

12-1-2020

Fort Hays State University Faculty Senate Minutes, December 1, 2020

FHSU Faculty Senate

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FORT HAYS STATE UNIVERSITY
FACULTY SENATE

December 1, 2020, 3:30pm - 5:00pm

ZOOM LINK: <https://fhsu.zoom.us/j/92822586115>

Minutes

Senators had access to the following documents before the meeting:

- [November 3, 2020 Minutes](#)
- [Meetings for 2020/2021](#)
- [2020/2021 FS Membership](#)
- Academic Affairs: [November 9 Minutes](#); [November 17 Minutes - Unofficial](#)
 - Access to these documents can be found through the shared Faculty Senate Folder: goo.gl/1Np8Fp

1. **Call to Order:** Meeting was called to order at 3:30pm
2. **Attendance through Zoom:** See attendance list below (last page of minutes)
3. **Approval of Agenda:**
 - Skip Ward moves to approve the agenda as presented; seconded by Candace Mehaffey-Kultgen
 - **Approved**
4. Approval of [November 3, 2020 Minutes](#)
 - Skip Ward moves to approve the minutes as presented; seconded by Candace Mehaffey-Kultgen.
 - **Approved**
5. **Announcements and Information Items**
 - a. **Guest Announcements**
 - i. **Provided by Provost Arensdorf**
 1. **Commencement:** Commencement planning continues
 - a. Fall commencement will take place 12/11 (next Friday); sincere thank you to all who helped with planning.
 2. **COVID Surveillance Testing:** No new numbers/data to report post fall break; however, surveillance testing will continue until the end of the semester.
 3. **Spring Enrollment:** We have made some progress on increasing enrollment numbers for spring; however, these numbers are still down. Please continue to meet and work with students who still need to enroll for the spring.

4. **KBOR Meeting Updates:** At the November meeting low enrollment reports were shared by Kansas State and Wichita State. Based on these two reports, reporting criteria for low enrollment were revised. FHSU will provide a report using the new criteria in January or February; however, not much will change about the FHSU report overall.
 5. **Faculty Portfolio:** This work continues. Next steps involve creating a taskforce to research possible portfolio options.
 6. **CARE Teams:** These teams were developed in the spring to aid in our transition to online, and the plan is to reinstitute these teams for spring 21. If you're interested in being part of a CARE team, Taylor Kriley is the point of contact.
 7. **Virtual SRPs:** More details will be provided on virtual SRPs this spring. This information (most likely) will come from Jon Armstrong.
 8. **Coffee and Conversation with Jill:** Plan for more events this spring.
 - a. **Be on the look out for an email next week from the Provost's Office with information about something special for faculty.**
- **Discussion:** Rob Byer asked for an update on the remote work policy for the spring and future semesters. Provost Arensdorf indicated that the spring 2021 policy will be the same as the one used this semester; however, they will work on a longer-term remote work policy.

b. Report from Faculty Senate President

- i. **COFSP's, Nov 18 meeting**
 1. [Free Expression Resolution/Statement DRAFT](#)
 2. [KBOR General Education Committee background information](#)
 3. COFSP's has expressed a real concern about the "common" General Education program being pursued by KBOR and the Transfer and Articulation Council (TAAC).
- ii. **President's Cabinet:** December 2, 2020
- iii. **President's Roundtable:** Nov 16, 2020
 1. **Disciplinary Action Hearing Board.** You can find a copy of the policy at: <https://www.fhsu.edu/humanresourceoffice/documents/Disciplinary-Action-Appeals-Policy/index>. We need 4 faculty members to serve on this board. 2 for a 1-year term. 1 for a 2-year term. 1 for a 3-year term. Please let Kevin Splichal know if you are interested in serving.
 2. 20 students in isolation on September 1
57 students in quarantine on August 27
In both of these situations we were nowhere near capacity.
As of Friday, November 13:
5 students in isolation
13 students in quarantine
As of Tuesday, December 1:

2 in isolation
1 in quarantine

iv. **Standing Committees.** Official minutes go to Kevin.

