

10-3-2022

## Fort Hays State University Faculty Senate Minutes, October 3, 2022

FHSU Faculty Senate

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# FORT HAYS STATE UNIVERSITY

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## FACULTY SENATE

### Faculty Senate Minutes October 3rd, 2022 3:30 p.m. - 5:00 p.m. Ballroom, Memorial Union

[Shared Faculty Senate Google Folder](#)  
[Faculty Senate Bylaws](#)

- I. Call to Order
- II. [Attendance](#)
- III. Approval of [Agenda](#)
  - A. Elizabeth Downing Turner moved to approve the agenda Brittany Reed seconded. The agenda was approved.
- IV. Approval of [September 6th](#) and [September 20th](#) Meeting Minutes
  - A. Bill Stark moved to approve the September 6 minutes. Linda Feldstein seconded. The minutes were approved.
  - B. Bill Stark moved to approve the September 20 minutes. Helen Miles seconded. The minutes were approved.
- V. Announcements and Informational Items
  - A. Guest Announcements
    1. Provost Jill Arensdorf
      - a) 20th-day numbers are out. The budget is based on our projection for a full year, so 20th-day enrollment numbers won't necessarily have a negative impact. And, we knew the China partnerships would be down because of the ministry quota. Despite that, the numbers are a little lower than expected at this point.
      - b) Faculty should remember that returning students are also very helpful for enrollment and that faculty play a critical role with returning students. When it's needed, Kathleen Cook is happy to help students if they need additional resources to enroll.
      - c) CAHSS
        - (1) 24 people participated in the feedback opportunities through the survey, through emails, and with an individual meeting with the provost.

- (2) The provost will meet with the president to discuss that feedback and make changes if warranted.
- (3) At the meeting next Monday, the provost will share the final reorganization plan right before it goes to KBOR
- d) The university will use a search firm to hire a new CAHSS dean. The committee to interview candidates and make recommendations should be set in the next week or two.
- e) Feedback on candidates applying for Sangki Min's position is due today. The university hopes to make an offer by the end of the week.
- f) Conversation with Jill is next week. It will be the 2nd. There will also be one W Oct 12 at 8 am.
- g) Workday updates
  - (1) She has adjusted [the sheet with faculty feedback](#) on Workday that Faculty Senate prepared last semester. She's engaged with the Workday Project to get answers or address concerns brought up in that feedback.
    - (a) The provost did mark some items that needed further clarification from Faculty Senate.
  - (2) When we do decide on Workday features that are needed in the Workday System, it will be posted on Brainstorm.
    - (a) Other schools have the opportunity to vote on posted ideas to increase an idea's popularity and help Workday prioritize the ideas.
  - (3) There is a 3rd party, Collaborative Systems, that will help the university make progress with any changes that come up on our end.
  - (4) Using Bb analytics soon to help advisors with Early Alert in areas related to Workday
    - (a) [Early Alert email](#) from last semester is still being used.
  - (5) If students are having trouble enrolling in a class that can be taken multiple times, the department probably needs to redefine how many times the class can be repeated. Angela Pool can help departments get that redefined.
  - (6) WorkDay's other academic customers are hard to pinpoint because it is constantly changing. The administration will get information to Rob about Workday's customers to address concerns about what kind of institutions the system really works for.
- h) The final rpk report will be in December
  - (1) Everyone can access KBOR information related to rpk, including a feedback form, on [this page](#) from the Academic Affairs section of the KBOR website.
  - (2) ESU worked independently from rpk

- (3) Other universities had contracts with rpk previously and may have done something based upon that previous work,
    - 2. Assistant Provost Angela Pool-Funai
      - a) Working to examine course approval processes with a committee
        - (1) First, the committee looked at all the different areas (e.g., Graduate Council, Gen Ed, etc.) that work on course approval depending upon the course.
        - (2) Then, examined where there were problems, concerns, or bottlenecks
          - (a) This isn't interrupting the process at all. Most courses are currently going through the normal process. A few courses within the approval process are piloting a new course approval workflow.
          - (b) They are currently examining a new course ticketing system to provide a more dynamic communication structure. It allows you to add attachments after the process started instead of going back to the start
        - (3) Faculty Senators Justin Greenleaf and Rob Byers can also address questions about this because they are also on the committee.
    - 3. Staff Senate Rep - President Duffy
      - a) Reports that the Staff Senate is working to assess the results from the Regents-wide Work Quality Environment Survey for all university staff.
      - b) Senators are working to ensure the survey content is clearly anonymous and no identities are revealed in any comments. Once that is done, the results will be more widely shared.
- B. Faculty Senate President Announcements
  - 1. KBOR Items
    - a) Rob plans to attend as many KBOR meetings as he can to best represent us.
    - b) Emporia State is the big focus. It had 33 people let go, many were tenured professors, and the university newspaper appears to be covering it pretty well. That newspaper is probably the best place to get an update.
      - (1) AAUP is working with eliminated faculty to consider options
      - (2) WSU condemned ESU's decision
    - c) There is now an MOA with Graduate Teaching Assistants.
    - d) COFSP only has one person who can voice concerns to KBOR
      - (1) Rob is on the Fiscal Affairs and Audit Committee of COFSP
      - (2) Elodie may attend some meetings this year to help her transition from VP to Pres next year.
      - (3) 2020 Building the Future Plan is a focus.

