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Fort Hays State University Faculty Senate Minutes, September 12, 1983

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FACULTY SENATE MINUTES

September 12, 1983

The meeting was called to order by Dr. Bill Welch, Faculty Senate President, at 3:30 p.m. in the Pioneer Lounge of the Memorial Union.

ROLL CALL

The following members were present: Dr. John McGaugh, Mr. Frank Nichols, Dr. Frank Potter, Mr. Jack Logan, Ms. Martha Eining, Ms. Sandra Rupp, Dr. Larry Nicholson, Dr. Marcia Bannister, Dr. Stephen Shapiro, Dr. John Ratzlaff, Dr. Bill Rickman, Dr. Billy Daley, Dr. William Robinson, Dr. Richard Leeson, Dr. Jean Salien, Mr. Stephen Clark, Dr. Gary Arbogast, Dr. Mark Giese, Dr. Robert Luehrs, Mr. Glen McNeil, Mr. Don Barton, Dr. Elton Beougher, Dr. Jeffery Barnett, Dr. William Wilkins, Dr. Lewis Miller, Ms. Rose Brungardt, Ms. Marilyn Scheuerman, Dr. Steven Tramel, Dr. William Welch, Dr. Richard Heil, Dr. Robert Markley, Dr. Nevell Razak.

Alternates: Dr. Robert Nicholson for Mr. Elton Schroder, Dr. Albert Geritz for Dr. Carl Singleton.

The following members were absent: Mr. Elton Schroder, Dr. Carl Singleton, Dr. Allan Miller.

Guests: Dr. Cathy Hall, Psychology Dept.; Dr. Phillis Tiffany, Psychology Dept.; Dr. Fred Ruda, Industrial Education Dept.; Mr. Brent Bates, FHSU Leader; Dr. James Murphy, Vice President for Academic Affairs; Tery Weber, KFHS Radio Station.

The minutes of the July 5, 1983 meeting were approved as corrected.

ANNOUNCEMENTS

1. New Library Representative, Mr. Stephen Clark, was appointed to By-Laws and Standing Rules Committee.
2. The new chairpersons of the standing committees are as follows: Dr. Mark Giese, Academic Affairs; Dr. Frank Potter, University Affairs; Mr. Frank Nichols, By-Laws and Standing Rules; Mr. Glen McNeil, Student Affairs.
3. The Senate President thanked Ms. Allison Atkins and Dr. Robert Jennings for their service on the Unclassified Personnel Planning Committee. Ms. Atkins will remain on that committee but Dr. Jennings' service is terminated. A new member will be appointed.
4. The Senate President thanked Dr. William Robinson for his service on the University Tenure Committee. A new member will be appointed to replace Dr. Robinson.
5. An Ad Hoc Committee appointed by President Tomanek has been charged with investigating the role of FHSU as a Liberal Arts Institution.

Four to five members have been appointed by Dr. Murphy. One faculty Senate member will also be appointed. This committee's work will be completed by July 1, 1984.

6. The Senate President has been asked to attend a meeting with Mr. Steve Wood, Memorial Union Director, the Regional Manager of the bookstore, and the local bookstore manager. The purpose of the meeting will be to discuss possible problems with bookstore operations.
7. The Senate President will meet monthly with other Regents Institution Presidents. The Senate President will also attend regional subcommittee meetings whenever possible.

ELECTION OF OFFICERS

Nominees for the position of Secretary were Dr. Gary Arbogast and Ms. Martha Eining. No nominations were made from the floor. Dr. Arbogast was elected by closed ballot. Dr. John Ratzlaff and Dr. Elton Beougher were nominees for the position of Vice President. Mr. Mark Giese was nominated from the floor. Dr. Giese was elected to the office.

COMMITTEE REPORTS

Student Affairs:

Mr. McNeil presented revised Student Appeal Procedures that were brought before the senate last Spring. Mr. McNeil indicated that we were the only Regents Institution not having such a procedure.

