

9-5-2023

## Fort Hays State University Faculty Senate Minutes, September 5, 2023

FHSU Faculty Senate

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# FORT HAYS STATE UNIVERSITY

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## FACULTY SENATE

**Faculty Senate Notes**  
**September 5th, 2023 | 3:30 p.m. - 5:00 p.m.**  
**Albertson Hall, Room 169**

**Meeting Notes**  
**9/5/23**  
**Emily Washburn**

[Shared Faculty Senate Google Folder](#)  
[Faculty Senate Bylaws](#)

- I. Call to Order  
Faculty Senate President: Elodie Jones
- II. Attendance  
[Attendance sheet](#) distributed at the meeting
- III. Approval of [Agenda](#)  
First motion: Ken Windholz  
Second motion: Vinod Srivastava  
Motion Passed
- IV. Approval of [May 2, 2023 Minutes](#)  
First motion: Lori Kniffin  
Second motion: Christa Bieker  
Motion Passed
- V. Announcements and Informational Items
  - A. **Guest Announcements**
    1. Provost Jill Arensdorf:  
Provost Arensdorf notified Faculty Senate about an email that would soon be distributed to all FHSU Faculty and Staff regarding the Academic Affairs Priorities mentioned at Convocation. They are: 1. Enhancing a Results-Oriented Culture, 2. Focus Efforts on Community Engagement, 3. Maturation of Data Management and Usage (shared at Fall convocation). The email will include a video to provide more context about each priority and address ways to impact the three areas concerning results, community engagement, and data. Provost Arensdorf thanked Tiger Media Network for their work on the video. Provost Arensdorf shared that FHSU will participate in the KBOR Program Review process set to commence this fall. Please see Cabinet notes for more information about the process passed by KBOR in June 2023.

Provost Arensdorf reminded the Senate about the impending invite to *Coffee with Jill* on Tuesday, September 12, 2023, at 8 a.m. via Zoom.

- a) Dr. Angela Pool-Funai, HLC Accreditation Site Visit: Dr. Pool-Funai provided the Faculty Senate with information about the upcoming HLC Accreditation Site Visit on our campus on Monday, October 30, and Tuesday, October 31, 2023. The HLC will consist of a peer review team (5 reviewers). All FHSU Faculty, Staff, and Students must be present during the site visit to share your story and attend the two available open forums. Once the HLC reviewers have been on campus for their initial review, they will seek a return to our campus to meet with specific groups. The HLC Accreditation committee has been working diligently to finalize the FHSU Assurance Argument, due at the end of September. Please watch for more regarding open sessions to meet with the accreditation team; shared governance bodies will have a session with the team.

Provost Arensdorf was available for Senate Questions:

- b) Senator Christopher Olds asked about Global Affairs and International Student Services units coming together as one team (effective July 24, 2023) within Academic Affairs via an email/announcement by Provost Arensdorf on July 12, 2023. Olds inquired whether students and faculty were involved in the decision or had input regarding the change. Provost Arensdorf stated that the union was part of a plan based on the consultant hired, Dr. Joe Potts, and the implementation of the proposed plan/framework that was announced via Dr. Mason on January 20, 2019. The report was titled “Re-Organizing for Success: Taping New International Potential at FHSU.” Provost Arensdorf stated there was input from various stakeholders, including students and faculty. See the [ReOrganizing for Success Email from Dr. Mason](#) for more reference.
  - c) Senator Christopher Olds asked about graduate-level courses being approved with Faculty Senate review since the bylaws do not distinguish between undergraduate and graduate programs. Provost Arensdorf replied that all graduate-level courses are approved at the Graduate Council (e.g., 600G and above). Angela Pool-Funai, Dean of the Graduate School, confirmed Provost Arensdorf’s statement regarding 600 level versus 600G level courses and the two designations that separate the approvals at different bodies – Faculty Senate and Graduate Council.
  - d) Senator Christopher Olds asked why some tenure-track faculty in non-online programs currently work out of state. Provost Arensdorf replied that currently, there is no policy, and all decisions are made in conjunction with herself and department Chairs/College Deans on a case-by-case basis because each program need is different across campus.
2. Patty Griffin, Student Planner, [2023 Engaging YOU for YOUR Success](#): Patty updated members about the 2023 digital planner. Professionals working closely with our students provided a review and feedback of the previous planner to make changes to the current planner. This propelled a focus on Student Engagement for the 2023-2024 planner. The planner is accessible from the

FHSU website, includes several how-to tutorials, and connects with services on our campus.

