Factors in Interior
3. Art 352: Commercial Design
4. Art 485: Professional Development in Interior Design
5. Art 493: Capstone II
6. Art 494L Special Topics in Interior Design
7. MUS 601: Marching Band
8. PHYS 105: Critical Thinking for Scientists

B. Programs to be considered ([Available here](#))

Seth Kastle moved to approve all three, and Jessica Heronemus seconded the motion. Senators voted to approve the motion.

- a) Minor in Agronomy
- b) Minor in Animal Science
- c) Minor in Agribusiness

VIII. New Business

Seth Kastle moved to approve them both, Jessica Heronemus seconded the motion.

Discussion concerning *PHYS 105: Critical Thinking for Scientists* and *MUS 601: Marching Band* was fairly extensive. It should be noted that senators were concerned about “TBD,” as it appeared in one of the course resources lists and assessment procedures for the two courses. After discussion, questions, and further insight from senators, the question was called, seconded, and went to a vote that resulted in 2 NO votes and 1 abstention, with the remaining senators voting in favor of passing the two courses as presented.

IX. Adjournment of the regular meeting

- X. Next regular meeting - **Monday, February 5, 2024, at 3:30 PM in the Albertson Hall, Room 169**