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## **Fort Hays State University Faculty Senate Minutes, January 22, 1979**

FHSU Faculty Senate

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## MINUTES OF FACULTY SENATE MEETING

January 22, 1979

This meeting was called to order by Dr. Busch, Faculty Senate President, at 3:30 p.m. in the Pioneer Lounge of the FHSU Memorial Union.

ROLL CALL

The secretary called the roll and the following members were present:

Ms. Joanne Harwick, Ms. Virginia Bornholdt, Dr. Dennis Walsh, Mr. Dewayne Winterlin, Dr. Lewis Miller, Mr. David Lefurgey, Mr. Thaine Clark, Mr. Elton Schroder, Dr. John Watson, Dr. Ed Shearer, Dr. Charles Votaw, Dr. Paul Phillips, Ms. Ellen Veed, Dr. Louis Caplan, Ms. Sandra Rupp, Dr. Robert Meier, Ms. Patricia Rhoades, Dr. Ann Liston, Dr. Allan Busch, Mr. Richard Heil, Dr. Ron Smith, Dr. Nevell Razak, Dr. James Stansbury, Ms. Donna Harsh, Ms. Orvene Johnson, Ms. Sandria Lindsay, Mr. Glenn Ginther, Mr. Mac Reed, Ms. Calvina Thomas.

The following members were absent: Dr. Sam Warfel, Mr. Robert Brown, Dr. Stephen Tramel, Dr. Lloyd Frerer, Dr. Billy Daley, Mr. Edgar McNeil, Ms. Betty Roberts.

Also present was Mr. Larry Dreiling of the University Leader.

The minutes of December 1, 1978 (Special Meeting) were approved with the correction on page 4, third word in line three be changed to "fraudulent."

The minutes of December 12, 1978 were approved as distributed.

ANNOUNCEMENTS

January 22, 1979

1. The Board of Regents has decided to obtain a consultant to advise the Board on the Voluntary Early Retirement plan under consideration since fall 1978. The matter was also scheduled for discussion at the January 18, 1979, RICC meeting.
2. The Faculty Senate President at KSU has requested the support of the other Regents universities for encouraging KPERS to compute the cost of an increase in past service benefits from 1% to 1.25% of the highest annual compensation of the years 1959, 1960 or 1961.
3. A proposal on service areas for Kansas colleges and universities has been given to the 1202 Commission by the Board of Regents and the State Department of Education. Anyone interested may read the Senate President's copy.
4. Academic advising will be given more emphasis in the near future by the FHSU administration through specific and measurable ways.
5. President Tomanek has agreed to the Senate President's proposal for an advisory group on faculty salary and fringe benefit requests. The group will be composed of a dean, a department chair, the Director of Institutional Research,

the Faculty Senate President, the Faculty Senate Vice President and the Chairman of the University Affairs Committee. The President's Advisory Committee on Faculty Salary and Fringe Benefit Requests will meet in the near future.

6. Because salaries are distributed on the basis of merit, including such service as the Faculty Senate, the Senate Executive Committee has decided that senators' attendance at committee and full Senate meetings will be reported by the Senate Secretary to department chairmen, deans and the Academic Vice President at the expiration of each Senate (July).
7. The University Daily Kansan (KU) carried a news article on the recent space utilization survey conducted by Senator Gaar. The senator's staff stated that the three larger universities are managing space utilization fairly well; but the three smaller universities are under-utilized. Anyone interested may read the Senate President's copy of the article.
8. Dr. Nevell Razak (Sociology) has returned from sabbatical leave and will resume his seat in the Senate, and the Academic Affairs Committee. Dr. Paul Phillips (Earth Science) will sit in the Senate and the Academic Affairs Committee as the alternate for Dr. Richard Zakrzewski who is on sabbatical leave for the spring 1979.
9. The ad hoc Committee on Promotion Criteria has met twice and is considering data submitted on the promotions in peer institutions and on past practices in promotion at FHSU. The committee eventually submit criteria for promotion at FHSU.
10. The University Affairs Committee will address the problem of the tenure review procedures, particularly the requirement that the University Tenure Committee be composed of only tenured full professors.

