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Minutes of the Memorial Union Building Committee - November 25, 1957

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MEMORIAL UNION COMMITTEE

November 25, 1957, 3:00 to 5:30 p.m.

Members Present: Dr. Moreland, chairman, Dr. Cunningham, Miss Beesley, Mr. R. Burnett, Mr. Horton, Mr. Keating, Mr. Malmberg, Mr. Vernon Meckel, Miss Connie Eaton, Miss Stouffer.

Members Absent: Ross Beach Jr., Mr. Billinger, Jack Feiden, Mrs. Marilyn Ginther.

Visitors: Mr. Vanderkolk and Mr. Bill Asher, his assistant. Mr. R. U. Brooks and Mr. Harold Heuser were called in to answer some questions about the building.

Mr. Vanderkolk had come to get further information about writing the specifications for the furniture and furnishings of the Memorial Union Building. He brought many samples of materials that could be used.

Mr. Vanderkolk wanted to get answers to several specific questions before he started writing specifications.

1. The color of the granite on the lounge area (stair well). It is orchid-pink.
2. Color of terrazzo floor. It is 34% green and 67% neutral.
3. Stair railings? Brushed aluminum with satin finish.
4. Lounge Area should provide seating for how many? Approximately 40.
5. Drapes on the west side? Yes.
6. What kind of music will be in the music room? One hi-fi set. No piano. (Mr. Horton says he would like a set that could be stocked with a large selection of records that could be played by pushing buttons.) The seating in this room should be adequate, without crowding.
7. Draperies. Mr. Vanderkolk showed samples of the drapes that could be used in the different areas. Some were fiber glass, some cotton, some mixed fibers. No decision was reached on any particular pattern or material. He suggested that whatever drapes are used should be treated for resisting dust and dirt and should be fireproof. Upholstery should also be given the same.
8. Snack bar. Are any booths to be provided? There could be some booths on the north wall. A proposed seating plan was shown to the committee. Dr. Cunningham said that we could not plan to take care of the coffee breaks in the mornings in the snack bar but would always have to use the cafeteria. The plans presented would take care of about 40 people without crowding.

9. **Cody Room.** Mr. Keating said that it will not be necessary to have any equipment included; it will be provided from other funds. It will be necessary to have drapes, however.
10. **Astra Room.** What is the seating capacity required? Dr. Moreland said that we have the tables. Draperies will be needed. Should the dining room and the cafeteria be treated alike? It was the opinion of the committee that the dining room should be made more formal and elegant.
11. **Card Room.** This has been divided so that the director's office can be in that area. It will be necessary to provide furniture for the reception room and for the director's office. In the card room section, three or four card tables and chairs should be included; a few extra chairs will also be needed.
12. **Game Room.** The committee was not ready to decide just what they want in this room. There was a discussion about whether to include ping pong tables or billiard tables and other types of games. Dr. Cunningham moved that we leave out the furniture on this bid. The motion was seconded. In a further discussion Miss Stouffer suggested that we might have this estimated and included as an alternate bid. Since the committee was not ready to make a decision on this point the motion was withdrawn by the maker and the seconder. Mr. Vanderkolk was instructed to include four billiard tables, 3 with pockets and 1 straight rail, in the bid but list it as an alternate.
13. **Black and Gold Room.** There was a discussion on the type of chairs that should be provided. It was agreed that enough chairs should be provided for maximum seating capacity for lectures, movies, etc. It was estimated that this would be between 500 and 600. These would have to be a type that would fit closely together and would also store easily when not in use. Folding chairs and chairs that stack together were discussed. Mr. Vanderkolk showed pictures of several types. The committee was in agreement that the chairs used for banquets should be of dining chair height, and many of the folding chairs are too low for comfortable sitting at a banquet table. Upholstered folding chairs are available. The black and gold theme is to be carried out in the chairs. Mr. Vanderkolk suggested that we buy a few better-looking upholstered chairs for use when the group is small, and to be kept in the rooms at all times, and that we get the balance of the required number in either a folding or stacking chair. After continued discussion, the committee asked that 50 chairs, upholstered back and seat, be included and also 50 for use in other rooms. Also, there should be enough chairs to provide maximum seating capacity for the room. Two groups of area furniture should also be included; these to include area rugs, pads bound with the rug, and appropriate area furniture.
14. **Faculty Room.** On this room should be wall-to-wall carpet. Lounge furniture, coffee table, and comfortable seating.

- 15. **Prairie Room.** In this room should be provided a conference table, chairs and draperies.
- 16. **Trails Room.** Every request for the use of the Smoky Hill and Santa Fe rooms will be different and the furniture will have to be movable and fit the occasion. It was decided that the only thing that should be included in this estimate would be the draperies.

Mr. Vanderkolk had many samples of draperies, color schemes, pictures, etc., which the committee had an opportunity to see and discuss. He will continue working on suggestions and will report back to the committee at a later time.

W. E. Kesting, Secretary