

12-2-2002

## Fort Hays State University Faculty Senate Minutes, December 2, 2002

FHSU Faculty Senate

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Fort Hays State University Faculty Senate  
Minutes for Regular Meeting of Monday, December 2, 2002

The meeting was called to order at 3:34 P.M. by **President John Heinrichs**.

**1. Approval of Minutes of Prior Meeting**

1a. November 5, 2002 minutes (see Attachment A) and sign-in roster (see Attachment B)

**Senator Goodlet** moved to accept, **Senator Neil** seconded. Minutes approved with corrections (see corrected minutes).

**2. Announcements and Information Items (no action required)**

2a. Presentation by **John Ross**, Director of the Forsyth Library

**John Ross** outlined how the library improvement objectives tied into AQUIP 5<sup>th</sup> Goal. John also discussed what new equipment was purchased and how it matches up with what instructors are doing in the classroom. The formula for how book monies were distributed by department, and how reallocations per department are calculated (see attachment L1) were outlined.

**Lynn Haggard** – Public Service, Outreach, and Bibliographic Instruction Classes (see attachment L2)

**Nona Barton** – Distance Learning and what materials are purchased as well as the serials and journals are selected (see attachment L3).

**Senator Drabkin** suggested instead of sending a list of what journals are currently in stock, it would be a good idea to circulate a list of journal titles that might be of interest to department.

**President Heinrichs** asked about electronic journals and how that might impact the library. **Nona Barton** suggested faculty members send information to library.

**Patty Nicholas** – talked about the digital library project (see attachment L4 and L5).

**Suzanne Araas Vesely** – introduced herself and discussed copyright issues (see attachment L6).

2b. Information from the Kansas Board of Regents

- Continued discussion of processes for coordination vs. governance

**President Heinrichs** reminded everyone that governance is what the Regents use to coordinate the 6 regents institutes, while coordination deals with all areas of higher education in the state.

- COFSP: proposal for Regents-level faculty award program

One would be for junior or untenured faculty, while another would be for senior or tenured faculty.

**President Heinrichs** said that Faculty Senate would be in charge of selecting those nominees.

- Request from Regents

Based on questions presented at last meeting, one of the Regents wanted to know what would improve the moral of faculty on campus (not counting salaries).

Some suggestions included:

- o More social functions for the faculty
- o Tuition waivers for spouses and dependents and having that tuition waiver be applicable to any institution in the state.
- o Would like to have more interactions with the Regents
- o Pep talk from the Regents who come to campus to talk directly with the faculty
- o Improve diversity on campus
- o Letter of service for those who serve on campus committees

2c. President's Cabinet

- Grades due one day earlier this semester (by noon on Sunday, Dec. 22)

**President Heinrichs** thanked everyone for their feedback on the change in the due date for grades.

**President Heinrichs** explained how the change came about and why it may be a challenge for some departments. **Heinrichs** reassured the senate that this was a one time change to the grade due date.

**Provost Gould** also mentioned that this is being done not to make life difficult, but to ensure students who received financial assistance would get the necessary information before year's end.

- 2002 State Higher Education Report Card

Postponed until next meeting

2d. Other

- Update on strategic planning process

The next meeting of the strategic planning committee (December 3, 2002) will discuss how the University will handle the recently announced budget cuts.

3. Reports from Committees

3a. Academic Affairs: **Martha Holmes**

- **Resolution 103\_006:** Approval of SOCW 420 (Human Behavior and the Social Environment III)

First page of proposal included as Attachment C

The motion passed unanimously.

- **Resolution 103\_007:** Approval of the following courses:

HHP 280L (Care and Prevention of Athletic Injuries Clinical): See attachment D

HHP 342 (Techniques in Athletic Training): See attachment E

HHP 518 (Senior Seminar in Athletic Training): See attachment F

HHP 525 (Athletic Training Practicum V): See attachment G

HHP 526 (Athletic Training Practicum VI): See attachment H

The motion passed unanimously.

3b. Student Affairs: **Rich Lisichenko**

**Senator Lisichenko** reported the NSSE study was discussed and will be discussed again at the next meeting.

3c. University Affairs: **David Goodlett**

Bulk of the meeting was spent discussing how to evaluate administrators. The next meeting will be held December 10, 200.

3d. By-Laws and Standing Rules: **Neal Patrick**

- **Resolution 103\_004** (Second Reading): Article VI, Section 2, Subsection f of the Senate bylaws will be changed to read:

f. The University Marketing and External Contracts Committee

1. The University Marketing and External Contracts Committee shall consist of at least five (5) members.
2. It shall be concerned with, and have input into, the marketing of the University.
3. It shall be concerned with, and have input into, all external contracts that impact the teaching mission of the University.

