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Fort Hays State University Faculty Senate Minutes, December 12, 1978

FHSU Faculty Senate

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FACULTY SENATE MINUTES
December 12, 1978

The meeting was called to order by Dr. Busch, Faculty Senate President, at 3:30 p.m. in the Pioneer Lounge of the Memorial Union.

ROLL CALL

The Secretary called the roll and the following members were present:

Ms. Joanne Harwick, Dr. Dennis Walsh, Dr. Sam Warfel, Mr. Dewayne Winterlin, Mr. Robert Brown, Dr. Lewis Miller, Dr. Stephen Tramel, Dr. Lloyd Frerer, Mr. Thaine Clark, Mr. Elton Schroder, Dr. John Watson, Dr. Ed Shearer, Dr. Richard Zakrzewski, Dr. Charles Votaw, Ms. Ellen Veed, Dr. Louis Caplan, Ms. Sharon Barton, Dr. Robert Meier, Ms. Patricia Rhoades, Mr. Daniel Rupp, Dr. Ann Liston, Dr. Allan Busch, Mr. Richard Heil, Dr. Gerry Cox, Dr. Billy Daley, Ms. Orvene Johnson, Ms. Sandria Lindsay, Mr. Glenn Ginther, Mr. Mac Reed, Ms. Calvina Thomas, Ms. Carolyn Gatschet.

The following members were absent: Ms. Virginia Bornholdt, Mr. David Lefurgey, Dr. Ron Smith, Dr. James Stansbury, Ms. Donna Harsh, Mr. Edgar McNeil.

The minutes of the November meeting were approved as distributed.

ANNOUNCEMENTS

1. All new courses, including those offered only for graduate credit, must be approved by the Faculty Senate.
2. President Tomanek has approved the Faculty Senate proposals of November 13, 1978. The proposal on tenure review of those on leave of absence must be rewritten to comply with AAUP guidelines to which the Regents' institutions have agreed.
3. President Tomanek has now replied in the affirmative to the recommendation of the Faculty Senate President to establish in association with the University Affairs Committee an advisory committee on faculty salaries and fringe benefits. President Tomanek and the Faculty Senate President will be meeting in the near future to discuss the composition and responsibilities of this group.
4. An ad hoc committee to study academic promotion at FHSU and to recommend criteria for promotion has been appointed by the Academic Vice President and the Faculty Senate President.
5. An ad hoc committee to study the concept of proficiency examinations in composition, computation and reading has been appointed and will begin work before the beginning of the spring term 1979.
6. The Regents Institutions Coordinating Council, at its November 16, 1978, meeting in Topeka, considered the request of the PSU Faculty Senate President to have KHEA representation at RICC meetings. The Council decided that anyone may attend RICC; non-members may address RICC only if no members object. The PSU Senate will on December 11, 1978, consider several alternatives concerning PSU's future relationship with RICC and Council of Senate Presidents.

7. At a special meeting of the Faculty Senate, December 1, 1978, the Appeals Committee in the appeal of Professor Myron Boor was established. The Appeals Committee has subsequently met, elected Professor Charles Votaw as chairman and established its procedures.
8. The Faculty Senate Executive Committee has requested that the Bylaws and Standing Rules Committee draft a standing rule on the responsibility of the standing committees to maintain a record of their meetings and actions.
9. The Faculty Senate Executive Committee has decided that in order to enable the Senate Secretary to keep an accurate account of those Senate members and alternates present for divisions of the house and roll call votes, the following procedure will be maintained: (1) the chair will recognize those members arriving after Roll Call; (2) members leaving the meeting before adjournment must address the chair when they leave.
10. The Faculty Senate Presidents met with COPS at a dinner meeting in Topeka, November 16, 1978. The discussion concerned faculty salaries and fringe benefits. Some of the items discussed were: (1) across the board salary increases with one-half the percentage increase, the other half reserved for merit increases; (2) an increase in TIAA-CREF by the state; (3) state assumption of the family portion of Blue Cross-Blue Shield payments; (4) tuition benefits for family of faculty; (5) salary floors for the academic ranks; (6) voluntary early retirement.
11. The Destiny Task Force has forwarded the completed report on Faculty Development at FHSU to President Tomanek. It has also received a report from the Course Quality Committee which recommends that the Deans be primarily responsible for maintaining course quality.
12. The Academic Vice President reported in COD, December 5, 1978, that the Tenure Committee will complete its work for the fall term shortly and that the results of the President's decisions will be mailed out soon.
13. The Faculty Advising Handbook is still under review.
14. The Faculty Handbook is still under revision in the office of Dr. Calvin Harbin, Special Assistant to the President.
15. Discussions have been held in COD on the course "Succeeding in College" and a report will be prepared soon and will be forwarded to the Academic Affairs Committee for consideration.
16. The Enrollment Committee reported in COD, December 5, 1978, the following totals after pre-enrollment for the spring term 1979:

	Spring 1979	Spring 1978
Headcount	3037	3142 -105
% of on campus enrollment	67%	68%
% of total enrollment	56%	55%

17. The KSU Faculty Senate President has received a letter from a KSU faculty member, registering disapproval of private four year Kansas colleges offering graduate level instruction through out-of-state universities, while participating in the Kansas Private College Tuition Grant Program. The Council of Senate Presidents and RICC will consider this matter, December 14, 1978, in Topeka.

