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1965 Commencement Alumni, Reception Table Letters

Fort Hays Kansas State College

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FORT HAYS KANSAS STATE COLLEGE

MEMORANDUM

To Mr. Kenneth Simons Date May 13, 1965
From Harold A. Stones

This is a memo regarding our telephone conversation as of May 10, 1965.

We will need one table arrangement for reception table for Sunday evening May 23rd for Alumni Achievement Awards, Black Room Memorial Union. Flowers could be arranged on Saturday and put in the cooler in the Union. The time of the reception is 9:15 p. m.

Mrs. Hoffman has talked with you concerning the flowers to be used on Monday for the All-Graduate Luncheon. We need one for the head table, an arrangement and whatever she has told you for the rest of the tables, plus lemon leaves to be used down the center of the tables. These flowers should arrive around 10 of 10:30 a. m.

called 7/9/65

will call him later about

*keeping him & telling
him how many tables*

& number of arrangements



FORT HAYS KANSAS STATE COLLEGE

MEMORANDUM

To Mrs. Carole Engel Date May 14, 1965
From Mrs. Elvira Dubach

For your information

Flowers have been ordered from the campus greenhouse for the Alumni Achievement Awards Reception which will be held Sunday evening, May 23rd at 9:15 p. m., in the Black Room of the Union. I have suggested that they could be arranged on Saturday and put in the cooler at the union.

The Faculty Women's Club is not supplying corsages as they have done in previous years. There will be arrangements for the tables and a head table arrangement. I have asked that these be delivered around 10 o'clock or 10:30 a. m. This is for the All-Graduates Luncheon which will be held on Monday May 24th at noon.



FORT HAYS KANSAS STATE COLLEGE

MEMORANDUM

To Kuhn's Jewelry Date May 3, 1965

From Harold A. Stones

*Each
Pledge
1*

Lawrence A. Rarick
May 24, 1965
Ernest J. Deines

Block

scribble

2

Beatrice L. Jacquart
May 24, 1965
Ernest J. Deines

scribble