Dr. Markley asked if the Graduate School was consulted since the Graduate School was to be under the auspices of the proposed procedures. Dr. Murphy indicated that the Graduate School did have a procedure for students to appeal academic decisions.

Dr. Potter questioned the legality of the university President making the final judgment concerning a student's grade. He asked if this had been checked.

Dr. Heil thought it was recommended last Spring to forward the Student Appeal Procedure to Academic Affairs for further review. Dr. Heil moved that the procedures before the Senate be sent to Academic Affairs for further study. Motion carried.

Academic Affairs:

Dr. Giese reported that an addendum is now being placed on course proposal forms that would require the department submitting a new course proposal to verify contacts with other departments regarding duplication of course content, etc.

Dr. Giese also indicated a problem regarding undergraduate students receiving credit for 700 level courses. Other senators provided clarification of this problem but no action was taken by the Senate.

University Affairs:

No report.

By-Laws and Standing Rules:

No report.

UNFINISHED BUSINESS

Dr. Welch reported that the By-Law changes approved by the Senate will be sent to the faculty for a vote.

Dr. Welch reported that the AAUP Guidelines approved by the Senate have been sent to President Tomanek for approval.

Mr. Barton moved that the course Ind. Educ. 550, Visual Communications (3 Cr. Hrs.) be moved from the table. Motion carried. Dr. Giese indicated that this course did pass Academic Affairs, but there was some confusion as to whether the Art and Communication Departments had been contacted for inquiry about duplication. Mr. Barton read a memo from the Art Department in which Mr. Thorns replied, "... does not seem to be a conflict or duplication at the present time in the two courses under discussion." Dr. Potter asked if the course duplicated a photography course from Journalism. Dr. Ruda said he had visited with Mr. Jack Jackson and Dr. Costigan explaining that the Industrial Arts course will emphasize the teaching, industry and maintenance aspects of color photography. Dr. Ruda also emphasized that new standards for industrial education call for specific training in color photography. Dr. Welch announced that any course offered for certification must be approved by Dean Staven. Dr. Ruda indicated that this course went through the School of Education Curriculum Committee prior to arriving at the Senate for a vote. Dr. Arbogast called for the question. The motion to approve the course was carried.

NEW BUSINESS

Dr. Welch reported that this is the year the Board of Regents is to approve the 1985-86 academic calendar. He asked that the Senate standing committees send any recommendations they may have to the Executive Committee. The Executive Committee would then forward a recommendation to Dr. Murphy.

The Senate President received a letter from President Tomanek regarding the Ad Hoc Committee's Study on Salary Comparisons. President Tomanek suggested that Continuing Education Salaries be added to the study. He also suggested that Dr. Johansen and Mr. Farrell coordinate the study in the future. Dr. Welch requested that two Senate members be appointed to help Dr. Johansen and Mr. Farrell. This was approved by President Tomanek. Dr. Robinson suggested that Dr. Daley and Dr. Markley be appointed to the committee to study salaries because of their statistical expertise. Dr. Welch said he would keep this recommendation in mind but this appointment should be made by the University Affairs Committee since this committee was charged with the annual updating of this report.

Dr. Welch reported that President Tomanek thought an ad hoc committee for investigating local fringe benefits is appropriate. The Executive Committee will appoint this Committee.

Dr. Welch suggested the following standing committee charges: Academic Affairs may 1) review problems with current final exam week procedures, 2) Dr. Murphy requested a new policy be established concerning the use of the highest grade when repeating a course, and 3) how should GPA be calculated at FHSU when course work is transferred from other institutions? University Affairs may review 1) graduation ceremony procedures, 2) early retirement, 3) review method of payment for continuing education instruction, and 4) review final exam week procedures. Student Affairs may contact Dr. Thompson regarding Who's Who in American Colleges and Universities. By-Laws and Standing Rules may examine the By-Laws as they may effect membership and representation of library personnel on the Senate.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Gary Arbogast
Faculty Senate Secretary