Dr. Votaw asked in what way the proposal on tenure review failed to comply with AAUP guidelines as mentioned in announcement number 2. Dr. Busch said that the report of the University Affairs Committee would probably clarify this issue.

Dr. Walsh asked who had been appointed to the ad hoc committee studying the notion of proficiency examinations mentioned in announcement number 5. Dr. Busch answered that he had appointed the following members: Dr. Watson, chair, Dr. Edwards, Ms. Baxter, Dean Thompson, Dr. Jennings. Others may be added if needed.

Mr. Heil said that the grammar of the second sentence of announcement number 7 made the sentence unclear. Dr. Busch said that the first word should be "the" and not "that." Dr. Busch also requested that the words "electing" and "establishing" be changed to "elected" and "established" to make clear that these actions have been taken.

Dr. Busch called attention to announcement number 9 concerning the keeping of attendance records at Senate meetings.

Dr. Busch had an additional announcement which he was unable to include in the printed copies. He read the list of University Committees to which faculty members are to be appointed and asked that any faculty members interested in serving on a particular committee or suggesting another faculty member for a committee contact him after the meeting. The committees are as follows:

- Council on the Preparation of Teachers
- Student Court
- Long Range Planning Committee on Facilities
- Student Organizations
- Continuing Education
- Computer Advisory Committee
- Admissions Committee
- Affirmative Action
- Title Nine Committee
- Special Events Committee
- Residents Classification Appeals
- Traffic Committee
- University Committee for Scholarships and Financial Aids
- Library Committee
- Committee on Campus Appearance

Dr. Watson asked about the Committee for Faculty Orientation and Development which was not listed. Dr. Busch said that all he knew about were the committees on the list.

Ms. Veed asked if the term of appointment would begin in January or last September. Dr. Busch said that he did not know. Mr. Ginther said that he has been on the Long Range Planning Committee and that the term on that committee began in September. Mr.

Schroder added that he has been on the Council on the Preparation of Teachers for 19 years and that the appointments have been made in August or September.

Dr. Zakrzewski asked if anything substantive had come out of the COPS meeting mentioned in announcement number 10. Dr. Busch replied that nothing was definite but that he felt that the University presidents were going to ask for an increase in the state's contribution to TIAA/CREF, probably a five percent increase spread over several years. The Senate presidents made clear to the University presidents that they did not want early retirement considered a fringe benefit.

COMMITTEE REPORTS

ACADEMIC AFFAIRS--Dr. Ron Smith, Chair

Ms. Lindsay, secretary for the committee, reported in the absence of Dr. Smith. Dean Garwood appeared before the committee and asked that the committee consider establishing a standard form for course syllabi. The committee asked that Dr. Garwood develop such a form and submit it to the committee. A course was also returned to the Nursing Department for a more complete description.

- M1 On behalf of the committee Ms. Lindsay moved (Mr. Heil seconded) that Sociology 455 Sociology of Death and Dying be approved as a new General Education course.

Dr. Caplan asked how many General Education courses were currently offered in Sociology. Ms. Lindsay said there were four.

The motion carried.

- M2 On behalf of the committee, Ms. Lindsay moved (Mr. Heil seconded) that Sociology 466 Sociology of Sexual Behavior be approved as a General Education course.

Dr. Tramel asked if the course just approved (Sociology 455) was a new course. Ms. Lindsay said that both of these courses have already been approved. These motions deal only with their General Education status. Dr. Busch said that at the discretion of the Chair the word "new" would be inserted before the words "General Education" in the motion before the Senate to make the two motions parallel.

The motion carried.

BY LAWS AND STANDING RULES--Mr. Lefurgey, Chair

In the absence of Mr. Lefurgey, Mr. Ginther said that there was no report.

STUDENT AFFAIRS --Dr. Liston, Chair

Dr. Liston had no report.

UNIVERSITY AFFAIRS COMMITTEE--Mr. Heil, Chair

Mr. Heil responded to Dr. Votaw's question about announcement number 2 concerning tenure review for those on leave of absence. In October the University Affairs Committee proposed and the Senate accepted the following restriction on tenure review for faculty members on leave of absence:

Individuals on leave of absence for a full academic year should not be reviewed for tenure the year they are on leave since that year does not count toward tenure.

This was sent to the president who approved it with the following alterations:

Individuals on leave of absence for a full academic year should not be reviewed for tenure under standard procedures in the year they are on leave. University policy states that leave time does not count as time for achieving tenure.

This wording has been sent back to the University Affairs Committee for consideration. Dr. Busch added that apparently there was some conflict between the wording as originally passed and the wording preferred by the AAUP.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Sam L. Warfel