- (a) It has three pillars - Affordability, Access, and Success
    - (b) KBOR is examining everything through those three pillars to examine how Higher Ed serves the economics of KS
    - e) The unified budget request was approved by KBOR, and it was the highest request in a while.
    - f) Instead of its usual meeting, KBOR will do a WSU site visit this month
  - 2. President's Roundtable Items: President ensured everyone there is no plan to repeat ESUs moves here at FHSU
  - 3. Governance Discussions: There was an idea to create documents related to explaining what shared governance means at FHSU. Ex: who addressed which issues, who comments on such issues, etc
  - 4. Other Items
    - a) Executive Comm set a regular meeting time about a week before Faculty Senate for whenever it has things to discuss.
    - b) The committee examining how we will meet the new KBOR Gen Ed includes Robyn Hartman, CD Clark, Ginger Loggins, Linda Feldstein, Matthew Smalley, and Tanya Smith
      - (1) The committee includes one person from each college. Half of the committee is from our Academic Affairs committee. The other half is from the General Education Committee. Hopefully, these six agree on ideas that will make sense to Gen Ed and AA when it goes to those committees for approval.
      - (2) Courses previously approved for Gen Ed will not necessarily be included in the new KBOR Gen Ed.
      - (3) The provost told the committee that outcomes are important because they are essential for Gen Ed assessment for HLC accreditation.
      - (4) Summaries are at the [Gen Ed committee minutes](#).

VI. Consent Agenda

A. [Courses Approved by Academic Affairs](#)

- 1. COMM 345 Visual and Creative Design (CORE)
- 2. LDRS 460 Global Leadership (CORE)
- 3. MIL 302 Soldier Health and Fitness (CORE)
- 4. PHIL 499 Senior Seminar (CORE)
- 5. SOC 362 Methods of Social Research (CORE)

B. Matthew Smalley moved to approve the consent agenda. Helen Miles seconded the motion. The courses were approved.

VII. Standing Committee Reports

A. Academic Affairs - Chair Justin Greenleaf

- 1. The committee is working to recover and process courses lost in the WorkDay system.

2. The AA Chair is also getting updates from the University Learning Assessment Committee as part of his role.
    - a) That university committee is working to increase communication between committees, departments, and other entities
    - b) Assessment of the new Gen Ed CORE started this semester and any courses in it should have an email related to incorporating Bb into the assessment process.
    - c) The committee wants to improve the culture of assessment at FHSU
  3. Updates from the AA and GE group updating our CORE to new KBOR requirements are available with each weekly meeting of the [General Education Committee](#).
    - a) You can also reach out to the Faculty Senate members on the group: Ginger Loggins, Linda Feldstein, and Matthew Smalley
- B. Partnerships and Technology - Chair Shane Schartz
1. The committee examines upcoming and continuing technology.
  2. It is currently looking at eBook issues and issues with <https://fhsu.textbookx.com/institutional/index.php>
  3. It is also examining attrition issues with faculty in China.
- C. Strategic Planning and Improvements - Chair Gary Brinker
1. It's been three years since the committee examined the standing rules of the senate, and it is tasked with that standard overview this year.
  2. If anyone has specific concerns about the rules they should let the committee know.
- D. Student Affairs - Chair Lori Kniffin
1. The committee met last week. It is waiting to hear whether it will have a student gov rep. SGA will share minutes with the committee.
  2. Still working to reach out to virtual student senate because the president there is still being worked out
- E. University Affairs - Chair Chris Olds
1. Diversity and Inclusion Resolution passed last year
  2. A task force was supposed to examine the resolution and work to implement the suggested changes. The committee is proceeding with that, but we no longer have a diversity officer.
    - a) The provost said there should be an announcement this week related to what will happen with the diversity officer position.
  3. The last Faculty Morale survey was in 2018, so the committee may work on a new survey. Please send the committee any questions or ideas you have for that next survey.

## VIII. Unfinished Business

- A. Faculty Senate could use someone to maintain its website. It also would like Senators to serve as the Faculty Senate Representative on the following shared governance organizations:
1. Staff Senate
  2. AAUP
  3. Student Government

- IX. No New Business
- X. Adjournment of regular meeting, at 4:46
- XI. Next regular meeting - Tuesday, November 8th, in the Black and Gold Room, Memorial Union (email Rob Byer, at [srbyer@fhsu.edu](mailto:srbyer@fhsu.edu), if a Zoom option is required)