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1967 Commencement Banquet, Confirmation of Facilities - Spring

Fort Hays Kansas State College

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FORT HAYS KANSAS STATE COLLEGE

MEMORIAL UNION

CONFIRMATION OF FACILITIES

Date of Request May 9, 1967

Name of Organization All Graduate Luncheon

Number (350-400) Time 12 noon To _____

Date(s) of Event Monday, May 29, 1967

Facilities Needed: Meeting _____ With Refreshments _____
Banquet X Reception _____

Room(s) Ballroom

Floor Plan or Remarks
Head table for 16 on south wall w/lectern & P.A. on risers & draped. (They have a centerpiece.)
Tables in stringers. Use table set up No. 5 + underliner. Glass ashtrays. (Have programs that they will put on tables themselves.) (Will be in to decorate tables in afternoon.)
Piano at west end. Leave room for entertainment at west end.

Menu
Price/Plate \$2.25 + tax
Serving Time 12 noon
Tomato Juice - Lemon Slice
Baked Ham/Sparkling Fruit Sauce
Scalloped Potatoes/Cheese
Green Beans
Pepper Hash
Hard Rolls - Butter
Strawberry Chiffon Pie
Coffee - Tea - Milk

Responsible Party Mrs. Elvira Dubach
Address Campus Phone _____
Charge to Senior Class Commencement Fund % Mrs. Dubach
Address Campus

Confirmed by [Signature] Rental Food Service
(Customer)