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Fort Hays State University Faculty Senate Minutes, March 5, 2019

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Fort Hays State University Faculty Senate
Tuesday, March 5, 2019
Black and Gold Room, 3:30 pm – 5:00 pm

Minutes

Senators were to have read before the meeting the following documents:
- 4 Feb. 2019 Faculty Senate Minutes/Attendance Log
- Courses/Programs approved by Academic Affairs on Feb. 28 (in Faculty Senate Blackboard shell)
- Reports/minutes from standing committees

1. **Call to Order:** Meeting called to order at 3:33 p.m.

2. **Approval of Agenda**
   - Motion to approve agenda from Mike Martin, seconded by Stephen Donnelly.
   - Approved.

3. **Approval of Minutes**
   - Stephen Donnelly moves to approve the minutes, seconded by Helen Miles.
   - Approved.

4. **Announcements and Information Items:**

   a. Report of the FS President
   - LMS: Please review videos; complete survey. This will potentially be a significant change for all faculty, so please participate in the process. Email sent on 28 Feb. from Andrew Feldstein.
   - International Potential Report—Open Comment Phase: Copies made available to Faculty Senators; now in open comment phase.
   - Strategic Planning update: Thanks to Gold Team. Steering committee met last Friday to make final changes to the plan, after consultation visit. There will be one final comment period. Please read.
   - Volunteers needed for university-level committee work: Opportunities for two nominees for Adjunct Faculty Advisory committee; two openings on Commencement Advisory Committee; two nominations for one opening on Faculty Development Funding Committee; two nominations for one opening on University Library Committee; two nominations for one opening on Endowed Professor Review Committee. Faculty Senate President can also nominate people for the University Promotion Committee reps from the College of Health & Behavioral Sciences, the College of Arts, Humanities, and Social Sciences, and the College of Education. Tenure: reps needed from the Robbins College of Business & Entrepreneurship, the College of Arts, Humanities, and Social Sciences, and the College of Health & Behavioral Sciences.
   - KU-Edwards/JCCC Update: Students must take 60 hours from the baccalaureate granting institution, but they may be from different 4-year institutions. This proposal is to reduce that to 45 hours from the baccalaureate schools. The proposal was to be piloted at KU-Edwards/JCCC until 2023 to gather data, but KBOR may decide if it's good enough for some students, it may be good enough for all. There may be issues

for transfer and articulation agreements, and all universities have objected. But if this may help reduce cost and time of completion for students, KBOR may decide to proceed.

b. Report from Senator Schartz re: Workday:
- Note: President, Vice President, and Chair of Academic Affairs have been invited to curriculum management and advising Workday meetings.
- Shane Schartz distributed the committee listing. He has also invited CD Clark from Physics because he is the other full-time faculty member on the committee. Schartz points out that the most recent newsletter shows all the dates for implementation of different parts. New Student Applications will go live first [soon]; Advising records will go live Oct. 2019; Records and Registration will go fully live in March 2020. Denise Orth asks how our role in advising students will change when these changes go live. Schartz mentions that schedules for programs will be able to be created in the system; he refers further questions to Patricia Griffin. Orth asks if changes made by students will require faculty approval; Schartz notes that if the student just changes sections of a course approved in the schedule, the answer is no. Helen Miles asks if we will have advising training. Schartz says he was told there would be adequate and appropriate training provided. Stephen Donnelly asks if all other systems will be replaced by Workday; Schartz says he isn't sure. Donnelly's concern is making the process seamless for the students; the new system should be simpler than what we currently have. He asks who will be able to speak to this concern. CD Clark says the systems will all eventually be replaced, but it may be a piecemeal process. Ivalah Allen asks when we will be using this to enroll students; the answer is March 2020 for fall 2020. Robb Scott asks what prompted the move to Workday—what need in general—and he asks what Workday is. Schartz notes that systems needed to be replaced, partly because of the hardware running the older systems. He says Workday is an integrated system, rather than having separate systems. Since it is one database, it allows better analytics and also reduces potential for data errors. Currently, advising requires using multiple systems at the same time. Orth asks how it will work for programs where students aren't admitted until after they begin taking courses. She just wants there to be awareness of this during the building process. Clark says that Patricia Griffin is aware of that and raising those questions during the process. Donnelly wants to be sure that we don't change to accommodate Workday just because it is our system. Glenn Growe mentions that you have to have specialists to make the modifications needed. Clark responds to Donnelly that faculty are involved in the process and it is being built as we go, so most needs we have can be accommodated or built into the system. It is noted that this is the first student system Workday is creating, so we are involved in building from the ground up. Gabel asks for timeline of when faculty will see system demonstrations. Donnelly mentions that there may be a sandbox soon.
- Retention fall to spring was more than 90% for the first time, but on-campus enrollment fell.
- Gen Ed implementation may be delayed until 2021, partly because of course

approvals needed before it can be entered into the new system.
- Course approvals will also move to Workday from LotusNotes in April 2019.