3. SGA President, Ella Burrows: Ella greeted the Faculty Senate with a warm welcome and expressed excitement for her new role as SGA President. She extended open collaboration to all FHSU Faculty, Staff, and Students and looks forward to the upcoming year regarding shared governance with the Faculty Senate.
4. Staff Senate Rep. Brett Gerber: Results from a Staff satisfaction survey resulted in creating the FHSU Staff Member of the Month award (can be nominated by any FHSU employee) and funded by President Mason's office. The Staff Senate is continuing work on other opportunities for Staff recognition. The Events and Promotion committee seeks other departments to host Staff Senate socials. If anyone is interested in hosting, you can contact Misty Koonse. The FHSU Graduate School is hosting the first Staff Senate Social for 2023-2024.
5. AAUP Rep, Janett Naylor-Tincknell – No updates/not present.

**B. Report of Faculty Senate President:**

1. My priorities for this year: Elodie stated her understanding of her roles as Faculty Senate: Shared governance. We are a working body that aims to get things done, and that communication is critical as we move forward this year. She shared that a great deal of understanding regarding her role and the Senate will be further realized after the first KBOR meeting in Topeka on September 20, 2023, which she will attend.
2. Standing Committee Assignments: Ensure each committee has an assigned chair and secretary. Concluding today's meeting, committee members will have time to meet and discuss.
  - a) Chair
  - b) Secretary
3. Faculty Senate Blackboard shell and [Google Folder](#)
  - a) All contents from meetings are in a shared Google Drive Folder that everyone currently has access to, and the Blackboard access is linked back to the Google Drive for Faculty Senate 23-24.
4. Cabinet Highlights
  - a) Julie Grabbe, part-time Senior Diversity Office: Reported in July at Cabinet, Julie was hired part-time beginning in August and located in the Fishchli Wills Center for Student Success. Grabbe reports directly to Joe Bain, FHSU General Counsel.
  - b) Workflex Policy & Remote Work Agreement - The Workflex Policy, presented for first read in the July 2023 Cabinet, was up for a vote in August. The policy was tabled until the September 2023 Cabinet for additional corrections/clarifications. President Jones commented that the document was well done, and staff now have potential pathways for remote or hybrid work at FHSU—link to the August Cabinet Packet (.pdf) to access the documents.
  - c) Tuition Assistance Policy: Passed at the August 23, 2023, Cabinet Meeting, newly hired employees no longer have a waiting period to take advantage of tuition assistance per the previously tiered years of employment model. See the policy update in the August 2023 Cabinet packet.

- d) Update Workday Information: Per Dr. Mason and Scott Cason's updates in the August Cabinet Meeting, please take time to enter Workday and update your information, including your workstation/office, as various units have moved around campus. Additionally, please update your emergency notifications. All users can find directions in the August 2023 Cabinet Packet and the August 2023 HR email.
- e) Construction/Parking- Construction was completed in front of the library on Sept. 5, 2023; the street has reopened and looks fantastic. During the construction, 37 total parking spots were lost, and 16 were allocated as Staff. The 16 Staff spots will be reallocated to the south side of the street per Dana Cunninham in the August 2023 Cabinet Meeting.
- 5. Tips: Department Agendas, FS Alternates, and President's Cabinet Notes:  
Reminder: As a Faculty Senate representative, our job is to share information with our departments add yourself to agenda meetings to create a consistent time and place to cascade information to everyone. Make sure Faculty Senate alternate spots are filled. Stay informed and educate yourself on the Cabinet Minutes. Cabinet Minutes will be linked via .pdf to each agenda.
- 6. Thank you to Dr. Mason for today's treats.
- C. **President's Cabinet** - [August 23, 2023 Summary](#) (.pdf)
  - 1. PC users <\\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet>
  - 2. Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>

VI. Standing Committees: No standing committee reports until the Chairs and Secretaries are voted upon today after the meeting.

- A. Academic Affairs
- B. Strategic Planning and Improvements
- C. Partnerships and Technology
- D. Student Affairs
- E. University Affairs

VII. Consent Agenda (Presumptive):

The following four courses need approval from May 9<sup>th</sup> and May 11<sup>th</sup>.  
First motion: Christopher Olds  
Second motion: Mary Rudman  
Motion Passed

- A. Courses and Programs to Be Considered ([Available here](#))
  - 1. AGRI 355 Field Trip in Agriculture
  - 2. AGRI 440 Agribusiness Entrepreneurship
  - 3. AGRI 445 Agribusiness Retailing
  - 4. ART 491 Last Modernism and Contemporary Art History (CORE)

- VIII. Unfinished Business
- IX. New Business
- X. Adjournment of the regular meeting: **First motion: Lori Kniffin. Second motion: Linda Feldstein**
- XI. [Standing Committees](#) will meet and determine chair and secretary positions and meeting dates and times. It is highly recommended that Standing Committees review 2022-2023 [full senate minutes and other supporting documents](#) to circle back as they move forward. Please forward the chair and secretary information to Elodie Jones ([ejjones@fhsu.edu](mailto:ejjones@fhsu.edu)). Thank you!
- XII. Next regular meeting - **Monday, October 2nd, in the AH 169.**