6. **Consent Agenda:** Candace Mehaffey-Kultgen moves to approve the consent agenda; seconded by Rob Byer. **Approved.**

Courses from the Academic Affairs Standing Committee:

- a. ENG 125 World Literature and the Human Experience
 - b. ART 492 Interior Design Exhibition
 - c. Math for Middle School (teaching); composed of courses already approved
 - d. PHIL 120 Introduction to Philosophy
 - e. MIL 102 US Army
7. **Reports from Standing Committees (please see committee minutes/reports)**
- a. **Academic Affairs:**
 - i. [November 9 Minutes](#)
 - ii. [November 17 Minutes - Unofficial](#)
 - iii. Chair, Helen Miles. Please contact Helen Miles for access to the committee's Blackboard shell if you desire more information for any course.
 - b. **University Affairs:**
 - i. **Updates:** Christopher Olds (Chair) provided an update on a statement forthcoming from UA that will address inclusion and climate concerns at FHSU. The committee also has heard of concerns from faculty about the advising process in Workday, namely how this new process will impact students and their current advisors.
 - **Discussion:** Glen Grove expressed concerns about the new advising process through Workday (i.e., students being randomly assigned to new advisors) and lack of communication/training on a process that is expected to start in February 2021. He requested information on who we should speak with about these concerns. Provost Arensdorf provided the following information:
 - Gentle reminder that regardless of the system used, there will be a learning curve. The implementation of Workday for advising purposes will not be perfect, but several people and committees are working to make the process as smooth as possible.
 - There will be flexibility with respect to assigning advisees; Chairs will be able to manually assign advisees.
 - Training for chairs and advisors will be coming soon.
 - c. **Strategic Planning and Improvements:**
 - i. **Updates:** Kate McGonigal (Chair) continues to seek feedback on FS President and Senator terms. Please send feedback to Kate by the end of the semester. More details on the questions the committee would like answered can be found in our November minutes.
 - d. **Partnerships and Technology:**

- i. **Updates:** Shane Schartz (Chair) provided an update on the Ministry of Education visit to SIAS; this visit produced a conditional pass.
 - ii. Shane indicated that he is happy to try and answer questions about Workday; please contact him should you and/or your department have any questions.
- e. **Student Affairs:**
 - i. **Updates:** Cole Engel (Chair) provided an update on the committee's work of addressing concerns about advising through Workday from a student perspective.
 - **Discussion:** Provost Arensdorf shared a reminder that all chairs have gone through training and more training will occur based on updates that have been made recently. She asks that we work with faculty who serve as advisors in our department to prepare for the training that will occur in the spring before pre-enrollment takes place.
 - Cole asked is it certain that we will be able to keep our current advisees as we transition to Workday advising? Provost Arensdorf reiterated that manual changes can be made in Workday to assign advisees; these changes must be done by department chairs.
 - Christopher Olds asked if Workday allow for faculty to still approve individual courses that students attempt to sign up for each semester as in TigerEnroll, or if faculty will be approving only a single plan of study? Shane Schartz said that we will approve a plan and the courses students are allowed to take that semester.

8. **Reports from Special Committees**

- a. None

9. **Unfinished Business**

- a. None

10. **New Business:**

- a. None

11. **Adjournment:**

- a. Michelle Van Der Wege moves to adjourn; seconded by Brooke Mann.
Approved.
- b. Meeting adjourned at 4:28pm

12. **Next Meeting:** January 25, 2021 (via Zoom)

Senator Attendance:

Bartlett, Lexey
Byer, Rob
Dorn, Loretta
Du, Yuxiang
Ellis, Carol
Engel, Cole
Feldstein, Linda
Gabel, Tony
Greenleaf, Justin
Grove, Glenn
Gubitoso, Mary Jo
Harper, Jason
Howell, Brittany
Hwang, Jee
Jones, Elodie
Karlin, Rebecca
Lancaster, Sarah
Lillpopp, Peter
Loggins, Ginger
Lopez, Lopez Giovanni
Mann, Brooke
Maseberg, Jack
McGonigal, Kate
McRay, Jeni (Virginia)
Mehaffey-Kultgen, Candace
Miles, Helen
Olds, Christopher
Rudman, Mary
Schafer, Tom
Schartz, Shane
Schmierbach, Amy
Scott, Pauline
Stramel, Janet
Terry, April
Van Der Wege, Michelle
Ward, Skip
Whitaker, Whitney
Winchester, Juti
Zeng, Hong