

9-11-1978

Fort Hays State University Faculty Senate Minutes, September 11, 1978

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Faculty Senate. 681.
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FACULTY SENATE MINUTES
September 11, 1978

The meeting was called to order by Dr. Busch, Faculty Senate President, at 3:30 p.m. in the Pioneer Lounge of the Memorial Union.

The secretary called the roll and following members were present:

Ms. Joanne Harwick, Ms. Virginia Bornholdt, Dr. Dennis Walsh, Dr. Sam Warfel, Dr. DeWayne Winterlin, Mr. Robert Brown, Dr. Lewis Miller, Dr. Lloyd Frerer, Dr. David Lefurgey, Mr. Thaine Clark, Mr. Elton Schroder, Dr. John Watson, Dr. Ed Shearer, Dr. Richard Zakrzewski, Dr. Charles Votaw, Ms. Ellen Veed, Dr. Louis Caplan, Ms. Sharon Barton, Dr. Robert Meier, Ms. Patricia Rhoades, Mr. Daniel Rupp, Dr. Ann Liston, Dr. Allen Busch, Mr. Richard Heil, Dr. Ron Smith, Dr. Gerry Cox, Dr. James Stansbury, Dr. Billy Daley, Ms. Donna Harsh, Ms. Orvene Johnson, Mr. Edgar McNeil, Ms. Sandria Lindsay, Mr. Glenn Ginther, Mr. Mac Reed, Ms. Calvina Thomas.

The following members were absent: Dr. Steven Tramel, Ms. Carolyn Gatschet.

The following alternate was present: Ms. Betty Roberts for Gatschet.

Dr. Busch called for corrections and additions to the minutes of the previous meeting. There being none, the minutes were approved.

ANNOUNCEMENTS BY FACULTY SENATE PRESIDENT

Printed copies of the following announcements were distributed:

1. In the May 2, 1978, COD meeting the appointment of an ad hoc committee to discuss the issue of criteria for academic promotion was suggested. The committee would be composed of faculty with administration input.
2. There is a proposal before COD to shorten library hours in Forsyth Library in order to conserve funds. Funds for student wages have in the past been taken from acquisitions. (COD Minutes, July 18, 1978) There will be another survey conducted before a decision is made.
3. Job descriptions for administrators are now complete and will be released shortly.
4. COD is considering a request from Mr. Goble of the 219th School District for an outline of uniform expectations in subject matter areas. Mr. Goble will meet with COD, September 26, 1978.
5. COCAO has decided not to support a Kansas AAUP proposal to increase the number of sabbatical leaves over the present 4%. COCAO's reasoning was that the state provided no funds for hiring replacements; therefore, unreasonable financial burdens for small departments could result from such an increase.
6. Reimbursement for authorized mileage will be made at 15¢/mile for private cars with no obligation to secure a state vehicle. The motor pool will only charge departments 14¢/mile for state vehicles.

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7. The FHS Registrar has announced that ACT student profile reports reflect fewer students sending the results to FHS in 1978-79 than in 1977-78. However, a larger number of those sending the results to FHS are applying for admission.
8. A draft of the Faculty Advising Handbook has been submitted to COD and the departments. Reactions from the departments will be considered at the next meeting of COD.
9. The Enrollment Committee reported on August 29th that FHS was down seven students from the Fall Term 1977.
10. The Policy and Procedures Statement Governing the Reduction of Faculty is still under consideration by President Tomanek.
11. The Faculty Senate's recommendation that General Education courses taken to meet the requirements of a minor be allowed also to meet General Education requirements is still being considered by President Tomanek.
12. The ad hoc committee on Tenure Review Process recommended to COD the following:
 - 1) Individuals on leave of absence should be reviewed the year they are on leave and the year they return.
 - 2) New faculty who bring with them enough years toward tenure to be considered in the review process should be reviewed in their first year of service but not until the second semester.
13. There is some sentiment in COD that the criteria for leaves of absence and sabbaticals should be reviewed.
14. The Dean of Nursing has raised a question on the membership of the Allocation, Reallocation and Reduction of Personnel Committee. The question raised is: "Should the Nursing and Business schools have faculty representation on the committee?"
15. The KSU Faculty Senate has asked President Acker of KSU to work for an increase of benefits for faculty with service prior to TIAA-CREF in 1962.
16. Faculty Senate officers will meet the week following the September Senate meeting (Sept. 11-15) to appoint the standing committees of the Senate for 1978-79.
17. The standing committees will meet as soon as possible (preferable Sept. 18-22) to elect a permanent chairperson and to conduct any accumulated business.

