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Confirmation of Facilities - May 9, 1967

Fort Hays Kansas State College

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FORT HAYS KANSAS STATE COLLEGE

MEMORIAL UNION

CONFIRMATION OF FACILITIES

Date of Request May 9, 1967

Name of Organization All Graduate Luncheon

Number (350-400) Time 12 noon To _____

Date(s) of Event Monday, May 29, 1967

Facilities Needed: Meeting _____
Banquet X _____

With Refreshments _____
Reception _____

Room(s) Ballroom

Floor Plan or Remarks

Head table for 16 on south wall
w/lectern & P.A. on risers &
draped. (They have a center-
piece.)

Tables in stringers. Use table
set up No. 5 + underliner.
Glass ashtrays. (Have programs
that they will put on tables
themselves.) (Will be in to
decorate tables in afternoon.)
morning

Piano at west end. Leave room
for entertainment at west end.

Menu

Price/Plate \$2.25 + tax

Serving Time 12 noon

Tomato Juice - Lemon Slice
Baked Ham/Sparkling Fruit Sauce
Scalloped Potatoes/Cheese
Green Beans
Pepper Hash
Hard Rolls - Butter
Strawberry Chiffon Pie
Coffee - Tea - Milk

Responsible Party Mrs. Elvira Dubach

Address Campus

Phone _____

Charge to Senior Class Commencement Fund % Mrs. Dubach

Address Campus

Confirmed by *[Signature]* Rental Food Service

(Customer)