**President Heinrichs** reminded everyone that the change will change the focus of the committee. There was discussion as to the definition of External Contracts and why the Faculty Senate would be interested in being concerned with them.

**Provost Gould** suggested using the term Strategic Alliance instead of External Contracts.

**Senator Schleicher** moved to amend the motion to strike the term External Contracts and replace it with Strategic Alliance. There was no second, the amendment failed.

**Senator Buffington** moved to amend the motion to read "It may be concerned with, and have input into University level external contracts that impact the teaching mission of the University."

The amendment was seconded by **Senator Holmes**.

16 in favor, 19 opposed, the amendment was defeated.

**Senator Britten** moved to refer the motion back to committee for further clarification on the term External Contracts.

The motion was seconded.

The motion failed.

**Senator Buffington** moved to amend the motion to strike the term "External Contracts" and replace it with "Strategic Academic Partnerships".

It was seconded.

The amendment was passed.

The resolution will now move to all faculty members for vote.

**Senator Patrick** also mentioned that the committee was discussing ways to reprimand or replace a Faculty Senate Senator

3e. External Affairs and Faculty Salaries: **Steve Trout**

Will discuss what the term Strategic Academic Partnerships mean in the next meeting.

3f. Ad hoc Teaching Evaluation Committee: **Carol Patrick**

Finished the first goal of the committee, and will present the results to the Senate at the January meeting.

The committee plans to have everything complete by Spring Break and will present a recommendation on teaching evaluations by the end of the Academic Year.

3g. Ad hoc Virtual College Governance Framework Committee: **Ray Johnson**

Has had several meetings and will finalize proposals, recommendations, and questions for the next Faculty Senate Meeting.

3h. Ad hoc Good Teaching Practices Committee: **Paul Adams**

If anyone wants to serve on this committee please contact **President Heinrichs** or **Paul Adams**.

3i. Executive Committee: **John Heinrichs**

- **Resolution 103\_008**: The Faculty Senate recommends that students pursuing or graduating with a Bachelor of General Studies (BGS) degree be counted towards the numbers of majors and graduates for the department in which their concentration area lies. Recognizing that the 21-hour BGS concentration requirement is lower than the number of hours usually required for a major, the Senate recommends that each BGS student pursuing or graduating in a department's concentration be counted 1/3 as much as a graduate in the major. The Faculty Senate also recommends that means be provided for departments to market concentrations in their disciplines to all students, in particular off-campus students.

Discussion on this resolution revolved around how/why the BGS students are being counted as 1/3. Discussion also was concerned about including Minors in the count.

**President Heinrichs** mentioned that the intent is to protect programs from being terminated by stimulating departments to offer concentrations for BGS students.

**Senator Buffington** moved to amend the motion to change the 1/3 to 1/2. It was seconded. It was passed.

The motion passed.

#### 4. Reports From Liaisons

4a. Classified Senate: **Tom Martin**

Discussions are continuing.

4b. Student Government: **Robert Howell**

No report

4c. General Education: **Martha Holmes**

Possible change to the International Studies area to allow one additional course.

4d. Instructional Technology Policy Advisory Committee: **Gavin Buffington**

Discussion of the Digital Library as well as a demonstration of it. Blackboard update was given by **Dennis King**.

Software license and cost will be brought up at a later meeting.

4e. Virtual College Advisory Committee: **Glen McNeil**

Discussions were held about apparent error with MBS and edition reporting and errors in course.

4f. Library Committee: **Douglas Drabkin**

Committee met but because of John Ross presentation no report was made.

4g. Faculty and Staff Development Committee: **Chris Crawford**

Encouraged faculty to utilize the monetary resources available.

4h. Report from AAUP liaison: **Douglas Drabkin**

No report

4i. Institutional Effectiveness Committee: **Vacant**

No report

4j. AQIP: **Robert Scott**

**Provost Gould** mentioned the task force is working on consolidating reports into a single annual report.

**Provost Gould** also mentioned that there are many Virtual College courses that will not be offered in Spring to keep from cutting staff with the 1.92 million dollar budget cuts.

4k. Graduate Council: **Steve Trout**

See attachment G1.

## 5. Old Business

## 6. New Business

### 7. Adjournment of Regular Faculty Senate Meeting

**Senator Buffington** moved to adjourn the meeting **Senator Siegrist** seconded. It was unanimously approved.