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Announcement of the Student Service Center

Fort Hays State University

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MEMORIAL UNION

Fort Hays State University

Hays, Kansas 67601

MEMORANDUM

TO: Fort Hays State University Faculty & Staff
FROM: Stephen Wood
DATE: September 14, 1979

If you have been in the Memorial Union recently, you are probably aware of the new Student Service Center located on the first floor across from Follett's Trading Post Bookstore. Construction has now been completed and we are in full operation.

Although the title "Student Service Center" was chosen, I want to also invite each of you as members of the university community to use the various services now being offered.

If we can help you by cashing your personal check, provide postal services, supply you with tickets to various campus activities, or if we can provide you with other general information about Fort Hays State University, please give our new operation a try. We are also capable of producing embosograf signs for your office or personal use.

Our hours are 9 a.m. until 8 p.m. Monday through Friday, 9 a.m. until 12 noon and 1 p.m. until 8 p.m. on Saturday, and 1 p.m. until 8 p.m. on Sunday. The phone number is 628-5306.

One of our goals is to provide as many needed services as possible. In the future, we hope to add additional services to our list. Your comments and suggestions concerning ways we can improve the Student Service Center will also be appreciated.

S.W.

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