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# Fort Hays State University Faculty Senate Minutes, November 8, 1977

FHSU Faculty Senate

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FACULTY SENATE MINUTES

8 November 1977

The meeting was called to order by Ms. Veed, Faculty Senate President, at 3:30 p.m. in the Santa Fe Room of the Memorial Union.

The secretary called the Senate roll and the following members were present: Dr. Clifford Edwards, Mr. Mike Meade, Dr. Sam Warfel, Ms. Leona Pfeifer, Mr. Robert Brown, Dr. Stephen Tramel, Dr. Lloyd Frerer, Dr. Suzanne Trauth, Mr. Thaine Clark, Mr. Elton Schroder, Dr. John Watson, Dr. Ed Shearer, Dr. Charles Votaw, Ms. Ellen Veed, Dr. Louis Caplan, Ms. Sharon Barton, Dr. Robert Meier, Mr. Daniel Rupp, Dr. Allan Busch, Dr. Patrick Drinan, Dr. Ron Smith, Dr. Keith Campbell, Ms. Donna Harsh, Ms. Orvene Johnson, Ms. Sandria (Godwin) Lindsay, Mr. Mac Reed, Ms. Calvinna Thomas, Mr. Donald Jacobs.

Those members absent were: Ms. Joanne Harwick, Dr. Lewis Miller, Dr. Richard Zakrzewski, Dr. Louis Fillinger, Dr. Billy Daley, Mr. Edgar McNeil, Mr. Glenn Ginther.

Also present were: Dr. William Wilkins for Miller, Dr. Paul Phillips for Zakrzewski, Mr. Jim Walters for Ginther.

Ms. Veed called for additions and corrections to the minutes of the previous meeting as distributed. She announced in the minutes on page 3, line 5 - Home Owners Insurance with Professional riders may instead of will; page 3, last line should be read is instead of in another area.

ANNOUNCEMENTS BY FACULTY SENATE PRESIDENT

1. FHSU has projected enrollment for Fall 1978 to be 4615 FTE, an increase of 10 over this Fall. The Regents staff has not accepted this projection. Earlier the Regents projected a 90 FTE reduction for Fall 1978 but in view of this Fall's enrollment has cut the projected loss to 60. A final statement will not be made until Spring.

2. At the October 21 meeting, the Board of Regents voted to recommend to the State Committee on Security Bonds and Insurance that the maximum benefit per lifetime for the state major medical plan be increased from \$50,000 per person to \$250,000 per person.

3. Enrollment changes from Fall 1976 to Fall 1977 (FTE) for the six Universities:

KU	+641	(Mainly graduate students)
KSU	- 81	
WSU	+634	
PSU	- 47	
ESU	+156	
FHSU	+ 46	

4. The Council of Presidents this month discussed faculty vacation time between semesters. It has reaffirmed that the faculty has 14 days of holiday at Christmas. We are expected to be here for intersession.

5. Governor Bennett is considering offering legislation to allow people 65 or over to enroll in college courses for credit, with free tuition. This credit would not be considered in the base count.

6. Scheduling Officer - The University has received permission to change the Scheduling Officer position from a classified position to an unclassified position. Pay would be between \$15,000 and \$17,000 for 12 months. This position would not carry tenure.

#### COMMITTEE REPORTS

1. Academic Affairs Committee: Motions were presented by Dr. Ron Smith.

Motion I. The Faculty Senate recommends that the University activate a program for an optional formal minor, with course requirements standardized by each department desiring to offer a minor. It would be part of this policy that the formal minor area would appear on a student's transcript.

Background on the motion: This motion was initiated by a request from the Student Senate.

Explanation of the motion: Ms. Bröck (Student Senate Observer) pointed out that the present catalog states 20 hours are needed for a minor. Dr. Smith speaking for Academic Affairs Committee said that the committee did not want to be restrictive to the departments for the minor in the same way that the policy at present is not restrictive to the departments on what students must take for a major. Presently the University requires 30 hours for a major. Also, the University requires 40 high numbered hours. Ms. Bröck stated that the students want the option of having the minor appear on the transcript so that other areas of concentration are clearly indicated. This will make prospective employers and graduate schools aware of another area of concentration. Motion carried.

The next three motions deal with General Education. These motions are meant to give the Academic Affairs Committee a set of working rules for considering new courses for General Education credit.

Motion II. The Faculty Senate recommends that there be a limit of six General Education courses per department.

Seconded by Dr. Warfel.

Discussion of Motion: Ms. Pfeifer pointed out that the Foreign Languages Department has 10 courses listed in General Education. Does this imply that this will be made retroactive? Dr. Smith responded by saying that he would interpret from the next motions an inference that the limit of six general education courses for department work not be retroactive.

Dr. Pat Drinan moved to amend the motion limiting six courses per department so that it will not be applied retroactively.

Amendment to Motion II carried.

The motion with the amendment passed.

The motion with the amendment now reads:

The Faculty Senate recommends that there be a limit of six General Education courses per department, with the exception that this motion will not be made retroactive.

Motion III. The Faculty Senate recommends that all General Education courses should be numbered below 500. Departments would be required to deal with existing General Education courses which violate this principle.