c. Course Evaluation Presentations (Additional info in University Affairs report):
- Two companies submitted proposals and made presentations:
- **Campus Labs (IDEA)**
  - 3 instruments: diagnostic tool, 40 questions; learning essentials, 18 items; teaching essentials, 13 items (can be used during course for feedback during term)
  - All questions are normed. This system is used by K-State. Faculty can add questions to any instrument.
  - Concern: Too many questions in diagnostic tool.
  - The committee liked that it is based on 13 learning objectives, and the instructor can select the relevant ones. Scores can also be adjusted by bias. Compatible with our LMS and Canvas and Brightspace. Can also compare to other institutions. Has faculty resources for improving on particular items.
  - Not much more they do than current system for improving response rates.
- **eXplorance/Blue: preferred by faculty and tech people in demo.**
  - Has item bank of 200 items that we can select from with included consultation.
  - Can identify courses so that different types of course can have different instruments. Can be done online or on paper, can be printed from any printer with access code that can be easily scanned.
  - Does more than course evaluations—can also do exit surveys for students who drop. Also international and used by schools outside US. Also integrates with Blackboard and other LMS systems and Workday.
  - Can use other information from system, like demographics, such as age, class standing, GPA, grades in other courses, etc., for both quantitative and qualitative responses, to make cross-comparisons.
  - Has plans for increasing response rates; emails, but also reminders in LMS with a link to evaluations. Option: Can also control access to LMS or grades if evaluation not completed. Can provide information on how students are responding (mobile/PC, from email link, etc.).
- Email sent by Amy Schmierbach with links. Please watch demos and provide feedback. Send feedback to Schmierbach by March 8th.
- Emily Breit notes that faculty and administrators were unanimous in approval of eXploration/Blue. Schmierbach also notes how information can be linked to demographic data. Breit notes that last time, UA worked on questions for a long time, but they weren't used, and this is real shared governance. Gabel asks how many institutions use one vs. the other, and whether there are testimonials. The response is that both are used by peers in the state and beyond. Sarbari Mitra asks about how grades are linked. The response is that grades can be related to data after they are reported because the systems are integrated.

5. Consent Agenda
Moved to new business.

6. Reports of Standing Committees:

- **University Affairs:**
  - Update on Course Evaluation presentations: Noted above.
  - Update on Faculty Morale Polls: They will have more information next month.
- **Academic Affairs:** Brett Whitaker explains that the proposal for LDRS 105 only has course outcomes because it will never be taught at FHSU. It will only be there to allow transfer classes for students from other programs in the state, which do not currently align with any FHSU classes. This is needed for us to comply with KCOGs courses like College Algebra, etc. Helen Miles reports that the General Education Committee is still considering policies and procedures for course proposals for the new General Education program to make sure outcomes are met, included in syllabi, and how they are measured. Donnelly notes they are also working on how the process for new courses, course changes, and new programs will be created in Workday, including how they will move through the process. Courses for Gen Ed will be passing through the Academic Affairs committee for final approval.
- **Strategic Planning and Improvement:** Kevin Splichal reports that the committee is continuing to work on by-laws. He has sent the options for Article 3, section 3a, in relation to representation and how representatives are selected for faculty feedback; he has only heard from 5 departments and so will send a reminder for more feedback. He will compile them into a document with other revisions, and he and Fred Britten will determine parliamentary procedure, probably to FS first and then to full faculty for ratification. Brett Whitaker raises the issue of partner faculty representation. Splichal says he also has been looking for input on how faculty at partner institutions are represented—whether to create separate senates or how to address the difficulty of having representatives participate in the current meeting times. The technology allows for it, but the time is problematic. Whitaker thanks him for the consideration of the issue. Splichal notes that the faculty are represented by faculty senators here, but that may not be sufficient and he would like other ideas. Helen Miles asks Jason Harper if the faculty there have their own bodies; Harper says he speaks for English faculty only, and while they do have an ad hoc leadership council, they mainly address common issues with living situations, etc.
- **Partnerships and Technology:** Jason Harper echoes that the LMS process is ongoing and he urges participation in reviewing presentations and submitting feedback. He will summarize his views on them to be shared. Recommendations from Dr. Potts should be reviewed. Harper also notes an issue with how the Faculty Senate page appears on new website.
- **Student Affairs:** Michael Martin reports that committee will meet this week with SGA representatives on OERs and Examity, and Adam Schibi is sending data on a textbook affordability survey that SGA is conducting.

7. New Business:
- Act on report from Academic Affairs (the Consent Agenda items moved from above)

i. Department of Leadership Studies: LDRS 105 Foundations of Leadership in Society: passed (6, 0, 1). (Sen. Brett Whitaker, representing the Leadership Studies Department, abstained, although he supports the new course application.) This course concerns a unique situation with KBOR transfer

and articulation requirements. Sen. Donnelly will make a short explanation during the meeting.
Moved and seconded out of committee.
Discussion: Thomas Dunn asks for clarification of whether there will be a problem if the class is not offered as some universities have rules that courses must be offered occasionally to stay in the catalog. Answer: FHSU has no such rule.

- **Motion passes.**

8. Adjournment
- Motion from Kevin Splichal, seconded by Laura Wilson. Approved.
- Meeting adjourned at 5:00 p.m.