

11-5-2002

Fort Hays State University Faculty Senate Minutes, November 5, 2002

FHSU Faculty Senate

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**Fort Hays State University Faculty Senate
Minutes for Regular Meeting of Tuesday, November 5, 2002
(3:30pm, Memorial Union, Pioneer Lounge)**

President Heinrichs called meeting to order at 3:34 p.m.
37 members present

1. Approval of Minutes of Prior Meeting

- 1a. Minutes and sign-in roster of the October 7, 2002 meeting (attachments A and B).
Senator Trout moved to approve, Senator Goodlet seconded the motion. The motion was approved unanimously.

2. Announcements and Information Items (no action required)

2c. Information from the Kansas Board of Regents

- Budget Rescission and Reduction Guidelines (Attachment C distributed at meeting) – President Heinrichs discussed how the Regents deal with budget issues. President Heinrichs pointed out specifically item number 1, “Reductions should be strategic and not across the board.” This does not mean that the Regents will slash budgets across the board. Faculty will have a voice in changes made to the budget.
President Heinrichs pointed out that there could be a mid year rescission announced soon.
- Continued emphasis on transfer/equivalence/articulation: Kansas Core Outcomes project, improving information flow. President Heinrichs emphasized that the Regents would like the transition between 2 year and 4 year institutes to be as seamless as possible. The biggest problem is that there is not enough communication between institutions in what courses will transfer and which courses will not. President Heinrichs discussed the KCOP, which defines what the structure of courses should be. President Heinrichs pointed out that FHSU is in the lead in working with the KCOP.
- President Heinrichs also mentioned the COFSP motion, which was passed, stressing that all relevant policies be followed in case of program termination. It is hoped that the University would follow the guidelines set forth in the procedures.

2e. President’s Cabinet

- Graduation rates for student-athletes – President Heinrichs stated that 53% of the student athletes graduate in 6 years compared to the general student population, which only graduates 42%.
- Solicitation policy (Attachment D distributed at the meeting) – This policy has been around for a while. President Heinrichs restated the policy and pointed out that it is illegal for faculty to sell desk copies of books received for courses, as the books are considered property of the state.

2f. Other

- Departmental grades (Attachment E distributed at the meeting) – this attachment is a distribution of grade by department for spring 2002. President Heinrichs stated that he wishes to stimulate awareness of the average grades given out by department, and the large numbers of incompletes awarded to students.
- Nov 17, Ethnic Minority Awards – President Heinrichs encouraged senators and faculty to attend as a way of promoting diversity on campus and showing support for these students.

3. Reports from Committees

3a. Academic Affairs: **Martha Holmes**

A sub committee meeting was held.

3b. Student Affairs: **Rich Lisichenko**

Carol Soko came to discuss International Student Affairs. The group discussed issues that could be brought up. Senator Lisichenko pointed out the report distributed by Provost Gould. International students have unique needs that affect their residency. Please inform faculty of the report and encourage them to read it.

Student engagement survey – will do a generalized survey to get some trends on what students are dealing with on campus. The committee plans to have a rough report for the senate at the next meeting.

3c. University Affairs: **David Goodlett**

The committee did not meet last month, but will be meeting Monday November 11, 2002.

3d. By-Laws and Standing Rules: **Neal Patrick**

Senator Patrick read the following resolution to the Faculty Senate.

- **Resolution 103_004** (First Reading): Article VI, Section 2, Subsection f of the Senate bylaws will be changed to read:

f. The University Marketing and External Contracts Committee

1. The University Marketing and External Contracts Committee shall consist of at least five (5) members.
2. It shall be concerned with, and have input into, the marketing of the University.
3. It shall be concerned with, and have input into, all external contracts that impact the teaching mission of the University.

President moved that the resolution be tabled until next meeting, Senator Trout seconded it. The motion passed unanimously. It will be discussed at the next meeting.