Dr. Caplan asked what was meant by specific and measurable ways in announcement #4. Dr. Busch said the Faculty Senate would be furnished specific information in the very near future.

Dr. Votaw asked what was meant by service areas in announcement 3. Dr. Busch said his interpretation was that these would be the geographic area to be served by the various institutions. For regents institutions that is defined as the county where the regents institution is located. Community colleges, on the other hand, serve larger geographical areas than their own county for 100 and 200 level courses.

Dr. Miller asked if it would be more reasonable with respect to announcement #6 to make the report before July. Dr. Busch said that attendance would be known for the full academic year at that time. The executive committee of the Faculty Senate will review this at the next meeting.

Mr. Heil announced that the University Affairs Committee would meet at 3:30 p.m. on January 29, 1979 in the Prairie Room.

COMMITTEE REPORTS

ACADEMIC AFFAIRS--Dr. Smith no motions. The committee will consider a request for the Department of Political Science to add another course to the list of their General Education offerings. Dr. Garwood has responded to a request by the committee to standardize the format of course syllabi.

Dr. Watson reported that the Ad Hoc Committee for the Academic Affairs Committee was studying the feasibility to institute a Proficiency Exam over Reading, Composition, and Computation Skills. The committee consists of Dr. Watson, Chairman, Dean Thompson, Dr. Edwards, Dr. Jennings, and Ms. Baxter. During intersession Dean Peters was scheduled to give the advantages for such a program but icy roads caused the meeting to be canceled. This meeting will be rescheduled in the future. Someone will more than likely be invited in to speak on the disadvantages of such a program. Faculty are urged to attend these sessions and are encouraged to direct their opinions to the committee.

M1 BY-LAWS AND STANDING RULES COMMITTEE--On behalf of the committee Mr. Lefurgey moved that the following become Standing Rule Number 6:

"Each standing committee shall have a secretary who shall maintain a record of committee meetings. These records shall include attendance, motions, and actions of the committee, and the secretary shall send copies of these records to the Faculty Senate President and Vice-President."

Dr. Smith asked why copies were to be sent to the Vice-President. Dr. Busch replied that this action has been requested by the Executive Committee. It was their notion that the Vice-President could become the Senate archivist and in this way learn more about the Senate's workings before assuming the presidency.

Mr. Lefurgey and Dr. Stansbury withdrew the motion and agreed to return the matter to committee to include a section about the duties of the Vice-President.

STUDENT AFFAIRS--Dr. Liston. No Report. The committee will meet to organize at 4:30 p.m. January 25, 1979.

M2 UNIVERSITY AFFAIRS--Mr. Heil moved the following: "Individuals on leave of absence for a full academic year should not be reviewed for tenure under standard procedures in the year they are on leave. University policy states that 'leave time is not counted as time for achieving tenure.'" Seconded by Dr. Stansbury. Motion Carried.

M3 Also, Mr. Heil moved the Fort Hays State University faculty should continue to be informed and allowed input concerning the Voluntary Early Retirement Program. The consultant firm to be hired by the Board of Regents should provide the faculty with information about the benefits gained from early retirement compared with the current TIAA-CREF retirement plan. The faculty also requests that the President of the University, through his Advisory Committee for Salary and Fringe Benefits Requests, provide information concerning the TIAA-CREF retirement plan at Kansas universities compared with retirement plans in other states.

Dr. Votaw said that he saw some inconsistency in including the idea that there were benefits in early retirement considering the Senate's previous stand that early retirement not be considered a fringe benefit. Dr. Caplan said that he understood the word "benefits" to refer to retirement benefits, not to the benefits of the early retirement program.

A3 Dr. Caplan moved to amend the motion to replace the phrase "about the benefits gained from early retirement" in the second sentence with the following phrase: "concerning retirement payments under early retirement." Mr. Schroder seconded the amendment.

The amendment carried.

The amended motion carried.

OLD BUSINESS

Dr. Miller asked if we have a repository of Faculty Senate records. Dr. Busch pointed out that the repository was in the FHSU Library.

NEW BUSINESS

There was no new business.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

John L. Watson  
Temporary Secretary  
(reviewed and edited by Sam L. Warfel,  
Secretary)