Seconded by Dr. Frerer.

Rationale for this motion: General Education courses should not be offered at a number high enough for graduate credit.

Discussion: Dr. Tramel spoke against the motion because General Education can be just as applicable to graduate students as undergraduates.

Dr. Drinan moved that the motion be tabled. Seconded by Dr. Tramel. The tabling motion carried.

Motion IV. The Faculty Senate recommends that a General Education course should be one which is introductory in nature, covers broad scope in a field and requires no prerequisites or detailed knowledge.

Mr. Rupp moved that the last phrase in Motion IV, "and requires no prerequisites or detailed knowledge," be deleted from the motion. Seconded by Dr. Tramel. Amendment passed.

The amended Motion IV reads:

The Faculty Senate recommends that a General Education course should be one which is introductory in nature and covers broad scope in a field.

The amended Motion IV passed.

2. By-laws and Standing rules: Dr. Campbell gave no report.
3. Student Affairs: Ms. Harsh reported that 48 students were recommended for Students' Who's Who. Ms. Veed reported that Dean Garwood said all 48 names will appear in the Students' Who's Who.
4. University Affairs Committee: Dr. Caplan made the following two motions:

Motion I. Seconded by Dr. Frerer.

The administration should inform new faculty and that the faculty handbook should state:

- 1) The University is to hire terminally degreed faculty for new positions whenever possible.
- 2) Tenure and promotion to full professor for faculty hired after 1 September 1977 will be granted only in extraordinary cases to persons without terminal degrees.

- (3) Sabbatical leaves will not generally be given to faculty hired after 1 September 1977 for the purpose of obtaining a terminal degree.

Motion clarification: The reason for part 3 in the motion is that some faculty expressed sentiment that since they had paid for their terminal degree and since the policy is to hire terminally degreed faculty that Part 3 was to prevent possible future discrimination. The total motion is intended to make sure that faculty hired after 1 September 1977 will be made aware of FHSU policy concerning the terminal degree.

Motion passed.

Motion II. Seconded by Dr. Frerer.

The membership of the Sabbatical Committee shall include two (2) faculty members to be appointed by the President of Faculty Senate.

Discussion: Dr. Smith asked what is the present composition of the Sabbatical Committee?

Dr. Caplan answered that it is the Academic Deans chaired by the Vice-President of Academic Affairs.

Motion passed.

The University Affairs Committee had been asked by the Faculty Senate in the previous meeting to report on the state's vehicle insurance coverage. Dr. Caplan produced the following excerpt from the state insurance contract:

COVERAGE:

- (a) The insurance shall provide and afford coverage for the protection and benefit of the State of Kansas, its officers, agents and employees responsible for the operation of motor vehicles owned, operated, maintained or controlled by the State of Kansas--excluding the Department of Transportation; and for persons while riding in or upon entering or alighting from such vehicles.
- (b) The limits of liability are Two Hundred Fifty Thousand Dollars (\$250,000) because of bodily injury to, or death of one person and, subject to the said limit for one person, to a limit of Five Hundred Thousand Dollars (\$500,000) because of bodily injury to, or death of two or more persons in any one accident. The property damage limit shall be Fifty Thousand (\$50,000) per accident. Medical payments coverage is included at a limit of Two Thousand Dollars (\$2,000) per person. Medical payments coverage shall be for drivers and passengers. Uninsured Motorist Insurance or designated groups (see Page 1) in the amount of \$15,000 per person and \$30,000 per accident.
- (c) The insurance policy provides that without notice to the insurer, coverage is automatically extended to cover all motor vehicles, vehicles and mobile equipment owned, operated, maintained or controlled by the State.

Dr. Caplan pointed out that when staff are driving their own cars and receiving pay, this might not be covered because the wording controlled by the state is vague. In many cases personal insurance policies do not cover the driver and occupants when the vehicle is driven on business.

Advice: Check with your insurance agent for the status of your policy when you drive your own vehicle on your employer's business.

Old Business: The minutes of the last meeting stated that a chauffeur's license is needed when driving a vehicle designed for 12 people. A check with the Motor Vehicle Department revealed that a class B license is needed when driving a vehicle designed for 11 persons. (This includes the driver.)

New Business:

Dr. Votaw moved: "The Faculty Senate is opposed to the creation of a new unclassified administrative position for the functions of a Scheduling Officer.

Seconded by Dr. Cliff Edwards.

The feeling was expressed that if these functions are as useful as has been indicated, they should be assumed by a present administrator with a shift in that person's present responsibilities so that he may conduct the duties required for scheduling.

Dr. Busch moved that the motion be tabled and referred to the University Affairs Committee for study. Seconded by Dr. Frerer.

In a hand count the motion failed by a 9 to 14 vote.

Dr. Drinan moved to table the motion until the next Faculty Senate meeting. Seconded by Dr. Busch.

In a show of hands the motion failed by a 2 to 21 vote.

The motion of Dr. Votaw passed.

A request was made that the record show that the motion did not carry unanimously.

There being no further business, Ms. Veed adjourned the meeting at 4:55 p.m.

Respectfully submitted,

Dr. John L. Watson