3e. External Affairs and Faculty Salaries: **Steve Trout**

Committee worked with By-Law and Standing rules committee to come up with the above resolution

3f. Ad hoc Teaching Evaluation Committee: **Carol Patrick**

It is hoped that as many constituencies are involved. There are a number of articles for members to read at the library. The committee will do the following:

1. Evaluation of current T-Val
2. Gather information informally and formally
3. Will follow procedures for making recommendations or changes to the T-Val

The committee will follow up next meeting with a short report on the T-Val

Senator Drabkin mentioned that a faculty member had concerns about how the committee was handling the evaluation. **Vice President Patrick** stated that they do have the original documents and are using those guides for their evaluation.

Senator Maughan stated he feels T-Val are not fair based on the course faculty teach. Instructors who teach "fun" course are at an advantage to those students who are teaching "boring" classes. He also pointed out that evaluations vary based on class size.

Senator Drabkin pointed out that the T-Val are valuable for evaluating faculty on Tenure Track, but mentioned that he didn't feel that the evaluation did anything to improve teaching.

Senator Trout asked how KU and K-State are using their T-Val.

President Heinrichs encouraged Senators to contact Vice President Patrick about their views on the T-Val.

3g. Ad hoc Virtual College Governance Framework Committee: **Ray Johnson**

President Heinrichs gave the charge to the committee to take a look at and possibly alter the way the Virtual College Advisory committee provides input into VC policy.

3h. Executive Committee: **John Heinrichs**

- **Resolution 103_005**: The Faculty Senate shall create an ad hoc committee to identify a set of good practices for teaching. The committee shall address all types of learning experiences. Members of the committee shall consist of members of the Academic Affairs Committee, the Student Affairs Committee, the University Affairs Committee, and other campus constituencies. Members of the Committee shall be appointed by the President of the Faculty Senate. The Committee shall produce a report before the end of the 2002-2003 Academic Year.
- **President Heinrichs** provided the background on the Resolution and why a new committee should be formed.
- **President Heinrichs** opened the floor for discussion.
- **Senator Drabkin** asked how this tied in to teacher evaluation process.
- **President Heinrichs** anticipates several reports to come out during the year to aid the Ad hoc Teaching Evaluation Committee.
- 19 in favor, 1 against, with six abstentions,

4. Reports From Liaisons

4a. Classified Senate: **Tom Martin**

Cindy Kline went to K-State, and will find out what happened at the next meeting.

4b. Student Government: **Robert Howell**

This Thursday the Student Government will continue discussion of AAUP.

4c. General Education: **Martha Holmes**

No meeting.

4d. Instructional Technology Policy Advisory Committee: **Gavin Buffington**

No meeting

4e. Virtual College Advisory Committee: **Glen McNeil**

Meeting is schedule for Nov 20.

4f. Library Committee: **Douglas Drabkin**

1. Beware of what you put on your websites! Call Suzanne Vesely at the Library with any copyright questions you might have, or check her web page at www.fhsu.edu/forsyth_lib/copyright.
2. With respect to the Library's serials review form: you can check journals that are outside your departmental area. Whatever your check will be kept.
3. John Ross does not anticipate a cut in the book budget this academic year.

4g. Faculty and Staff Development Committee: **Chris Crawford**

The committee has not met since the last Faculty Senate meeting but will be meeting November 8, 2002.

4h. Report from AAUP liaison: **Douglas Drabkin**

No report this month

4i. Institutional Effectiveness Committee: **Brenda Hoopingarner**

The committee has met but has nothing to report.

4j. AQIP: Robert Scott

Senator Crawford reported that there are a series of tasks that departments have to do to check their standing in the AQIP process.

4k. Graduate Council: **Steve Trout**

7 of the 8 members up for Graduate Faculty were approved; the committee feels they need more information before they can vote on the 8th member.

5. Old Business

6. New Business

7. Adjournment of Regular Faculty Senate Meeting

Senator Trout moved to adjourn the meeting **Senator Haggard** seconded the motion. The motion was approved unanimously.

The meeting adjourned at 4:34 p.m.