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### 1966 Commencement Rituals, Confirmation of Staff - Spring

Fort Hays Kansas State College

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FORT HAYS KANSAS STATE COLLEGE

HAYS, KANSAS 67602

Dean of the Faculty



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April 15, 1966

Dr. Richard Burnett  
Campus

Dear Dick:

Would you be willing to serve as the marshal for the Commencement as well as preside at the Baccalaureate?

Pastor Steve L. Culver of the Christian Church will give the Invocation and Benediction and Pastor Robert M. Aldrich will give the Scripture Reading and prayer. When the speaker for the Baccalaureate has been selected, we will need to see if there is any particular scripture to be read.

Sincerely yours,

John D. Garwood  
Dean of the Faculty

JDG:cl

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April 15, 1966

Dr. Lloyd Herren  
Campus

Dear Lloyd:

As you know the Baccalaureate Service is to be held at 8:00 p.m., Sunday, May 29; and Commencement will be at 8:00 p.m., Tuesday, May 31.

It seemed to be the consensus among the division chairmen that the music division should be in charge of the music for these two events because their program of music is much more organized than the music carried on in the other divisions.

I am enclosing a copy of the Spring 1964 Commencement and Baccalaureate programs so that you may see what was utilized last year.

Sincerely yours,

John D. Garwood  
Dean of the Faculty

JDG:cl

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April 15, 1966

Mrs. Frances Cook  
Campus

Dear Mrs. Cook:

This brief note to confirm our conversation regarding Commencement and Baccalaureate. In the event that these are held in the Coliseum, would you or Mrs. Baxter attend in order to be on hand in case someone fainted or became ill.

Thank you.

Sincerely yours,

John D. Garwood  
Dean of the Faculty

JDG:cl



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Dean of the Faculty



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May 6, 1966

Mr. Clyde Rothgeb, Principal  
Hays High School  
Hays, Kansas

Dear Clyde:

Our Commencement Exercises will be held in Lewis Field, Tuesday, May 31, at 8:00 p.m. I would be happy to have you participate in the Processional if you wish to do so. Will you give our Office a call as we are establishing the processional order of march?

Sincerely yours,

John D. Garwood  
Dean of the Faculty

JDG:cl

cc Mr. Valis Rockwell, Superintendent  
Hays, Public Schools  
Hays, Kansas