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Fort Hays State University Faculty Senate Minutes, August 24, 2001

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Fort Hays State University
Faculty Senate Executive Committee

Minutes for Friday, August 24, 2001

(3:30 p.m., Memorial Union, Prairie Room)
Called to order by President Paul Adams at 3:32 p.m.

Present: Paul Adams, John Heinrichs, Mahboub Hashem, Martha Holmes, Martin Shapiro,
Howard Peters, Carol Patrick

Approval of Committee Assignments and Liaison Assignments

President Adams presented a list of Faculty Senate officers, members of each of the Senate committees, and liaisons for the 2001-02 school year. It was noted that liaisons are still needed for Student Government, Classified Senate, the Library and Faculty/Staff Development. Howard Peters volunteered to serve as Student Government liaison. Volunteers/nominees for the other empty slots will be requested during the September Faculty Senate meeting.

John Heinrichs pointed out the need for having a voting member from the physical sciences division on the AQIP 5th goal select committee. Although both Adams and Heinrichs are members of the committee and physical sciences faculty, both are ex-officio members and cannot vote.

A list of senators and alternates for the 2001-02 school year was also viewed. It is mostly complete, but Adams is still waiting on the information from some departments, particularly information about when senators' terms end.

Setting up committee meetings

President Adams noted that the logistics of setting a time for first committee meetings are difficult. Given that the agenda for the September meeting is not extensive, Adams suggested that breakout sessions for the individual committees be held following the first full Senate meeting in September in order to get the committees off to a quick start this year. The Executive Committee agreed the breakout sessions should be held.

Committee minutes

At the current moment in time, the by-laws indicate that the Vice-President of Faculty Senate (John Heinrichs) is responsible for filing minutes of all the Senate committees. Therefore, committee secretaries should send a copy of minutes to Heinrichs. It was suggested that, since the President of Senate is given release time, that perhaps the President should be in charge of this task. This issue should be considered by the By-Laws and Standing Rules committee.

Committee tasks and responsibilities, immediate tasks for 2001-02

President Adams presented a list of the major tasks and responsibilities of each Senate committee. Also included on each committee's list are a number of immediate tasks/priorities for 2001-02.

Discussion regarding the immediate tasks resulted in the following changes to the original lists:

- The task of examining "What process needs to be put in place for collaborative degree programs?" should be moved from University Affairs Committee to Student Affairs committee.
- Howard Peters requested that parking issues be added to the Student Affairs list of immediate tasks. It was pointed out that a Parking Committee was already examining such issues. Peters suggested that the Student Affairs committee work with that committee on parking issues.
- The task of examining "Is there a need for a "topics" IDS general education course for general education credit." should be removed from the Academic Affairs committee task list and referred to the university's General Education Committee.
- Voting on the course approval criteria matrix is a task that should be added to the Academic Affairs list.
- Examining the role of the Academic Affairs committee in the approval of virtual college courses should be added to the Academic Affairs list.
- Faculty workload issues should be added to the University Affairs committee list.

Administration override of a Faculty Senate vote

VP John Heinrichs brought up the issue of last year's administrative "override" of the Faculty Senate's vote not to include the workforce baccalaureate as an AQIP goal. In future situations when this occurs, how will Faculty Senate respond? It was suggested that we send a formal letter of objection, provided that the letter was voted on and approved by Faculty Senate.

Publicity for Faculty Senate

It was mentioned that we need to "get the work out" about what Faculty Senate is doing. President Adams will contact the University Leader to see if they would like to send a reporter to the meetings, or to receive a copy of the minutes.

Other items for the September Faculty Senate agenda

Two courses are pending approval: JUS 114 and MUS 111.

Appointment of a parliamentary consultant

Executive Committee can appoint a member of the Senate to act as Parliamentarian. It was agreed to ask Fred Britten if he would like to serve in that role.

Meeting was adjourned at 4:42 p.m.

Submitted by: Carol L. Patrick, Ph.D.