

5-5-2020

Fort Hays State University Faculty Senate Minutes, May 5, 2020

FHSU Faculty Senate

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Fort Hays State University Faculty Senate
May 5, 2020
ZOOM, 3:30pm - 5:00pm

Minutes

Senators had access to the following documents before the meeting:

- [April Minutes](#)
- [President's Cabinet April 29, 2020](#)
- Academic Affairs: [Meeting Minutes from April 13, 2020](#)
- [Q/A document between AA and Gen Ed Committee and Faculty Senate](#)
- [April 6 COVID19 Resolution signed by Provost and President](#)
- [Meetings for 2020/2021](#)
 - Access to these documents can be found through the shared Faculty Senate Folder: goo.gl/1Np8Fp

1. **Call to Order:** Meeting was called to order at 3:34pm
2. **Approval of Agenda:**
 - Tony Gabel moves to approve the agenda as presented, seconded by Candace Mehaffey-Kultgen.
 - Approved.
3. **Approval of [April Minutes](#)**
 - Kendal Carswell moves to approve the minutes as presented, seconded by Candace Mehaffey-Kultgen.
 - Approved.
4. **Announcements and Information Items**
 - a. **Guest Announcements.**
 - i. **Provided by Provost Arensdorf**
 1. Congratulations to the 22 faculty who were recognized for tenure and/or promotion.
 2. Provost Arensdorf also expressed her thanks to Faculty Senate for our hard work this year.
 3. "Summer and Fall Operational Planning Update" was shared via email by President Mason (sent last Friday; 5/1). Updates will continue to be sent via email. Although faculty are not on contract this summer, Provost Arensdorf encourages everyone to be checking email as this will be one of the main means of communication regarding the summer/fall operational plan.
 4. AEFIS Update: Implementation and training opportunities forthcoming.

5. Discussion:

- April Terry asked for clarification on the “pass/no credit” option and the process for responding to student requests. Provost Arensdorf indicated that a blanket pass/no credit for all students is not something that FHSU is doing currently and shared a reminder about the new incomplete policy. In terms of process, requests should be discussed at the department-level with advisors, instructors, and chair; at this point Provost Arensdorf and Deans do not need to be made aware of all requests and will not vet all requests. Provost Arensdorf also mentioned that faculty will not be able to assign a “P” to students. This needs to be done manually through the Registrar’s Office. Lexey Bartlett requested that emails sent to students with this type of information also be sent to faculty. Provost Arensdorf provided a reminder about the “COVID-19 Updates” page on the FHSU website that contains information on emails sent to faculty and students: <https://www.fhsu.edu/covid-19-response/covid-19-health-alerts>
- Chris Olds asked for clarification on the date that decisions will be made regarding on-campus activities. Provost Arensdorf indicated that the target date for decisions for fall campus activities will be June 1st. We also can expect an update mid-May about activities that may occur on-campus in July.
- Rob Byer asked for a possible update on enrollment for the summer and fall. Provost Arensdorf provided some updates but mentioned that the numbers are estimates and not yet official. We are down about 6% for summer enrollment (from this time last year), but we are still continuing to enroll students for the summer. For the fall we do not have good data yet that are sharable; however, estimates are that we have about 60% of new freshman for the fall pre-enrolled. Provost Arensdorf would like faculty to be on the lookout for information that will be sent to departments with a list of students who have not filed an intent to graduate and also have not yet enrolled in summer/fall classes; please work with your department to contact these students and assist with the enrollment process.

b. Report from Faculty Senate President

- i. KBOR -
 1. KBOR approved the one-year tenure clock stoppage opportunity beyond the two permitted in current policy.
 2. Institutional Tuition Proposals to KBOR on June 1st rather than May.
- ii. COFSP’s -
 1. No report

- iv. SGA -
 - 1. New SGA President, Haley Reiter
- v. [President's Cabinet April 29, 2020](#)
 - 1. After May, watch for Strategic Planning updates. Goal team chairs have continued to meet.
 - 2. Summer enrollments are down but have made progress in the past three-weeks. Please contact your advisees simply opening the door to communication. See Provost Arensdorf's comment above.
 - 3. MU addition and Rarick Hall renovations are on schedule. Nine other construction projects are taking place throughout campus.
 - 4. Budget Committee approved tuition *recommendations* for KBOR. \$5.84 per credit hour increase proposed (\$5.84 includes a 2.5% increase to student fees). MBA reduced from \$400 to \$350, proposed (decision made to make FHSU more competitive in this market). Proposals go to KBOR by June 1st rather than May 1st. Budget Adjustments at FHSU will happen because of the Budget Adjustments at the state level. NO decisions have been made as to how those adjustments will be made.
 - 5. June 19th a "virtual/social media celebration" for spring graduates.
 - 6. Thorough planning is taking place with regard to possible phased re-openings on campus, specific to FHSU.
- vi. Tisa's email dated April 14: Enrollment, Budget, Challenges, and Gratitude. See this email for more information on these important topics.
- vii. New VP, Dr. Janet Stramel, to attend May KBOR meeting. May 20, 2020
- viii. Please complete this form: [Standing Committee Requests for 2020/2021](#)
- ix. Departmental "senate" vacancies.

5. **Consent Agenda:**

- Motion to approve the consent agenda made by Tony Gabel, seconded by Candace Mehaffey-Kultgen.
- Approved.
 - a. [MATH 105 College Algebra with Review](#)
 - b. [MATH 110 College Algebra](#)
 - c. [CHEM 110 Molecules and Society](#)

6. **Reports from Standing Committees (see committee minutes/reports)**

- a. **Academic Affairs:** Helen Miles thanked the committee for their work and reported that the committee developed a document (below) asking for clarification from the General Education Committee about approval of new FHSU CORE classes.
 - i. [Meeting Minutes from April 13, 2020](#)
 - ii. [Q/A document between AA and Gen Ed Committee and Faculty Senate](#)
- b. **University Affairs:** Tony Gabel thanked the committee for their hard work this year.
 - i. [April 6 COVID19 Resolution signed by Provost and President](#)
- c. **Strategic Planning and Improvements:** No report provided.

- d. **Partnerships and Technology:** Jason Harper reported that he was able to survey 27 faculty he works with as International Coordinator. Overall, faculty seem to be doing well; any difficulties reported are being discussed/managed. Jason also reported on exploration of potential future partnerships and thanked TILT for their incredible assistance with the transition to online.
 - e. **Student Affairs:** No report provided.
7. **Reports from Special Committees:** No reports provided.
8. **Unfinished Business:** Jeni McRay asked if a course(s) that will be approved by the Academic Affairs (AA) committee before the semester ends can be reviewed/approved by Faculty Senate (FS) or if that will have to wait until the fall. Kevin indicated that it is possible for FS to vote electronically on classes approved by the AA committee before the end of the semester.
9. **New Business:**
- a. I would like to thank everyone for the work you have done in Faculty Senate. The work you do makes the position of president an easy one. The most valuable work of the Faculty Senate takes place within Standing Committees. I truly appreciate all that you do. I would also like to thank Provost Arensdorf for her continued participation within the Faculty Senate. I do feel that Shared Governance is happening at FHSU. Next year we will continue to support Shared Governance through our involvement with administration and attentiveness to faculty. Finally, a big thanks to Fred Britten and Whitney Whitaker for their support and expertise. Most Respectfully, Kevin
10. List of [Meetings for 2020/2021](#)
11. **Adjournment**
- a. Motion from Candace Mehaffey-Kultgen, seconded by Janet Stramel. **Approved.**
 - b. Meeting adjourned at 4:23pm