

10-8-2019

## **Fort Hays State University Faculty Senate Minutes, October 8, 2019**

FHSU Faculty Senate

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**Fort Hays State University Faculty Senate**  
**October 8, 2019**  
**AH 169, 3:30pm - 5:00pm**

**Minutes**

Senators were to have read before the meeting the following documents:

- Review minutes from 9 September 2019
- Review of Faculty Senate Bylaws
  - Access to FS documents can be found through the shared Faculty Senate Folder: [goo.gl/1Np8Fp](https://goo.gl/1Np8Fp)

1. **Call to Order:** Meeting called to order at 3:33pm
2. **Approval of Agenda:**
  - Skip Ward moves to approve the agenda as presented, seconded by Bill Stark.
  - Approved.
3. **Approval of September 9th Minutes:**
  - Bill Stark moves to approve the minutes as presented, seconded by Skip Ward.
  - Approved.
4. **Announcements and Information Items:**
  - a. **Guest announcements, Provided by Provost Arensdorf**
    - i. Reminder that the tenure/promotion panel will take place on October 15<sup>th</sup> at 3:00pm in Stouffer Lounge.
    - ii. Update that Cole Engel will serve on the Proctoring Task Force.
  - b. **Report from Faculty Senate President**
    - i. KBOR approves 2.5% salary increase for CEO's
    - ii. COFSP's - support of OER initiatives
    - iii. KBOR is proposing an "ask" of 95.3 million from legislature for FY21 budget.
    - iv. Also from KBOR, university admissions criteria changes slightly. No longer using "class rank."
    - v. Once Standing Committee meeting minutes have been approved, please forward to Kevin for archiving.
    - vi. Reminder: Proctoring Task Force headed by Provost Arensdorf
    - vii. Virtual College name change taking place soon: "Fort Hays State University Online" or equally, "FHSU Online."
      1. **Discussion:** Provost Arensdorf indicated that we currently are in an open comment period regarding the name change. Any feedback should be sent directly to President Mason as soon as possible. Senators with feedback on the name change may also speak with Dennis King.

- viii. Official 20th Day Enrollment Numbers. 15,908 - (15,523 F18)
  - 1. Down 25 on campus
  - 2. Down 81 VC - first time in over two decades
    - a. **Discussion:** Tony Gabel asked if there is any indication as to why VC enrollment is down. Kevin indicated that no reason was provided when he got this information at cabinet.
  - 3. Up 491 International partners
    - a. **Discussion:** Candace Mehaffey-Kultgen asked if we are trying to grow that number. Provost Arensdorf said that we are trying to grow our numbers for every category, and she expects these numbers to be down next year because of changes occurring at SIAS
  - 4. Serving over 8,000 Kansans
  - 5. Freshman retention up to 76%

5. **Consent Agenda:** No consent agenda provided.

6. **Reports from Committees:**

- a. **Academic Affairs:** Helen Miles reported that there are three new documents from Brad Will on Blackboard. The General Education Committee (GEC) members have been working with Academic Affairs (AA) to revise the FHSU CORE Policies and Procedures document. Helen anticipates that the amended Policies and Procedures document will be acceptable to AA soon. Every question asked about the document posed by AA and Faculty Senate has been addressed by GEC. AA will continue to work with the GEC, and once the document has been approved by AA, then it will be shared with Faculty Senate. Senators should review the revised document and send any additional questions to AA. Kevin would like to vote on the document in November if possible.
  - i. **Discussion:** Bill Stark asked if senators can expect the revised document well in advance of the November meeting. Kevin indicated that he will send out the revised document out as soon as he receives it from AA. Helen added that AA has had three meetings (with GEC) between our September Faculty Senate meeting and October meeting and this is the reason why the current documents were delayed in being added to Blackboard.
- b. **University Affairs:** Tony Gabel updated Senate that the Faculty Morale and Merit Resolution charge has not been the primary focus of University Affairs (UA). Their primary focus has been on selecting questions for the new course evaluation that will be implemented in spring. Senators can expect an invitation from UA to participate in a Qualtrics poll. The UA committee would like faculty to select questions (out of the normed test bank) that will be used for course evaluations in the spring. Faculty should choose 20 questions that reflect the values and mission of FHSU to be used for on-campus evaluations. Faculty also will be asked to select seven questions to be used for online course assessment. The poll will be open for two-weeks (October 13-October 27). The UA committee

will review the responses and bring the top responses to Faculty Senate in November. Senators should share the results with their department and solicit feedback. In December, we can expect to vote on the questions that should be included for spring course evaluations.

- c. **Strategic Planning and Improvements:** Paul Nienkamp presented the Bylaw documents with edits.
  - i. **Discussion:** Recommendations were made to revise parts of the edited Bylaws. Overall, the following changes were discussed.
    1. Article III. Representation: Several senators were concerned that the ranks listed in this section (e.g., Senior Lecturer) did not align with the MOA. To remedy this, the following revision was recommended. “As provided in the Unit Determination Order in case #75-UDC-1-1999, dated April 12, 1999, as amended on January 21, 2009. Including all other ranks listed in the MOA.”
    2. “Fiscal year” was replaced with “academic year” and “President” was changed to “Faculty Senate President” where appropriate. Cole Engel suggested going back through the document to ensure that these changes have been made as there are a few sections that still reflect “fiscal year” and (generic) “President.”
    3. Danielle Kaminski suggested a revision to Section 3. Duties of Officers (specifically number 5). Change to: “attend meetings as an ex-officio member as designated by the University President or Provost. Such committees may include: Inauguration Committee, Council for Institutional Effectiveness, President’s Roundtable, President’s Cabinet, Budget Committee, Workday, Strategic Planning, and FHSU Foundation Campus Campaign.”
    4. Lexey Bartlett suggested that the deadline provided under Section 2. Ratification be changed to “seven days” as opposed to “electronic ballot within one, seven-day week, and...”.

Paul made a motion to approve the Bylaws as amended, seconded by Jason Harper. Approved.
- d. **Partnerships and Technology:** Jason Harper provided an update on two highlights. First, letters of appointment for faculty working at our partnership schools have been delivered in a timely fashion. Second, the International Reorganization will be an important focus in the coming months.
  - i. **Discussion:** Rob Byer asked how the changes to our International partnerships will impact enrollment quota next year. Provost Arensdorf indicated that next year we can anticipate being down by about half (i.e., ~1400 enrollment this year; next year ~ 700).
- e. **Student Affairs:** Lexey Bartlett provided an update on the Student Success Days Policy. Student Affairs (SA) met with two Student Government Association (SGA) representatives. SGA has considered the suggestions from our September meeting and they are working to revise the policy according to our feedback. SA will meet with SGA again soon and share the revised proposal with Faculty Senate for feedback. Jackie Dougherty (SGA) provided a report on *The Big Event*. This event will be held in the spring on a Friday from 1:00-5:00pm. President

Mason has endorsed the event and suggested that SGA solicit feedback from faculty and staff.

- i. **Discussion:** Skip Ward requested clarification on the types of service projects that will occur at the Big Event. Jackie indicated that small events were completed last year (e.g., clean-up at Sternberg; admin at Options). This year SGA would like to do bigger projects in Hays and surrounding communities with the additional time given on a Friday afternoon. Bill Stark made a motion to support the event as presented, seconded by Elodie Jones. Approved.

7. **New Business:** No new business.

8. **Adjournment**

- Motion from Skip Ward, seconded by Bill Stark. Approved.
- Meeting adjourned at 4:45pm