Dr. Busch called special attention to announcement 16 and 17 which refer to the appointments of the standing committees of the Faculty Senate. He reminded the senators to turn in their committee preference sheets before leaving the meeting. As an aid to new members he read the descriptions of the committees from the Senate By-laws.

Dr. Busch asked if there were any questions about the announcements.

Dr. Frerer: Does number 6 mean that we are no longer required to ask for a state vehicle before we can use our own?

Dr. Busch: That is what it means. There is some encouragement to use a state vehicle because the department is charged one cent per mile less for the use of a state vehicle.

Mr. Lefurgey: It is interesting to note that recent research has shown that it costs 19¢ per mile to drive a mid-sized car.

Dr. Busch: The IRS recognized 17¢ per mile so I assume that if you get paid 15¢ per mile you can take 2¢ per mile off your income tax.

Dr. Frerer: Who submitted the draft of the Faculty Advising Handbook to COD as mentioned in announcement 8?

Dr. Busch: The Vice-President for Student Affairs who was charged with drafting it.

Dr. Warfel: Is Faculty Advising Handbook within the domain of the Academic Affairs Committee and should they look at it?

Dr. Busch: I assume that if the Faculty Senate wished to look at it formally leave would be granted. The Student Affairs or Academic Affairs Committee could look at it. The Council of Deans is to receive input from the departments tomorrow about the draft. If anyone would like the Faculty Senate to formally consider the draft, action can be taken under new business.

Dr. Votaw: As it is written it is essentially advisory anyway. There is no hint that any part of the Handbook is to become mandatory policy. I see no need for us to worry too much about it at this point.

Dr. Busch: Can we leave it at this? I will watch what happens in COD and if it looks like they are ready to formalize it, I can ask that it come to the Senate too.

Dr. Frerer: Could we have more information on the sentiment mentioned in announcement 13?

Dr. Busch: The discussion in COD was primarily about leaves of absence. There was concern that leaves were granted for "light or transient" reasons. They wondered if the administration shouldn't look at leaves more closely. If some action is suggested I will try to get it before the University Affairs Committee of the Senate.

Ms. Veed: I think they were concerned with questions such as should Ft. Hays give a leave to a person who wants to establish a business. If what the person does on leave does not help the University or improve the individual is that an appropriate leave of absence.

Dr. Busch: The question seemed to be whether a person is entitled to a leave of absence or is it granted as a privilege.

SPECIAL ORDER OF BUSINESS: ELECTION OF OFFICERS FOR 1978/1979

Dr. Busch announced that there were two positions to be filled. Nominations for President-Elect were opened.

Dr. Zakrzewski nominated Dr. Caplan. Dr. Miller nominated Dr. Watson. Ms. Veed moved that the nominations cease. Mr. Rupp seconded the motion. The motion carried.

A written ballot was taken and Dr. Busch asked Dr. Votaw to assist with the tabulation. Dr. Caplan was elected.

Nominations for secretary opened.

Dr. Zakrzewski nominated Dr. Watson. Dr. Watson declined. Dr. Caplan nominated Ms. Harwick. Ms. Veed nominated Dr. Warfel. Mr. McNeil moved that the nominations cease. Dr. Meier seconded the motion. The motion carried.

A written ballot was taken. Dr. Warfel was elected.

COMMITTEE REPORTS

1. Academic Affairs Committee: No report.
2. By-laws and Standing Rules: No report.
3. Student Affairs: No report.
4. University Affairs: No report.

Old Business: None

New Business: None

Dr. Frerer moved that the meeting be adjourned. There was no disagreement so the meeting was adjourned.

Respectfully submitted,

Dr. Sam L. Warfel