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Minutes of the Fort Hays State University
Faculty Senate Executive Committee
April 15, 1995

A. President Dianna Koerner called the meeting of the Faculty Senate Executive Committee to order in the Prairie Room of the Memorial Union on April 15, 1995 at 3:32 p.m.

B. Senators present were Marty Shapiro, Steve Shapiro, Anita Gordon-Gilmore, John Zody, and Rich Hughen.

C. Minutes of the March 14, 1995 meeting were corrected. The last two sentences on page 1 were changed to plural rather than singular case. The sentences now read, "Students may be dismissed from the Nursing Program if they fail two classes, however as reported on the transcript students don't fail but rather receive no credit if they do not pass the course. This creates problems in trying to dismiss students." Minutes were approved as corrected.

D. Terron Jones, Director of the Physical Plant, will be coming to the next Faculty Senate meeting to speak on the security of faculty offices. Senator Marty Shapiro wanted to know why certain buildings are keyed the way they are. Who decides what door would be accessible by a faculty key after hours? President Dianna Koerner believes the designated door is the one that is handicapped accessible, as well as easily viewed from the street for security purposes.

E. Announcements

1. Refer to the agenda for written announcements.

2. Concerning announcement #1, the Faculty Senate President will be meeting with the Provost on May 1 and not on April 26 as printed in the agenda.

3. Concerning announcement #1, the Faculty/Staff Development Committee will be looking at the accountability for implementing the plan for faculty development that was submitted to the BOR last year.

4. Concerning announcement #4, the correct spelling of the incoming Faculty Senate Secretary's name is Joe Aistrup.

5. Concerning announcement #5, President Koerner suggested that incoming President Steve Shapiro make sure he receives the minutes from the Council of Deans and the President's Cabinet meetings to keep faculty better informed about what is happening at the administrative level.

6. Concerning announcement #8, the proposed increase to OOE is 1.5% not 1/5% as printed in the agenda.

F. Standing Committees

1. Academic Affairs -- No report.

2. By-laws and Standing Rules -- Senator Rich Hughen.

a. A list of new senators and alternates for 1995-96 was handed out. A list will be put on PROFS to let other faculty check the accuracy.

3. External Affairs and Faculty Salary -- No report.

4. Student Affairs -- Senator John Zody

a. Student Affairs is waiting for further information from Student Senate about the Student Senate Resolution 94/F/102 on Qualified Admissions.

b. No action has been taken on the Student Health absentee forms.

5. University Affairs -- Senator Marty Shapiro.

a. Concerning Items 1 & 2, UAC feels that the merit process takes care of faculty that are chronic low performers or disengaged. However, the BOR is pushing for something to be done at the university level about this problem. In other words, is something being done to help these faculty and what happens if these faculty do not improve?

b. A Policy on Faculty Development still needs to be developed. The function of the Faculty/Staff Development Committee is primarily to allocate the money for faculty/staff development and not develop policy. President Koerner believes that over the years the money set aside for faculty/staff development has dwindled more than it should have. We need to check Faculty Senate Minutes from previous years to see how much money was allocated for faculty/staff development.

c. A Policy on Defining Merit needs to be developed, preferably at the departmental level. Although Faculty Senate approved developing criteria for tenure and promotion, this did not include merit.

d. Judith Siminoe's memo on Confidentiality of Personnel Files indicated that some items in a faculty member file may not be seen by the faculty member. UAC does not agree with this and believes a faculty member should be able to view the entire contents of their file. President Koerner asked UAC to prepare an official response to this effect.

e. UAC has dealt with adding to Chapter 3 that no area of instruction, research or service can be "0." Senator Marty Shapiro will check on what action was taken.

f. There seems to be an impasse on agreement between faculty and the Provost for a Policy on Royalties Technology. President Koerner will send a draft of what the faculty had approved to the BOR even though the administration did not agree with it.

g. The Consenting Relations Policy approved by Faculty Senate was sent to the Provost. The Provost has suggested a reorganization of the information in the policy but no substantive changes were made. The suggested changes will be sent to UAC members for approval and should be ready for the next Faculty Senate meeting.

G. Old Business

1. Senator Steve Shapiro has not been able to find out who the General Education Committee is supposed to report to. President Dianna Koerner indicated that she will talk to the Provost about this issue.

2. President Koerner reported on the status of several senate recommendations.

a. Senate Recommendation 20 (Foreign Language and Civilization Courses Package for General Education Program) was not approved and has been returned to Academic Affairs.

b. Senate Recommendation 21 (Policy on Program Discontinuance) was approved by the Provost and the President with several suggestions. That the policy applies only to undergraduate programs and that the last sentence of D3 be deleted. The sentence reads "The President shall include in the file forwarded to the Board copies of all the information relevant to every prior stage of its deliberations." If warranted the BOR may request this information if it so desires. If UAC agrees to these changes, this issue could be voted on at the next Faculty Senate meeting.

c. Senate Recommendation 22 (Faculty Hearing and Appeals Procedure) was approved with a suggested change by the Provost. It was unclear what the suggested change was so President Koerner will clarify this with the Provost.

d. Senate Recommendation 23 (Consenting Relations Policy) was reorganized by the Provost but no substantive changes were made (see previous comment under University Affairs).

e. Senate Recommendation 24 (Hiring Under-Represented Faculty) was not approved by the Provost or the President. No official response has been received.

f. Senate Recommendation 25 (Changes to Chapter 3) was approved with the addition of the department/unit chair in the approval of the criteria developed by departmental/unit faculty. The Provost also asked that the last paragraph be deleted (a statement on possible assistance from UAC on these proposed changes). The recommendation has been returned to UAC.

H. New Business

1. SAC's Initiative on Sexual Orientation was passed out (attachment A). No action needs to be taken by Faculty Senate but the initiative will be presented to the BOR.

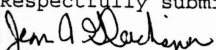
2. The Library Research Carrels will be removed from the library primarily because of the need for more space. The University Library Committee will be informed of this action.

3. A memo from Johnny Williams, Council of Business Officers, showed that the financial impact from the Tuition Reduction Plan would be about \$390,896 (attachment B). At this time it appears to be cost prohibitive to receive approval by the BOR.

4. As incoming Faculty Senate President, Steve Shapiro will be making appointments to Faculty Senate Committees and to university standing committees.

I. The meeting was adjourned at 4:45 p.m.

Respectfully submitted,


Jean A. Gleichsner
Secretary